

**Presbytery of San Jose: Notice of Stated Meeting
May 6, 2023 9:00 am on Zoom**

Pre-registration required

Zoom meeting (pre-registration required, Zoom link at <https://sanjosepby.org/>)

9:00 Opening Prayer

Moderator,
Elder Elsa Amboy

9:05 Opening Reflection

The Rev. Joe Sohn

9:30 Transition to agenda

9:35 Stated Clerk

The Rev. Erica Rader

Change in the Docket; Quorum call (8 ministers/8 elders/6 churches); Corresponding Members; First time attendees; Visitors

New Business (must be referred)

Consent Agenda

- 1) Motion to approve the minutes of the February Stated Meeting of the Presbytery of San Jose. pp.3-18
- 2) Approve Communion to be served at the September 23, 2023 Presbytery Meeting and offering for the Presbytery Assistance Fund

Reports and Announcements Received in Docket

Draft Minutes from February 4 2023 Stated Meeting of Presbytery pp.3-18
Report from Presbytery Coordinating Council p.19-20
Letter from Executive Presbyter p.21
Report from the Session of Evergreen Presbyterian Church p.22-23
Report from Committee on Ministry p.24-26
Report from Polity and Government pp. 27-28
Report from Committee on Preparation for Ministry p.29
2022 Statistical Report for Presbytery of San Jose p.30
Treasurer's Report p.31-37
Report from Financial Affairs Committee p.38

9:40 Update from Executive Presbyter

Rev. Joey Lee

9:50 Update from Personnel Committee

Elder Denise Martin

10:00 Evergreen Presbyterian Church

Rev. Erica Rader

Motion to Presbyter, from Evergreen Church, approved at their March 12, 2023 Congregational meeting:

Request that the Presbytery dissolve the Congregation of Evergreen Presbyterian Church after the last planned worship on Sunday May 28, 2023.

10:10 Coordinating Council: Hybrid Meeting

Rev. Erica Rader

September 2023 Presbytery meeting will be hybrid, held at Cornerstone/Presbytery offices

10:15 Polity and Government Sub-Committee

Rev. Lindsay Woods Wong

Amendments to Constitution: Church Discipline / Book of Discipline p. 27-28

10:30 Break

10:35 Urban Works Santa Cruz Update

Rev. Ryan Althaus
Elder Dave Heacock

10:45 Church Health and Growth Work Group

Rev. David Watermulder

10:50 Treasurer's Annual Report

Rev. Edd Breeden

11:15 Polity and Government Sub-Committee

Rev. Bryan Franzen

Amendments to the Constitution presentation and motions p.27-28

11:35 Mission and Outreach Work Group

Rev. Vincent Arishvara

11: 45 Announcements

11:50 Stated Clerk

Rev. Erica Rader

11:55 Adjournment and Prayer

Elder Elsa Amboy

**Next Standing Meeting September 23 at 9:00 am
Cornerstone/Presbytery Offices 890 Meridian Way, San Jose**

**Presbytery of San Jose
Minutes of Stated Meeting
Saturday, February 4, 2023
Via Zoom**

The Stated Meeting of the Presbytery of San Jose was called to order at 9:05 am by the Moderator, Elder Elsa Amboy. Moderator Amboy introduced herself, then called on the Rev. Jack Cabaness, Pastor of Covenant, Palo Alto, for the opening prayer.

The Rev. Cabaness gave a meditation based on Matthew 6:25-34, and with references to the movie "Groundhog Day." He noted that there are a variety of religious/theological responses to the movie and the idea of events that happen over and over again. He pointed to Jesus' words: there are moments of Kairos time, where you can see everything God intends.

Outgoing Moderator the Rev. Nan Swanson installed Elder Amboy as Moderator for 2023, using a liturgy that included installation questions and prayer.

The Presbytery turned to the day's agenda, with Stated Clerk Erica Rader noting minor docket changes, the presence of a quorum (8 ministers, 8 Ruling Elders and 6 churches represented) and that there were no corresponding members present. First time attendees were introduced and welcomed.

Committee Chairs / Coordinating Council Present

Amboy, Elsa	Odell, Jane
Hamm, Claudia	Rosen, Carolyn
Lee, James	Viale, Lynn
Ludwig, Marcia	Zisch, Rosaleen
Notor, Nannette	

Teaching Elders Present

Althaus, Ryan	Koeker, David	Norman, Stephen
Arishvara, Vincent	Mosgofian	Olson, Robby
Barclay, Annanda	Lane, Bill	Peake, Mark
Barraca, Jason	LeClaire, Sharon	Rader, Erica
Bennett, James	Lee, Irene Pak	Rausch, Andy
Cabaness, Jack	Lee, Joey	Sohn, Joseph
Esaki, Ted	Logan, Molly	Troester, Deborah
Eschen-Pipes, Kathleen	Macway, Evie	Van Laar, Trevor
Esterline, Jane	Matusiewicz, Stella	Watermulder, David
Franzen, Bryan	McAnelly, Anne	Wong, Andy
Hahn, Taejinn	McGinnis, Katheryn	Wong, Lindsey Woods

Teaching Elders, Honorably Retired, Present

Boatwright, Libby
Bracey, Dale

McCreath, David
Swanson, Nan

Vilardo, Larry

Teaching Elders, Not Present

Allen, Stephanie Lutz
Bales, Jennifer
Boyer, Tim
Browning, Geoff
Choi, Don
Crocker, Douglas
Dix, Rebecca
Drescher, Kent
Evans, Samantha
Fullmer, Paul
Gibson, Diana

Hansen, Chris
Hanson, Duncan
Hejmanowski, Karin
Hoffman, Daniel J
Kim, Han Ho
Kim, Hardy
Kim, Taelor
Kuo, Ruth
Lai, Hsien-Chang
Lee, Fred
Lee, Jaeguen

Minerva, George
Pearson, Marjorie
Person, Brian
Peterson-Iyer, Karen
Reyes-Chow, Bruce
Swanson, Erik
Thorson, Martha
Williams, Chris
Woodsmall, Dennis
Yoon, I Sil

Teaching Elders, Honorably Retired, Not Present

Ahn, Dong Sung
Baker, Debra
Bender, Jim
Bland, Byron
Boles, Margaret Willis
Bowles, Bob
Breedon, Edd
Bristol, John
Burke, John
Choi, Samuel
Dosker, Richard
Doyal, George
Erickson, George
Gardner, Thomas
Hansen, David

Harrington, Nancy
Harvey, Bill
Hollingsworth, Mark
Hseih, Stephen
Joy, Judith
Kim, David Kwang
Kim, Insik
Kim, Kyung Jae
Kim, Young Han
Knowles, Steve
Kress, Karla
Kwon, Young Bai
Kwon, Young K
Lewis, Charles
Longley, Jack

Lyke, Brian
Menser, Bruce
Momrow, Ed
Nelson, Jim
Palmer, Marge
Rowlinson, Bruce
Schmidt, Lyle
Smith, Kent
Solis, Dick
Spencer, Dick
Takarabe, Hei
Tsai, Andrew
Tyler, Lee
Yeaney, Darrell

Elder Commissioners Present

Aptos, St. Andrew

Manning, Pat

Gilroy

(none)

Gonzales, Community

(none)

Los Gatos

Barry, Beth
Bierly, Reid
Crites, Renee
Eldridge, Steven

Lynner, Collette

Monterey, El Estero

Wong, Dick

Monterey, First

(none)

Mountain View, First

Edmundson,
Bruce

Palo Alto, Covenant

Bernstein, Frank
Dere, Beverley
Herrel, George
Reynolds,

Lizanne

Palo Alto, First

Noble, Lela

Salinas, Lincoln Avenue

(none)

Salinas, Northminster

Gash, Jackie

Perry, Barbara

Salinas, St. Phillips

(none)

San Jose, Cornerstone

(none)

San Jose, Evergreen

Wolfe, Pat

San Jose, Foothill

Carrillo, Angie

Wu, Xiwei

San Jose, Santa Teresa Hills

Elliot, Paul

San Jose, Stone

Hurley, Nicholas

McCreath, Ruth

Nelson, Steve

Thorn, Alice

San Jose, Taiwanese American

Mah, Jeremy

San Jose, Trinity

Cox, Jon

Parmentier, Tim

San Jose, Westminster

Frost, Steven

Salazar, Claudia

San Martin

(none)

Santa Clara, First

Fitch, Robert

Santa Cruz, Bonny Doon

(none)

Santa Cruz, Trinity

Bauerle, Ellen

Saratoga, Westhope

Brooksbank,

Susan

Sunnyvale

Compton, Laura

Craine, Laura

Heath, Joe Don

Medsker, Roger

Vickrey, Barry

Sunnyvale, Daesung

Minami, Jay

Watsonville, Westview

(none)

Visitors

Comunidad Latinoamericana: Mike Matusiewicz

Daesung: Eric Min

Gonzales: Darlene Bagwell

Sunnyvale: Elsbeth TeBrake

Sunnyvale, Presbytery Accountant: Diane Case

Presbytery Peace Advocate: Addie Domske

The Consent Agenda was approved, including the following: minutes of the stated meeting of the Presbytery of San Jose, November 19, 2022; a motion from the Financial Affairs Committee to approve a three year lease agreement between Covenant Presbyterian Church and Christ for Community Church.

Reports and Announcements Received in Docket

Report from Presbytery Coordinating Council (**Appendix A**)

Report from Polity and Government (**Appendix B**)

Report from COM (**Appendix C**)

Report from Financial Affairs (**Appendix D**)

Announcement from Peace and Justice Working Group (**Appendix E**)

Announcement: Save the Date March 16 with the Rev. Ruth Santana-Grace
(Included in Stated Clerk closing)

Report from Executive Presbyter the Rev. Joey Lee

Good morning Presbytery. I have 5 joys and 5 concerns.

My Five Concerns

1. The state of our nation. From unrelenting gun violence, persistent racism, an ever increasing wealth gap, and a political divide that only seems to get wider and wider, I seem to oscillate between heartbreak, anguish, and numbness.
2. The state of the world. Can I just leave it at that?
Sometimes I feel like that meme of a dog sitting with a cup of coffee. The room around him is on fire and he says, "This is fine."
3. Our pastors. It has been a tough three years. Unprecedented times and conditions. And while everyone seemed to successfully pivot during COVID, we are all still trying to figure out the new normal and what's next. I know pastors are tired, anxious, busy, stretched, challenged and...fill in the blank.
4. Our congregations. We are not different than the rest of the country in terms of church life. Our trend lines are in slow decline even as our average age increases. Our buildings are also aging and that puts additional stress on our budgets. In an increasingly secular culture, going to church is feeling very counter cultural. The busyness of our lives, the pull on our time and resources. All this challenges us and our faithfulness.
5. Our presbytery. Challenges to pastors and congregations are challenges to the presbytery. Stress on your budgets stresses our budgets as well. Decline in your membership is a decline in our membership. The health of a presbytery is directly tied to the health of its congregations and pastors.

My Five Joys

1. Our nation. There is nowhere else I would want to live. Our natural beauty, our freedom, our democracy, though fragile, remains the envy of others. Many of you know that I come from a refugee family. My parents were so grateful, and really loved this country. People don't seem to realize how much most immigrants, if given a chance, will love this country.
2. Our pastors. Your faithfulness and service, your creativity and vitality bring me joy. You tend to your flock. You visit the sick and lonely. You pray with the bereaved. You laugh with the children. You get dirty on mission trips. You endure attitude and criticism. You preach and teach. You listen and care. You encourage others. You encourage me.

3. Our congregations. I've wondered in the past how many meals are served by our congregations in a year? How many food boxes or articles of clothing are shared? How many children attend a day care or preschool on our campuses. You support missions in our cities, across the county and around the world. You work with other community groups, you work with other faith groups, you house the homeless, you visit those in prison, you help get guns off the streets and write or call our elected leaders hoping to speak truth to power. You try to be...you are salt and light to the world.

4. This presbytery brings me joy. We have a wonderful staff team. Erica, Collette, Diane, and Edd. Jenni does a great job with the newsletter and communications. We have two administrative commissions working to enhance urban ministry in San Jose and Watsonville. Ryan reminds us about issues of hunger and wholeness, and if you need to spend some time on the water, he captains our catamaran. I may be mistaken but we may be the only presbytery that owns a boat for ministry. And someday soon we will be able to toast at the public house and that ministry. Looking forward to it Robby. Friends we are a small presbytery. But we punch above our weight class. Erica and I are reminded when we talk to colleagues how blessed we are to have faithful elders and ministers who do the work of the presbytery, by way of our coordinating council, our committees, commissions and working groups.

5. Love brings me joy. The love of my family. The love of God that I know in Jesus Christ. When I pause, when I listen in silence, when I worship in our churches, when I think about the saints upon whose shoulders I stand, I know the love of God. It's more than joy. It is peace and it is grace.

Madame moderator, this concludes my report.

Land Acknowledgement

Moderator Elsa Amboy gave a land acknowledgement. She also noted that there would be an extension of the Zoom time after this meeting to allow for brief conversation among members of the Presbytery.

Committee on Ministry

The Rev. Mark Peake introduced new minister Member At Large, the Rev. David Koeker. His biography is a part of the COM report, Appendix C. The Rev. Koeker was not present at the introduction, but joined the Presbytery meeting and was acknowledged later.

The Rev. Peake pointed to the COM report. Stated Clerk Erica Rader thanked the Committee for walking beside churches in transition.

Mission and Outreach Work Group

The Rev. Vincent Arishvara reminded Presbyters of money available for mission projects: \$2,500 per congregation, and \$6,000 for two or more congregations working

together. Examples are Evergreen, San Jose with a food bank and clothing project, or Cornerstone, San Jose, working on a safe parking project for the unhoused.

The Mission and Outreach group wants to build a Mission network; congregations will receive a survey followed up by a phone call asking about missions.

The Peru trip is still uncertain because of political unrest in that country.

Committee on Nominations

Committee chair the Rev. Irene Pak Lee presented a motion to elect and Presbytery voted approval of the following:

Carlo Panighetti (RE Los Gatos) At Large Member of Coordinating Council
(Class of 2025)
Erik Swanson (TE Westhope) Personnel Committee (Class of 2025)
Denise Martin (RE Gilroy) Chair, Personnel Committee (previously elected member)

Sub-Committee on Polity and Government

Chair the Rev. Bryan Franzen reminded Clerks of Session that Statistical Reports are due on February 10.

The Rev. Franzen then led the Presbytery through the process of voting on Amendments to the Constitution of the PC (USA). See Report, Appendix B. The Rev. Franzen added that the May meeting of Presbytery will provide educational resources together with a recommendation for the Amendments concerning the Misconduct and Discipline process in the Polity and Government report.

First Poll: Electronic Meetings 22-C, 22-M, 22-N. Committee recommendation was a “yes” vote. The Presbytery voted approval. (“Yes” 70, “No” 2)

Second Poll: Ethical Conduct 22-G, 22-K, 22-L, 22-O, 22-P. Committee recommendation was a “yes” vote. There were a number of questions on this grouping and considerable discussion. A motion to sever 22-P (dealing with antiracism policy) from the other four dealing with boundary training was presented and approved by vote.

Amendments 22-G, 22-K, 22-L, and 22-O were then voted on and approved. (“Yes” 52, “No” 14, “Abstain” 6)

Amendment 22-P was voted on and approved. (“Yes” 53, “No” 15, “Abstain” 3)

Third Poll: Honorably Retired 22-E. Committee recommendation was “no.” This Amendment was rejected (53 voting “No”, 11 voting “Yes”, “Abstain” 2)

The Presbytery voted to extend the docket.

Fourth Poll: Twelve Week Family Leave 22-I. Committee Recommendation “no.” After discussion, the Presbytery voted rejection of this Amendment. (“No” 34, “Yes” 30 and “Abstain” 4)

Because of time constraints, the rest of the scheduled Amendment votes were postponed to the next meeting of the Presbytery.

Church Health and Growth Work Group

The Rev. David Watermulder noted that this Group has started clergy conversations via Zoom, with the next conversations scheduled for February 28.

The Group still has Tech grants available with churches needing to upgrade tech for worship invited to apply. The form for this is online via the Presbytery web page. Grants are also available for help with the cost of Sabbaticals.

San Jose Hunger Advocate

The Rev. Ryan Althaus, reporting while riding his bicycle, gave information that he will be leading the next clergy discussion group, that the farm is fully open and functional, and that he would like to know about congregational hunger projects.

Peace and Justice Working Group

The Rev. Addie Domske reported from Washington State where she has moved to accept a call to ministry. (See Report, Appendix E)

Announcements

Information was given about the Presbyterian Conference Center at Zephyr Point, Lake Tahoe, with particular reference to a new camp for LGBTQ+; concerns about the PC(USA) Bible Exegesis Exam using Judges 19; a Trip to the Holy Land; a Messiah sing at Presbyterian Church of Los Gatos on Palm Sunday night; and a wall at Westminster, San Jose, honoring women in ministry.

Stated Clerk

The Rev. Erica Rader urged Presbyters to save the morning of March 16 for a visit from GA Moderator the Rev. Ruth Santana-Grace at the Presbyterian Church of Los Gatos, 9:30 to 11:30 am.

Adjournment

The Moderator called for a motion to adjourn; the Presbytery voted approval. The meeting was closed with prayer by Vice Moderator the Rev. Andy Rausch.

Appendix A

Coordinating Council of the Presbytery of San Jose

The Coordinating Council of the Presbytery met on January 12, 2023 at 6:30pm by Zoom

The Council is comprised of Chairs of committees, the most recent past Moderator, current Moderator, Moderator elect, chairs of Council subcommittees, moderator of PW and members at large. The role of the Council is to coordinate the life and ministry of the Presbytery in accordance with the policies, priorities and goals enacted by the Presbytery. The Council meets four times per year several weeks before Presbytery meetings and provides input on meetings to the Moderator and Stated Clerk.

Occasionally the Council will handle emergent business for the Presbytery or review information about current topics that affect the Presbytery.

The Council report includes information about the Council meetings and/or information that is not otherwise provided in a report of a Presbytery committee.

Presentation by Elder Ashley Gonzalez of Sunnyvale Presbyterian

Hardy Kim (Council member) introduced Ashley Gonzalez, Elder in Children's Ministries and a member of Sunnyvale Presbyterian Church's Land Use Exploratory Committee. She has 15 years' experience in architecture and development of public libraries and small local museums in the Boston area. Her firm won large remodeling grants for their clients by showing the worth of these facilities to their surrounding communities over time, even as they shifted to meet communities' changing needs.

Ashley leads a study (like asset-mapping) for the Sunnyvale committee that aims to understand the church's current patterns of use, and identify areas that can be bifurcated from the church and repurposed. Ultimately the committee's work will be to determine spatial allocation in the context of what the church wants to provide to the community.

The study is in its initial stages. Ashley developing a survey for Elders and Staff of Sunnyvale Pres. *How have things happened before the pandemic, during the pandemic, how are they happening now, where do you want it to go next?* Her first trial has already identified needs within her own area of ministry.

From the discussion:

- There are many ways a church can step up and use its land to serve the needs of its community.

- As a circle of opinion expands, expect conflicting and competing ideas, priorities, wishes and desires to arise. When it comes to land use, expect to encounter this both internally and with the community. Develop a plan to navigate competing and conflicting desires.
- How can council gain a sense of what our communities' overall priorities are, and how that might feed into helping Council make better decisions that are more responsive to their hopes and dreams and concerns? Would a survey of "people in the pews" be useful to the council?
- When thinking about asset-mapping in the presbytery, it's important to limit focus to only assets the presbytery controls, and to be clear about the goal of the study.

Polity and Government Subcommittee -- Erica Rader

Carol Holsinger has taken a sabbatical, a new chair is not yet designated but the Polity and Government Subcommittee will determine if one of their members wishes to serve as chair. Collette Lynner will be resourcing the subcommittee.

Regarding amendments to the constitution: while there are a number of amendments to consider, no special meeting will be called to review them; they will be considered at Feb 4 and May 6 meetings.

Stated Clerk Report – Erica Rader

The Presbytery fell victim to bank fraud. Two checks were stolen from the mail, both made out to a contractor. One was modified, presented for 55,000, and honored; a police report and an insurance claim has been filed to recover these funds. The insurance claim was approved by the claims adjuster and we will receive a check to compensate our loss.

Erica celebrates the Presbytery's Accountant, Diane Case, who caught the fraud and is managing the process of recovery: the fraud was discovered, and the Presbytery's exposure was limited, because Diane followed up on a check that didn't clear in a reasonable length of time. The affected bank account was closed, and stop payments placed on all outstanding checks. We have purchased new check stock with advanced security features and have established new procedures for large check amounts to avoid the US Postal service.

Appendix B**Proposed Amendments Related to Book of Worship**

Page refc.	OGA Amendment no.	Description
42	22-T	W-3.0205 CONFESSION AND FORGIVENESS (TWE-05 1) Adds administration of the sacrament of Baptism to the list of appropriate actions following the proclamation of forgiveness in a service of worship.
43	22-U	W-3.0409 THEOLOGY OF THE LORD'S SUPPER (TWE-05 2) Adds "when appropriate" to the recommended act of providing an invitation to baptismal preparation for those who come to the table who are unbaptized.
44	22-V	W-3.0414 COMMUNION (TWE-05 4) Removes the current requirement that a minister of the Word and Sacrament lead the prayer of thanksgiving that concludes the Lord's Supper liturgy.
45	22-W	W-4.0403 ORDER OF WORSHIP (TWE-06) Adds a sentence about "signs and symbols of blessing" to the section on ordination and installation services.
47	22-X	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 5) Adds sentence on the importance of household worship in faith formation in the Reformed tradition.
48	22-Y	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 6) Adds paragraph to the existing section on household worship on mealtime prayers.
49	22-Z	W-5.0201 THE CHURCH'S MINISTRY WITHIN THE COMMUNITY OF FAITH (TWE-05 9, 1 & 2) Adds "discipleship" to a list of the Church's ministries that are connected to its worship and adds references to statements in the Foundations of Presbyterian Polity.
51	22-AA	W-5.0204 PASTORAL CARE (TWE-05 7) "Particular specialized pastoral care" replaces a list of particular specialties.
53	22-BB	W-5.0204 PASTORAL CARE (TWE-05 8) Adds clarifying language in a section on "services of wholeness" to better express a Reformed understanding of those services.

Proposed Amendments Related to Representation and to Committee on Ministry

Page refc.	DGA Amendment no.	Description
ELECTRONIC MEETINGS		
7	22-C	G-1.0501 MEETINGS (ROD-06 2) Establishes Robert's Rules of Order as the default parliamentary authority for congregational meetings; authorizes electronic congregational meetings .
29	22-M	G-3.0104 OFFICERS (MC-05) Adds language that "it is appropriate" to adopt procedures for electronic session meetings .
31	22-N	G-3.0105 MEETINGS (ROD-06 3) Adds ability for all councils and their commissions and committees to meet electronically .
ETHICAL CONDUCT		
15	22-G	G-2.0603 PURPOSE OF INQUIRY (HSB-05 2) Adds the requirement of boundary training during the inquiry phase of preparation for ordination as a minister of the Word and Sacrament.
24	22-K	G-2.1002 TRAINING, EXAMINING AND COMMISSIONING (HSB-05 3) Adds the requirement of boundary training for elders seeking to be Commissioned Pastors.
26	22-L	G-2.1103 CHRISTIAN EDUCATORS (HSB-05 4) Adds the requirement of boundary training for those elders seeking to be certified as Christian Educators.
33	22-O	G-3.0106 ADMINISTRATION OF MISSION (HSB-05 9) Adds language regarding boundary training , including sexual abuse to the requirement for sexual misconduct policies required of councils.
34	22-P	G-3.0106 ADMINISTRATION OF MISSION (POL-10) Adds the requirement of an antiracism policy to the required policies of councils, clarifies other language in that list.
HONORABLY RETIRED		
11	22-E	G-2.0503 CATEGORIES OF MEMBERSHIP (POL-07) Removes "honorably" before "retired" as the category for retired ministers .
MINIMUM TERMS OF CALL		
19	22-I	G-2.0804 TERMS OF CALL (HSB-06) Adds the requirement of a minimum of twelve weeks of paid family leave in terms of call for all installed pastors/associate pastors.
36	22-Q	G-3.0303c RELATIONS WITH SESSIONS (MC-03) Authorizes presbyteries to establish minimum requirements for severance packages in terms of call.
REPRESENTATION		
3	22-A	F-1.0302c THE CATHOLICITY OF THE CHURCH (POL-16 1a) Expands inclusive language with reference to gender identity . Uses consistent language about disability .
5	22-B	F-1.0404 OPENNESS (POL-16 1b) Expands inclusive language with reference to gender identity . Uses consistent language about disability .
13	22-F	G-2.0505a(1) TRANSFER OF MINISTERS OF OTHER DENOMINATIONS (POL-15) Adds the requirement to consult with the other denomination when receiving immigrant pastors without otherwise acceptable PC(USA) ordination educational requirements.
38	22-R	G-3.0401 COMPOSITION AND RESPONSIBILITIES (MC-06) Authorizes synods to enroll those serving terms in elected offices of the synod as additional members of the synod as a way to fulfill principles of participation and representation .
COMMISSIONED PASTORS IN VALIDATED MINISTRIES		
22	22-J	G-2.1001 FUNCTIONS (MC-08) Permits Commissioned Pastors to be commissioned to multiple validated ministries .

Proposed Amendments Related to Misconduct and Discipline

Page refc.	OGA Amendment no.	Description
MISCONDUCT		
9	22-D	G-1.0503 BUSINESS PROPER TO CONGREGATIONAL MEETINGS (ROD-06 1) Adds receiving a disciplinary decision against a church member (as opposed to a minister) to the list of proper business at a congregational meeting.
17	22-H	G-2.0605 OVERSIGHT (HSB-05 1) Adds a requirement of sessions to “report to the presbytery of any matters of sexual misconduct ” of their members who are enrolled as inquirers or candidates.
40	22-S	G-4.0301 TRUST AND CONFIDENTIALITY (ROD-07) Expands and clarifies “ confidentiality ” requirements for ministers and commissioned pastors.
CHURCH DISCIPLINE		
64	22-GG	REPLACING THE CURRENT “RULES OF DISCIPLINE” WITH A NEW “CHURCH DISCIPLINE” SECTION (ROD-03) Proposed a complete revision of the Rules of Discipline.
RULES OF DISCIPLINE		
55	22-CC	D-3.0106 WHEN JURISDICTION ENDS (ROD-05) Allows a disciplinary process to continue after an accused has renounced jurisdiction.
58	22-DD	D-10.0302 IF CHARGES ARE TO BE FILED (ROD-04 3) Grammatical change to an existing provision of the Rules of Discipline.
60	22-EE	D-10.0303 PETITION FOR REVIEW (ROD-04 1) Amends the current Rules of Discipline to include notifying the person accused if no charges will be filed (instead of just the person(s) who made the accusation.)
62	22-FF	AMENDING THE USE OF “THE ACCUSED” IN THE CURRENT RULES OF DISCIPLINE (ROD-04 2) Changes “the accused” to “the person accused” wherever it occurs in the current rules of Discipline.

Appendix C

Committee on Ministry Report

Information items from December 2022 and January 2023:

- Assigned COM liaisons to El Estero and Gonzales for pastoral transitions
- Approved transfer of membership of Rev. David Mosgofian Koeker from Santa Barbara
- Approved FPC Monterey Ministry Information Form for Associate Pastor position
- Consulted with Session representatives from Evergreen as they seek dissolution of the congregation in May 2023
- Approved Erica Rader to stand for election as Designated Associate Pastor at Los Gatos for a three year term
- Approved request of Rev. Bruce Reyes Chow to labor outside the bounds of Presbytery for a temporary position
- Approved extended contract between Rev. Evie Macway and Stone Church
- Approved the status change for Rev. Diana Gibson to Honorably Retired

Mark Peake, Chair

David Mosgofian Koeker—Brief Biography

My life is a journey of learning to live and to love like Jesus. Describing myself is simply telling the story that God is writing. I hope this bio is so much more than a ledger of what I have done, and it's a story of how God equips me to live for the Kingdom in this world.

God has formed me as a helper, a teacher, a student, and a guide. These gifts are the backbone of my pastoral vocation. I am loyal, non-anxious, cooperative and an advocate for others. On the other hand, my sin of choice is varying forms of self-reliance, I am a recovering conflict avoider, and I have tried to build security through the world around me. God has formed me and is continually reforming and refining me.

In my twenties, I was a biology teacher who revealed the Creator while teaching the creation. God spoke to me in prayer saying don't teach about me by teaching the creation but, 'Teach in my name.' This phrase has guided my calling, and the Presbyterian Church has served as a vehicle for me to fulfill God's call.

Joy and I married in 2010, and our marriage has been a gift from God. We have partnered in ministry through ecumenical, international, and local service. Our two kids, Kawika (7) and Amaya (4) have brought us a stated joy, unlike I have previously known, and parenting has taught me a new depth of selflessness in love.

Since junior high-school, I have served at my church as a volunteer or staff. And the more I have given, the more I have received. A super cheerleader for Jesus first convinced me to step into my pastoral identity. Ordination into the PC (U.S.A.) in January 2013 has taken me deeper into Jesus' journey of love, and the Holy Spirit has guided my pastoral journey.

Here is a summary of my work in spiritual care:

Pastor: Mountain Bible Church, Los Gatos, CA	2022-Present
Transferred membership to the Presbytery of Santa Barbara	2014
Associate Pastor: Summerland Presbyterian Church, Summerland, CA	2014- 2022
Lead Pastor: Kuta International Christian Church, Bali, Indonesia	2012-2014
Psychosocial and Spiritual Support to refugees, World Relief Indonesia	2012-2014
Ordained into the PC (U.S.A.) by the Presbytery of San Francisco	2013
Pastoral Intern: Knox Presbyterian Church, Pasadena, CA	2009-2010
Chaplain (CPE I): Arcadia Methodist Hospital, Arcadia, CA	2010

As Jesus paints a picture of an accounting for our life work in Matthew 25, he sharpens the focus on my goals. Jesus simply states, 'When I was hungry and you gave me food, when I was thirsty and you gave me something to drink, when I was a stranger and you welcomed me, when I was naked and you gave me clothing, when I was sick and you took care of me, and when I was in prison and you visited me.' I prayerfully hope Jesus knows me as one who serves others with compassion, humility, and boldness.

Appendix D

Financial Affairs Committee Report

Financial Affairs Committee (FAC) has reviewed and approved leases for Westhope, Lincoln Avenue, Stone Church, and Santa Teresa Hills. FAC has reviewed and recommends for Presbytery approval a lease for Palo Alto Covenant.

We review and discuss monthly the Presbytery budgets vs actuals and changes in the investment portfolio.

We met with a representative of Westminster to discuss their need / timing for a bridge loan until Synod financing is taken, and are providing guidance in managing the cash flow to fund the Downtown Commission project.

We have engaged with Santa Cruz Urban Works (formerly Sweaty Sheep) in several conversations about ministry opportunities in the Santa Cruz area, and have advised on their discernment process.

Dave Macway, Chair

Appendix E

Peace and Justice Working Group

- **Peacemaking Advocate in Transition:** Addie has taken a call in Washington state and is transitioning off of being the Peacemaking Advocate. Please contact Joey Lee joey@sanjose.pby.org if you are interested in the position.
- **We're looking to expand our membership! Join our mailing list/meetings:** Membership in the Peace and Justice Work Group is open to any member of any congregation in the Presbytery of San Jose, lay or ordained, as well as to minister members of the presbytery, both active and HR. Because work groups are not elected, members do not join through the Nominating Committee but through the group directly. For more information contact our Chair, Meredith Hurley (meredith.g.hurley@gmail.com),
- Upcoming ways to connect:
 - We will now be meeting every other month. Our next meeting is on **March 6, at noon on Zoom and you are welcome to attend!** (Meeting link: <https://us02web.zoom.us/j/82037655913?pwd=U2hpaEM4VkxrTEM5Q3RINHJVNG85dz09>)
 - The Peace and Justice Work Group plans to host **four networking lunches over the summer** (in May, June, July and August of 2023) in the four corners of the Presbytery. Join the planning session March 6, 2023 at noon, to help us make the best decision of where and when to host the lunch in your area. Can't make it to the March meeting? Email Collette Lynner (collette@sanjosepby.org) if you are interested in attending a meet-up in different areas of the Presbytery
 -

Coordinating Council of the Presbytery of San Jose
April 13, 2023 at 6:30pm by Zoom

Coordinating Council approved Bryan Franzen as Chair of Polity and Government Subcommittee Bryan has served on this subcommittee for many years as an excellent resource to the Presbytery.

Moderator Report: Elsa Amboy

Elsa received the Superintendent's Award for Teaching in March. She is nominated for Teacher of the Year, announced in May.

Stated Clerk's Report: Erica Rader

- We were grateful to host PC(USA) Co-Moderator Ruth Santana-Grace.
- The Session of Evergreen Presbyterian Church requested to dissolve May 2023.
- **MOTION to Hold a hybrid (In-person + Zoom) meeting on September 23 at Cornerstone Church/Presbytery Offices, without worship but with a devotion, including communion, box lunch, and offering collected for the Emergency Assistance Fund, PASSED.**

Executive Presbyter's Report: Joey Lee

Joey announced his decision to retire 12/31/23, intentionally setting a late date to allow the Presbytery to begin its search for his successor. Members of Council expressed their appreciation for Joey's ministry.

Personnel Committee: Denise Martin

Personnel Committee met 4/13; will update methods for reviewing staff. The committee will rely on Coord. Council for strategy regarding the search for a new Executive. A special Coord. Council or a special Presbytery meeting can be called.

Polity and Govt: Bryan Franzen

First Session Records Review event was held in March, next event scheduled for October. Churches are meeting up to review each other's books. The goal is to make it easy for all Sessions' records to be reviewed by the end of the year. The subcommittee will present more amendments to the Book of Order at the May Presbytery meeting in two parts: First, changes pertaining to discipline will be presented by Lindsay Woods-Wong. Secondly, changes pertaining to COM and Book of Worship will be presented by Bryan Franzen.

Nominating Committee: Irene Pak Lee

- Thanks to Carlo Panighetti and Denise Martin for accepting nominations to Coordinating Council.
- The committee still seeks a Chair for CORE.
- The committee will propose members of a search committee when appropriate.

Other Announcements

- Hardy Kim will host a lunch for clergy on Monday April 24 to explore forming an interfaith community network with Industrial Areas Foundation, an umbrella group like PACT, PICO, PIA (Peninsula Interfaith Action.)
- Bryan Franzen is giving tours of the construction project at Westminster, which is about a month away from completion. Tours must happen before 3pm due to construction schedule.
- Irene Pak Lee will become a faculty member at CREDO, under the topic of vocation.
- Hardy Kim recently attended the Spring meeting of the Advisory committee for PDA. A multi-presbytery PDA network was set up in FL that may translate well to CA. Joey recommends bringing the idea to the executive group of the Synod.

TO: The Presbytery of San Jose
FR: Joey Lee, Executive Presbyter

MY RETIREMENT

On April 13, I informed the Personnel Committee, the Coordinating Council of my decision to retire at the end of 2023. This August I will be 67-years-old, and I believe it is time for new leadership for the Presbytery of San Jose. This long advance notice is to give enough time for the presbytery to do necessary and appropriate work in the transition.

In January 2024 I will have been ordained as a Minister of Word and Sacrament for 38 years. In 1996 I was called as the Associate Executive Presbyter, and served for 12 years. In 2008 I was called as the Executive Presbyter, and have served for 15 years. I think it's time.

BEGINNING 2024

My last day will be December 31, 2023. I will still be living within the bounds of the presbytery, and will be seeking HR status, assuming that section in Book of Order has not changed. I will remove myself from any interaction with committees, working groups, and congregations of the presbytery. I will not attend Presbytery meetings, preach in any churches, nor take meetings with any pastors. The one exception I request is Sunnyvale Presbyterian Church, where my wife is a member and would like to attend worship with her. I will make myself available to the Stated Clerk and the transitional/interim Executive, as well as the next called Executive, only at their request. I hope to maintain this status for at least one year, longer if the Coordinating Council or the next Executive deems necessary.

I will continue in my capacity as chair of the Board of Directors of San Francisco Theological Seminary / University of Redlands, and on the Board of Directors of the Board of Pensions of the PCUSA.

IN GOOD HANDS

I am grateful for the opportunity to have served alongside two former Executives and three Stated Clerks. We currently have a wonderful staff team, in many ways the envy of other presbyteries. Recently I received a call from a pastor in a neighboring presbytery with a question regarding some requirements. I asked *"why are you calling me and not your presbytery?"* *"Because I thought you guys would have figured it out and would know the answer."* Collette and I (mostly Collette!) were able to help. Just like Diane and Edd help the Presbyterian Foundation with education and information and Erica helps co-moderate a special committee of the General Assembly. We have a great staff team.

Along with your excellent leadership on our committees, working groups and administrative commissions, the Presbytery of San Jose is in very good hands, remembering that ALL of us are in the hands of a loving God who ultimately holds each of us.

History of Evergreen Presbyterian Church

In March, 1983, fourteen adults and six children began meeting together with the hope of becoming a Presbyterian congregation in the Evergreen area of San Jose. They were gathered from the immediate neighborhood and other surrounding Presbyterian churches by the Presbytery to launch this new initiative in the developing east side of the City. The initial worship services were held in peoples' homes. Later, the group moved to Evergreen Valley College for Sunday morning services and Sunday School. The church was then officially incorporated on June 10, 1984. The Rev. Judy Walther was the organizing pastor who stayed with the church through June, 1987. There were sixty-eight charter members, with members of the Stearns family being the last remaining ones still with the church. Steve Morgan, a "Deacon On Loan" from Sunnyvale Presbyterian Church was also part of that original group and is still with us as a member.

In September of 1987, Rev. Art Dahlberg was then called as Evergreen's pastor and stayed through June, 1989. The Rev. Thomas Waddell was called in February of 1990 and stayed through June, 1992. Rev. Stephen Dietrich was ordained and installed in October, 1992 and stayed through April, 2003. Rev. Nancy Harrington was then called as a Stated Supply Pastor from September, 2003 through November, 2017. Rev. Dr. Jennifer Bales was then also contracted as a Stated Supply pastor in June, 2018 and stayed through Evergreen's closing in June, 2023.

A significant point in the church's history was the purchase of property on the corner of San Felipe and Fowler Roads. It was held by the Presbytery until Evergreen was able to raise the money needed to build a facility. The church's vision for ministry came out of a concern for their neighbors in Evergreen. There were plans in place to reach out through education, fellowship, and mission projects.

Unfortunately, EPC was never able to build due to cost prohibitive issues with the property, and the land was eventually sold during the time when Rev. Dietrich was pastor. This was a critical turning point for the congregation and could have led to their dissolution. However, they chose to stay together and found that they were still the Church, even though they couldn't claim real estate for themselves. It also meant they were able to focus solely on outreach projects without the burden of property maintenance. They dove into projects for the community which infused them with renewed energy in gathering for worship.

Being more nomadic in nature also gave Evergreen the upper hand during the recent pandemic. Transitioning from in-person services at the East Valley YMCA to Zoom was easier given there wasn't an attachment to a particular building. EPC knew from experience that the church is not defined by four walls, but rather the people.

In terms of projects, special relationships were formed over the years with Catholic Charities and their food distribution program, The Lord's Pantry at Gloria Dei Lutheran Church, the East Valley YMCA, Grail Family Services, Annette Hancock and Downtown Streets Team, Bridge Communities, as well as Deborah Duncan and her work with local school districts and migrant families. Evergreen's call to the community meant addressing issues of poverty, immigration, and education over the years. We became known for being the small church with generous hearts as we continually surprised people with thoughtful giving.

While we are deeply saddened that the Evergreen congregation has come to a close, we chose Pentecost Sunday as our closing date. We recognize that this is not an end, but a transition, as members will be sent out to other congregations and carry with them their faith experiences from their time at EPC. We know we will continue to make an impact for Jesus Christ in our Presbytery and in San Jose.

The Congregation of Evergreen Presbyterian church voted on March 12, 2023 to request that the Presbytery dissolve the congregation.

**Submitted by,
The Session of Evergreen Presbyterian Church**

Report to Presbytery, May 2023

Informational items:

The Rev. Samuel Choi (HR) passed away on March 26, 2023 in Los Angeles. He had a long association with Daesung Presbyterian Church. We give thanks to God for his life and ministry.

Update on reporting: Annual report for terms of call of Pastors serving Congregations will be reported in September along with calculation of the Presbytery's minimum terms of call.

COM approved the following actions:

- Membership transfer of The Rev. Jim Raines (HR) from Blackhawk Presbytery and approval of Parish Associate Agreement with Lincoln Avenue
- Associate Pastor relationship between The. Rev. Erica Rader and Presbyterian Church of Los Gatos and Installation Commission for April 23, 2023
- Membership Transfer of The Rev. David Esterline (HR) from Pittsburgh Presbytery
- Updated Transitional Pastor agreement between Rev. Jane Esterline and First Palo Alto
- Frank Bernstein assigned as COM Liaison to First Palo Alto Pastor Nominating Committee

Respectfully submitted,

The Rev. Mark Peake
Chair

David Esterline

Education

- 1985 Ph.D., Graduate Theological Union, Berkeley, California
Religion and Education: Theological Education in Non-Western Contexts
- 1976 M.A., Oxford University, Trinity College, Oxford, England. Theology (Final Honours)
- 1974 A.B., University of California, Santa Cruz. Religious Studies (Honors)

Church Relationship

Presbyterian Church (USA). Ordained to the ministry of Word and Sacrament by the Presbyterian Church in Cameroon in 1987; currently minister of Word and Sacrament in Pittsburgh Presbytery.

Professional Experience

- Current Retired. President Emeritus and Professor Emeritus of Cross-cultural Theological Education, Pittsburgh Theological Seminary
Foundation for Theological Education in Southeast Asia. Chair, Board of Trustees. Representative/liason with PC(USA) 2015 –
Presbyterian Publishing Corporation. Board member 2022 –
Global Forum of Theological Educators. Founding co-chair, Executive Committee 2013 –
Association of Theological Schools in the U.S. and Canada (ATS) 2001 –
- 2015-2021 Pittsburgh Theological Seminary, Pittsburgh
President and Professor of Cross-cultural Theological Education
- 1997-2015 McCormick Theological Seminary, Chicago
Dean of the Faculty / Vice-President for Academic Affairs (1999-2009)
Professor of Cross-cultural Education and Ministry
- 1985-1996 Mission Co-worker of the Presbyterian Church (USA):
1990-1996 Pacific Theological College, Suva, Fiji Islands
Academic Dean; Lecturer in New Testament (BD / MTh)
1989-1990 Graduate Theological Union, Visiting Scholar; Presbyterian Center, Louisville
1985-1988 Theological College, Presbyterian Church in Cameroon, Nyasoso and Kumba
Lecturer in New Testament

Congregation / Presbytery / Denomination / Ecumenical

- 2015 – Pittsburgh Presbytery: Pulpit supply, adult education
2015-21 Committee on Theological Education (COTE), PC(USA)
- 2009-15 Blackhawk Presbytery: Park Presbyterian Church, Streator, IL, Parish Associate; pulpit supply across the presbytery
2012 First Presbyterian Church, Ottawa, IL: Pastor (sabbatical replacement)
2012-15 Advocacy Committee on Racial Ethnic Concerns (ACREC), PC(USA)
2010-13 World Council of Churches: ETE, GETI, Busan Assembly
- 1997-2009 Chicago Presbytery, member of CPM and COM
1997-2005 Community Presbyterian Church, Clarendon Hills, IL: Parish Associate
1987-97 San Francisco Presbytery
1994-96 Holy Trinity Anglican Cathedral, Suva, Fiji: retreats, adult education, vestry
1990-94 St. Andrew's Presbyterian Church, Suva, Fiji: Managers, Interim Moderator (1993)
1990-96 South Pacific Association of Theological Schools: Chair Accreditation, Executive

A list of publications, research projects, presentations and lectureships, and other activities related to theological education is available.

Brief Biography of Rev. Dr. Jim Raines

I was born on the south side of Chicago and became a Christian in high school. I attended Wheaton College where I double-majored in Christian Education and Biblical Studies. I received my B.A. and my M.A. there in 1975 and 1976. I then attended Fuller Theological Seminary and became a candidate for ministry at the First Presbyterian Church of Hollywood when Dr. Lloyd Ogilvie was senior pastor. Since I did not attend a Presbyterian seminary, I was advised by Presbytery of the Pacific to work in a Presbyterian church for two years prior to licensure. I became the Director of Christian Education at Silverlake Presbyterian Church when Dr. Peter Hintzoglou was the pastor. After licensure in June of 1982, I received my first call as Youth Pastor to a Presbyterian Church in suburban New Jersey, just outside of New York City. In that role, I encountered social problems such as alcoholism, child abuse, domestic violence, and teen suicide, so I decided to obtain my M.S. in Social Work from Columbia University, where I met my wife, Ottie. I worked in social services for a large Catholic agency (Good Shepherd Services) and got married in 1990.

We moved to Chicago and I became a supervising social worker and adjunct instructor for Loyola University until 1994. In 1995, I was given a full scholarship to pursue my PhD in social work and began teaching social work as well as a course in the Bible as literature at Aurora University and serving as the university chaplain. During this time, I served as Parish Associate for the First Presbyterian Church of Aurora, teaching the college-age Sunday school class and occasionally preaching as needed.

In 2002, we moved to Bloomington, IL to work for Illinois State University. Due to internal tensions (the Senior Pastor had been charged with domestic violence) within the local Presbyterian church there, we chose to attend an Evangelical Free Church where I taught the adult Sunday school class for 8 years, trained small group leaders, and preached as needed. In 2010, I was offered an administrative position at California State University Monterey Bay as the department chair for Health, Human Services, and Public Policy. During the time that my youngest child lived with us, we attended Shoreline Church where Kevin Harney is pastor (another Fuller grad). After this, we attended the First Presbyterian Church of Salinas until they left the Presbytery to become an independent, nondenominational church. We then began exploring other Presbyterian church including the ones in Carmel and Monterey. In January of 2021, we started attending Lincoln Ave. Presbyterian Church where we have worshipped ever since. I preached my first sermon there on October 9, 2022 and was asked to consider becoming a parish associate.

Proposed Amendments Related to Misconduct and Discipline

Page refc.	OGA Amendment no.	Description
MISCONDUCT		
9	22-D	G-1.0503 BUSINESS PROPER TO CONGREGATIONAL MEETINGS (ROD-06 1) Adds receiving a disciplinary decision against a church member (as opposed to a minister) to the list of proper business at a congregational meeting.
17	22-H	G-2.0605 OVERSIGHT (HSB-05 1) Adds a requirement of sessions to “report to the presbytery of any matters of sexual misconduct ” of their members who are enrolled as inquirers or candidates.
40	22-S	G-4.0301 TRUST AND CONFIDENTIALITY (ROD-07) Expands and clarifies “ confidentiality ” requirements for ministers and commissioned pastors.
CHURCH DISCIPLINE		
64	22-GG	REPLACING THE CURRENT “RULES OF DISCIPLINE” WITH A NEW “CHURCH DISCIPLINE” SECTION (ROD-03) Proposed a complete revision of the Rules of Discipline.
RULES OF DISCIPLINE		
55	22-CC	D-3.0106 WHEN JURISDICTION ENDS (ROD-05) Allows a disciplinary process to continue after an accused has renounced jurisdiction.
58	22-DD	D-10.0302 IF CHARGES ARE TO BE FILED (ROD-04 3) Grammatical change to an existing provision of the Rules of Discipline.
60	22-EE	D-10.0303 PETITION FOR REVIEW (ROD-04 1) Amends the current Rules of Discipline to include notifying the person accused if no charges will be filed (instead of just the person(s) who made the accusation.)
62	22-FF	AMENDING THE USE OF “THE ACCUSED” IN THE CURRENT RULES OF DISCIPLINE (ROD-04 2) Changes “the accused” to “the person accused” wherever it occurs in the current rules of Discipline.

Proposed Amendments related to Book of Worship, COM and Representation

Page refc.	OGA Amendment no.	Description
BOOK OF WORSHIP		
42	22-T	W-3.0205 CONFESSION AND FORGIVENESS (TWE-05 1) Adds administration of the sacrament of Baptism to the list of appropriate actions following the proclamation of forgiveness in a service of worship.
43	22-U	W-3.0409 THEOLOGY OF THE LORD'S SUPPER (TWE-05 2) Adds "when appropriate" to the recommended act of providing an invitation to baptismal preparation for those who come to the table who are unbaptized.
44	22-V	W-3.0414 COMMUNION (TWE-05 4) Removes the current requirement that a minister of the Word and Sacrament lead the prayer of thanksgiving that concludes the Lord's Supper liturgy.
45	22-W	W-4.0403 ORDER OF WORSHIP (TWE-06) Adds a sentence about "signs and symbols of blessing" to the section on ordination and installation services.
47	22-X	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 5) Adds sentence on the importance of household worship in faith formation in the Reformed tradition.
48	22-Y	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 6) Adds paragraph to the existing section on household worship on mealtime prayers.
49	22-Z	W-5.0201 THE CHURCH'S MINISTRY WITHIN THE COMMUNITY OF FAITH (TWE-05 9, 1 & 2) Adds "discipleship" to a list of the Church's ministries that are connected to its worship and adds references to statements in the Foundations of Presbyterian Polity.
51	22-AA	W-5.0204 PASTORAL CARE (TWE-05 7) "Particular specialized pastoral care" replaces a list of particular specialties.
53	22-BB	W-5.0204 PASTORAL CARE (TWE-05 8) Adds clarifying language in a section on "services of wholeness" to better express a Reformed understanding of those services.
COM		
36	22-Q	G-3.0303c RELATIONS WITH SESSIONS (MC-03) Authorizes presbyteries to establish minimum requirements for severance packages in terms of call.
22	22-J	G-2.1001 FUNCTIONS (MC-08) Permits Commissioned Pastors to be commissioned to multiple validated ministries.
13	22-F	G-2.0505a(1) TRANSFER OF MINISTERS OF OTHER DENOMINATIONS (POL-15) Adds the requirement to consult with the other denomination when receiving immigrant pastors without otherwise acceptable PC(USA) ordination educational requirements.
REPRESENTATION		
3	22-A	F-1.0302c THE CATHOLICITY OF THE CHURCH (POL-16 1a) Expands inclusive language with reference to gender identity. Uses consistent language about disability.
5	22-B	F-1.0404 OPENNESS (POL-16 1b) Expands inclusive language with reference to gender identity. Uses consistent language about disability.
38	22-R	G-3.0401 COMPOSITION AND RESPONSIBILITIES (MC-06) Authorizes synods to enroll those serving terms in elected offices of the synod as additional members of the synod as a way to fulfill principles of participation and representation.

Report to Presbytery

CPM is happy to announce that Neneth Ross was moved to Certified, Ready, and Pending status at a called meeting of CPM on March 4, 2023. Neneth is a candidate from Westminster Presbyterian Church.

Please join us in praying for Neneth in this next chapter of her calling to ministry.

Rev. Robby Olson, Chair

Presbytery of San Jose 2022 Statistical Report

2022 Presbytery Statistical Report

Presbytery San Jose
Address 890 Meridian Way, San Jose, CA 95126
Phone 408-279-0220 **Fax** 408-279-5261
Email info@sanjosepby.org
Web Site www.sanjosepby.org



Membership			
Prior Active Members	3747	Adjusted membership	3750
Gains		Losses	
Certificate	26	Certificate	19
Youth Professions	18	Deaths	71
Professions & Reaffirmations	55	Deleted for any Other Reason	143
Total Gains	99	Total Losses	233
Total Ending Active Members	3616		
Baptisms			
Presented by Others	9	Average Weekly Worship Attendance	1769
At Confirmation	6	Friends of the Congregation	437
All Other	9	Ruling Elders on Session	224
		Do you have Deacons? Yes / No	21 / 6
Age Distribution of Active Members			
17 & Under	90	People with Disabilities	
18 - 25	245	Hearing impairment	129
26 - 40	378	Sight impairment	42
41 - 55	534	Mobility impairment	163
56 - 70	951	Other impairment	122
Over 70	1262	Gender Distribution	
Total Age Distribution	3460	Women	2102
		Men	1378
		Non-Binary	9
Youth in Congregation			
Age 4 and under	63	Middle School (6th – 8th grade)	113
Elementary School (K-5th grade)	175	High School (9th – 12th grade)	161
		Total Youth	512
Racial Ethnic			
Asian/Pacific Islander/South Asian	532	Native American/Alaska Native/Indigenous	5
Black/African American/African	120	White	2571
Middle Eastern/North African	13	Multiracial	37
Hispanic/Latino-a	111	Total Racial Ethnic	3389
Budgeted Income	12,647,812		
Budgeted Expense	13,281,971		
Receipts			
Regular Contributions	8,684,338	Bequests	965,688
Capital Building Fund	1,389,932	Other Income	4,029,861
Investment Income	240,339	Subsidy or Aid	65,491
Expenditures			
Local Program	10,083,339	Investment Expenditures	2,039,779
Local Mission	603,297	Per Capital Appt	144,255
Capital Expenditures	1,318,061	Other Mission	343,740

Saturday, April 22, 2023

Page: 1 of 2

Treasurer's Report- Combined Statement of Financial Activity and Notes

Presbytery of San Jose 2022			
Year End Statement of		FINANCIAL ACTIVITY -PROFIT & LOSS	
	COMBINED MISSION AND ECCLESIASTICAL		
	Mission Program (2) Ecclesia Program (3) Total Program (1)		
REVENUES (4)			
5 Per Capita	0.00	195,791.00	195,791.00
6 Congregational Mission	0.00		0.00
7 Pooled Investment	147,488.67	52,491.47	199,980.14
8 Synod and GA Funding	34,138.71		34,138.71
9 Immanuel House	13,470.00		13,470.00
10 Cornerstone Rent	42,000.00		42,000.00
11 Dismissal Funding	0.00	90,000.00	90,000.00
TOTAL REVENUE	237,097.38	338,282.47	575,379.85
DISBURSEMENTS (12)			
13 Connections			
14	Per Capita GA & Synod	0	55,110.20
15	Justice & Mission	26,331.05	28,116.00
	Total Connections	26,331.05	83,226.20
16 Resources			
17	Scholarships	6,032.20	0
18	Vision Grants/Chrch	34,992.92	28800
19	Transitional Mainten	0.00	13535.44
20	Other Projects	14,750.04	0.00
	Total Resources	55,775.16	42,335.44
21 Ministries			
22	Staff and Benefits	15,400.00	185,230.94
23	Office and Facilities	139,591.17	27,489.89
	Total Ministries	154,991.17	212,720.83
TOTAL DISBURSEMENTS	237,097.38	338,282.47	575,379.85
NET REVENUE	0.00	0.00	0.00

Treasurer's Report- Combined Statement of Financial Activity and Notes

NOTES and EXPLANATIONS FOR THE 2022 STATEMENT OF FINANCIAL ACTIVITY

- 1 **STATEMENT OF FINANCIAL ACTIVITY**, the Profit and Loss, lists the revenue (income) and the disbursements (expenses) of the organization for the last fiscal year, excluding the purchase of property.
- 2 **MISSION/PROGRAM Budget**, the revenues come from the Basic Mission Giving of our congregations with some assistance from Presbytery investment income and supports the general mission staff and programs of the Presbytery.
- 3 **ECCLESIASTICAL Budget**, the revenues come from the Per Capita of our congregations with some assistance from Presbytery investment income and growth and supports the operations of the Presbytery.
- 4 **REVENUES**, the income of the Presbytery is divided into broad categories for ease of understanding.
- 5 **PER CAPITA**, this is the Presbytery's portion of the amount paid by the individual congregations based upon the number of members on their roles at the time of the previous year's report. Goes to fund the Ecclesiastical Budget.
- 6 **CONGRESSIONAL MISSION**, this is the Presbytery's portion of the Basic Mission Giving from the churches of the Presbytery. Goes to fund the Mission Program budget.
- 7 **POOLED INVESTMENT**, this includes the interest, dividends, and unrealized growth or loss from Presbytery's investment pool which are used to help fund the budget of both the Mission and Ecclesiastical Program.
- 8 **SYNOD AND GA FUNDING**, Synod of the Pacific has extra income from their Savings and Loan program, and they share some of their excess with each of the Presbyteries in the Synod. There are a few endowments set up at the Synod (Anne Penke) and the GA (Walker, Miesse) that send income to our Presbytery. Additionally, some of our revenue comes from GA funding for programs like Hunger and Peacemaking.
- 9 **IMMANUEL HOUSE**, this is pass through income sent by churches through the extra commitment giving program of the Synod and is passed on to the IH Board for their use in the mission of transitional housing for refugees.
- 10 **CORNERSTONE RENT**, Cornerstone church pays the equivalent of their share of the cost of insurance, taxes, maintenance, and utilities for the Meridian Way property.
- 11 **DISMISSAL FUNDING**, these funds are the interest (4%) on the dismissal money used for various Community Mission Projects, Congregational Renewal Projects, and Per Capita Assistance. (30,000 each) Congregations and elders can apply for these funds for use in Mission and Renewal projects within the Presbytery.
- 12 **DISBURSEMENTS**, the expenses of the Presbytery are divided into three areas based upon our vision statement. We are seeking to build **connections** between churches and the community, we are seeking to provide needed **resources** to congregations, and we are seeking to help individual **ministries** as well.
- 13 **CONNECTIONS**, the various ways the Presbytery supports congregations and their work of ministry to the communities where we live.
- 14 **PER CAPITA, GA AND SYNOD**, this is our annual assessment paid to the GA and Synod.
- 15 **JUSTICE AND MISSION**, this line includes the budgeted expenditures of the Mission and the Peace & Justice task forces.
- 16 **RESOURCES**, ways we are resourcing congregations for greater effectiveness.
- 17 **SCHOLARSHIPS**, these scholarships are available for adults and youth from the churches of the Presbytery for camps, conferences, and further religious education.
- 18 **VISION GRANTS/CHURCH GROWTH**, we have a variety of grants available for projects at our churches to improve the quality of the church's program and ministry.
- 19 **TRANSITIONAL MAINTENANCE**, these are a few expenses incurred this year to work with the closing of facilities at Watsonville Main, and setting up plans for the future.
- 20 **OTHER PROJECTS**, including the resources of Representation and Empowerment, Stewardship Training, the Media Center support, COM and CPM committees, Emergency Assistance, and the like.
- 21 **MINISTRIES**, mobilize (Assist) relationships between Teaching and Ruling Elders within the bounds of the Presbytery so we can work together for the greater good of the Kingdom of God.
- 22 **STAFF AND BENEFITS**, providing the Exec Presbyter, Stated Clerk, Office Manager, Accountant, and Treasurer to help the ongoing work of the Presbytery.
- 23 **OFFICE AND FACILITIES**, carrying on the work of the Presbytery including supplies, equipment, payroll services, auditing, insurance, utilities, etc.

Treasurer's Report- Combined Statement of Financial Position

		Presbytery of San Jose 2022		
	Year End Statement of	FINANCIAL POSITION		
	COMBINED MISSION AND ECCLESIASTICAL			
		Mission Program (2)	Ecclesia. Program (3)	Total Program (1)
ASSETS (4)				
5	Cash Accounts			
6	Bank & Savings Accts	33,018.64	621,631.55	654,650.19
7	Synod Cash Accts	24,725.50	171,505.22	196,230.72
	Total Cash Accounts	57,744.14	793,136.77	850,880.91
8	Investment Accounts			
9	Synod (MDC) Accts	0.00	710,113.76	710,113.76
10	Presbyterian Foundation	1,145,330.03	1,890,939.56	3,036,269.59
11	Brokerage Acct	0.00	6,625,127.34	6,625,127.34
12	Credit Lines Out	0.00	185,762.96	185,762.96
	Total Investment Accts	1,145,330.03	9,411,943.62	10,557,273.65
13	Fixed Assets			
14	Real Estate (book value)	0.00	4,260,385.12	4,260,385.12
TOTAL ASSETS		1,203,074.17	14,465,465.51	15,668,539.68
LIABILITIES (15)				
16	Restricted Funds			
17	Special Funds	184,739.31	112,692.08	297,431.39
18	Scholarship Funds	720,000.00	0.00	720,000.00
19	Evergreen Funds	613,959.66	0.00	613,959.66
20	Reserve Fund	0.00	1,272,046.22	1,272,046.22
21	Cypress Ave. Funds	0.00	1,470,000.00	1,470,000.00
22	Dismissal Receipts to date	0.00	2,429,170.03	2,429,170.03
23	UP Watsonville	0.00	907,395.61	907,395.61
24	Urban Ministry SJ	0.00	3,331,393.77	3,331,393.77
25	Office Operations	0.00	-5,961.13	-5,961.13
	Total Restricted Funds	1,518,698.97	9,516,736.58	11,035,435.55
26	Unrestricted Funds	-		
27	Real Estate	0.00	4,260,385.12	4,260,385.12
28	Cash Equivalents	-315,624.80	688,343.81	372,719.01
	Total Unrestricted Funds	-315,624.80	4,948,728.93	4,633,104.13
TOTAL LIABILITIES		1,203,074.17	14,465,465.51	15,668,539.68

Treasurer's Report- Statement of Financial Position Ecclesiastical Budget

	Presbytery of San Jose 2022			
	Gain and Loss Statement of		FINANCIAL POSITION	
	ECCLESIASTICAL			
	Beginning of Year (2)		Net Gain or Loss	End of Year
ASSETS (4)				
5 Cash Accounts				
6	Bank & Savings Accts	498,533.00	123,098.55	621,631.55
7	Synod Cash Accts	98,051.00	73,454.22	171,505.22
	Total Cash Accounts	596,584.00	196,552.77	793,136.77
8 Investment Accounts				
9	Synod (MDC) Accts	1,022,386.00	(312,272.24)	710,113.76
10	Presbyterian Foundat	2,131,050.00	(240,110.44)	1,890,939.56
11	Brokerage Acct	11,245,526.00	(4,620,398.66)	6,625,127.34
12	Credit Lines Out	30,554.00	155,208.96	185,762.96
	Total Investment Accts	14,429,516.00	-5,017,572.38	9,411,943.62
13 Fixed Assets				0.00
14	Real Estate (book val)	3,822,952.00	437,433.12	4,260,385.12
TOTAL ASSETS		18,849,052.00	(4,383,586.49)	14,465,465.51
LIABILITIES (15)				0.00
-16 Restricted Funds				0.00
-17	Special Funds	204,617.00	-91,924.92	112,692.08
-18	Scholarship Funds	0.00	0.00	0.00
-19	Evergreen Funds	0.00	0.00	0.00
-20	Reserve Fund	3,811,097.00	-2,539,050.78	1,272,046.22
-21	Cypress Ave. Funds	1,470,000.00	0.00	1,470,000.00
-22	Dismissal Receipts to	2,349,838.00	79,332.03	2,429,170.03
-23	UP Watsonville	886,219.00	21,176.61	907,395.61
-24	Urban Ministry SJ	3,146,494.00	184,899.77	3,331,393.77
-25	Office Operations	-5,961.00	-0.13	-5,961.13
	Total Restricted Funds	11,862,304.00	-2,345,567.42	9,516,736.58
-26 Unrestricted Funds				
-27	Real Estate	3,822,952.00	437,433.12	4,260,385.12
-28	Cash Equivalents	3,163,796.00	-2,475,452.19	688,343.81
	Total Unrestricted Fund	6,986,748.00	-2,038,019.07	4,948,728.93
TOTAL LIABILITIES		18,849,052.00	-4,383,586.49	14,465,465.51

Treasurer's Report- Statement of Financial Position Mission Budget

	Presbytery of San Jose 2022			
Gain and Loss Statement of		FINANCIAL POSITION		
MISSION ACCOUNTS				
		Beginning of Year	Net Gain or Loss	End of Year
ASSETS (4)				
5 Cash Accounts				
6	Bank & Savings Accts	96,983.00	(63,964.36)	33,018.64
7	Synod Cash Accts	24,570.00	155.50	24,725.50
	Total Cash Accounts	121,553.00	(63,808.86)	57,744.14
8 Investment Accounts		-		
9	Synod (MDC) Accts	25,223.00	(25,223.00)	-
10	Presbyterian Foundat	1,416,708.00	(271,377.97)	1,145,330.03
11	Brokerage Acct	-	-	-
12	Credit Lines Out	-	-	-
	Total Investment Accts	1,441,931.00	(296,600.97)	1,145,330.03
13 Fixed Assets				
14	Real Estate (book val	-	-	-
			-	
TOTAL ASSETS		1,563,484.00	(360,409.83)	1,203,074.17
LIABILITIES (15)				
16 Restricted Funds				
17	Special Funds	176,709.00	8,030.31	184,739.31
18	Scholarship Funds	720,000.00	-	720,000.00
19	Evergreen Funds	613,960.00	(0.34)	613,959.66
20	Reserve Fund	-	-	-
21	Cypress Ave. Funds	-	-	-
22	Dismissal Receipts to	-	-	-
23	UP Watsonville	-	-	-
24	Urban Ministry SJ	-	-	-
25	Office Operations	52,815.00	(52,815.00)	-
	Total Restricted Funds	1,563,484.00	(44,785.03)	1,518,698.97
26 Unrestricted Funds			-	
27	Real Estate	-	-	-
28	Cash Equivalents	-	(315,624.80)	(315,624.80)
	Total Unrestricted Fund	-	(315,624.80)	(315,624.80)
TOTAL LIABILITIES		1,563,484.00	(360,409.83)	1,203,074.17

Treasurer's Report- Statement of Financial Position Notes

NOTES and EXPLANATIONS FOR 2022 STATEMENT OF FINANCIAL POSITION

- 1 **STATEMENT OF FINANCIAL POSITION**, the Balance Sheet, does not indicate anything related to income and expenses but summarizes the assets (holdings) and liabilities (obligations) of the Presbytery.
- 2 **MISSION/PROGRAM**, this column includes the locations of the assets owned by the Presbytery directly related to the Mission/Program budget.
- 3 **ECCLESIASTICAL PROGRAMS**, this column includes the locations of the assets owned by the Presbytery directly related to the Ecclesiastical/Program budget.
- 4 **ASSETS**, the assets are defined as any real asset, like a bank account, the value of investments, the book value of real property, and the like.
- 5 **Cash Accounts**, these monies are in bank and savings accounts and in "demand" accounts at the Synod. They are to help meet the short-term obligations of the Presbytery, i.e., day-to-day cash flow.
- 6 **Bank & Savings Accts**, show the total balances of various bank and savings accounts, located at Bank of the West at year end.
- 7 **Synod Cash Accts**, are the balances of various deposits with the Synod of the Pacific in Custodial Funds that receive interest. These include accounts where the money is deposited "on demand" just like a savings account.
- 8 **Investment Accounts**, these accounts include longer term investment (MDCs) available through the Synod, mutual funds, ETFs, Bonds, and some additional investments.
- 9 **Synod (MDC) Accts**, are similar to CDs which pay a higher rate of return depending on the length of time the money is invested. This is a product of the Synod of the Pacific; and is available to Presbyteries and local churches in the Synod but not to individuals.
- 10 **Presbyterian Foundation (NCF) Accts**, are mutual funds invested by the New Covenant Funds. The Growth fund invests in stocks of the S&P 500 companies according to the Socially Responsible guidelines of the General Assembly. The Income Fund includes government bonds and similar fixed income opportunities. You can see information about these investments on their website; NewCovenantFunds.com
- 11 **Brokerage Acct**, The Stock portion of the Brokerage account is invested in S&P 500 vehicles SPY (general S&P 500 stocks), SPYX (general S&P without Carbon 200 companies), and SUSA (general S&P stocks with high commitment to ESG protocols). The Bond portion of the Brokerage account is invested in a variety of corporate bonds available on the open market; laddered out over an 6-8-year time horizon.
- 12 **Credit Lines Outstanding**, in certain extraordinary circumstances the Presbytery has loaned monies at interest for specific projects that seemed beneficial. Presbytery encourages churches who are looking for loans to take advantage of the Synod Loan Program and their various different interest rates and loans.
- 13 **Fixed Assets**, this includes property assets that are real property, owned in the name of the Presbytery alone, not in conjunction with individual churches.
- 14 **Real Estate**, The Presbytery owns the property known as the Immanuel House, operated by the Immanuel House Board for transitional refugee housing; the property at Meridian Way where the offices are located, and Cornerstone Church currently resides; the property on Beach Street in Watsonville, the property on Main Street in Watsonville; the property on Mental Ave in Santa Cruz and the Catamaran purchased by donations to the Sweaty Sheep NWC. These properties are listed at book value less the accumulated depreciation. Note: Book Value means the price originally paid for the property plus substantial improvements.
- 15 **LIABILITIES**, the liabilities show how much of the assets are allocated to specific projects. For example, your home bank account might have \$5,000 in it. But some of that money is specifically earmarked for the upcoming insurance payment and future property taxes so you cannot spend all of the money in the checking account. The Presbytery has obligations as well.
- 16 **Restricted Funds** have been set aside for specific projects, with the expectation that they will be used in the future for those purposes or reallocated to other projects. All of the restrictions were set by a vote of the Presbytery and can be adjusted at anytime by a vote of the Presbytery.
- 17 **Special Funds** set aside, usually, from unspent budgeted items, to pay for programs in the future, like the Youth Triennium, Camperships, Christian Education projects, Cong. Development, Representation, Justice & Mission, COM projects, and other ministries of the Presbytery.
- 18 **Scholarship Funds**, the proceeds of these funds, primarily coming from the sale of the Corralitos Camp property (1990 time frame) and set aside at the time by a vote of Presbytery, generate income for scholarships for people within the Presbytery to attend camps and conferences.

Treasurer's Report- Statement of Financial Position Notes

- 19 **Evergreen Funds**, this is money from the sale of their church property and is managed by the Presbytery and the income is used to help the Evergreen church with some of its ongoing expenses.
- 20 **Reserve Fund**, with an ongoing combined Mission Program and Ecclesiastical Program Budget of 750,000, the reserve monies are designed to produce enough Return on Investment (ROI) to cover approximately 1/4 of the annual budget if so needed.
- 21 **Cypress Ave. Funds** came from the sale of the Cypress Ave Property and were set aside at the time by the Presbytery for Korean American ministries.
- 22 **Dismissal Receipts to date**, these funds have come from the settlement agreements of the dismissal of churches in our Presbytery. The proceeds of these investments will fund per capita, community mission, and congregational renewal through grants to churches in our Presbytery. See the criteria and the application forms under the Financial Affairs Committee on the Presbytery website; sanjosepby.org.
- 23 **UP Watsonville**, these are monies set aside for the commission at UPC Watsonville
- 24 **Urban Ministry San Jose**, these are monies set aside for the work of the commission related to San Jose First church property sale and future ministry. Currently being used to refurbish the school building on the property of Westminster Presbyterian Church in San Jose to be rented by the Bill Wilson Center for increasing their work to at risk youth in the greater San Jose area.
- 25 **Office Operations**, these monies are available for expenses related to the office of the Presbytery.
- 26 **UnRestricted Funds**, these include the value of properties of the Presbytery, and cash equivalents that have not been earmarked for a particular purpose or project at the moment.
- 27 **Real Estate**, see item 14 above for a list of the properties.
- 28 **Cash Equivalents**, this money could be allocated in the future for various projects, however, in the meantime they help generate the income of the portfolio for the benefit of the ongoing budget and the future vision of the Presbytery of San Jose.

Financial Affairs Committee Report

Financial Affairs Committee (FAC) has reviewed and approved leases for Westview PC, Gilroy PC, and Stone Church of Willow Glen. We are preparing a Frequently Asked Questions document to help churches understand the purpose and the process of lease approvals by the Presbytery and/or this committee.

We reviewed and discussed monthly the Presbytery budgets vs actuals and changes in the investment portfolio.

We met with a representative of Westminster to discuss their need / timing for a line of credit until their Synod loan payments can be made, and agreed to a \$40,000 line. Repayment of any outstanding balance will begin once rental income starts on the Downtown Commission project (San Jose Urban Ministry).

We continue to be engaged with Santa Cruz Urban Works (formerly Sweaty Sheep) in several conversations about ministry opportunities in the Santa Cruz area, and have advised on their discernment process.

We discussed and advised Evergreen Presbyterian Church on managing their cash flow through their dissolution process.

Respectfully submitted, Dave Macway, chair