

**Presbytery of San Jose: Notice of Stated Meeting
September 24, 2022 9:00 am on Zoom**

Pre-registration required

Zoom meeting (pre-registration required, Zoom link at <https://sanjosepby.org/>)

9:00 Opening Prayer Moderator,
Lands Acknowledgement The Rev. Nan Swanson

9:05 Opening Reflection The Rev. Diana Gibson

9:30 Transition to agenda

9:35 Stated Clerk The Rev. Erica Rader

Change in the Docket; Quorum call (8 ministers/8 elders/6 churches); Corresponding Members; First time attendees; Visitors

New Business (must be referred)

Consent Agenda

- 1) Motion to approve the Minutes of May 7, 2022 Stated Meeting of the Presbytery of San Jose. **pp. 3-21**
- 2) Motion to approve communion to be celebrated at the November 19, 2022 Presbytery meeting.

Reports and Announcements Received in Docket

Report from Presbytery Coordinating Council **p.22**
Second reading: Amendments to Standing Rules **p.23**
San Jose Downtown Urban Commission Request **pp. 24-26**
Report from Committee on Ministry **pp.27-29**
Proposed 2023 Budgets **pp. 30-33**
Report from Financial Affairs **p. 34**
Announcement from PACT **p. 35**

9:40 Peace and Justice Working Group: Elder Meredith Hurley
Charlene Nijmeh, Chairperson of Muwekma Ohlone Tribe

9:50 Committee on Nominations Elder Carlo Panighetti
Motion from Committee: Elect Elder Nan Notor (Westminster)
Synod Commissioner Class of 2025

- 9:55 Polity and Government Sub Committee** Elder Carol Holsinger
 Motion from Council: Amendment to Standing Rules **p.23**
 Update on Session Records Review 2022
- 10:05 Committee on Ministry** The Rev. Mark Peake
 Report on Clergy Terms of Call 2022 **p. 27**
 Information on Minimum Terms of Call
- Introductions: Rev. Jack Cabaness and Rev. Paul Fullmer **pp. 27-29**
- 10:20 Break**
- 10:25 October Peacemaker visit Rev. Julie Kandema** Elder Elsa Amboy
- 10:30 Committee on Representation & Empowerment** The Rev. Annanda Barclay
- 10:35 SJ Downtown Ministry Commission** Elder Sharon Rowser
 Funding Request **pp. 24-26**
Motion from Commission:
 Increase the Presbytery's funding for up to \$1.5 million to complete the renovation project, including \$80,000 in funds available to Westminster paid in quarterly amounts of \$20,000 as needed until rental income resumes.
- (Recommended by Financial Affairs p.34)
- 10:55 225th General Assembly Report- Commissioners** Elder Collette Lynner
 The Rev. Geoff Browning
- 11:10 Financial Affairs Committee p.30-34** Elder Dave Macway
Motion from Financial Affairs and Coordinating Council:
 Approve the 2023 Ecclesiastical and Program Budgets
- 11:30 Announcements**
- 11:35 Stated Clerk** The Rev. Erica Rader
- 11:40 Adjournment with Prayer** The Rev. Nan Swanson

Next Standing Meeting of the Presbytery of San Jose will be on Zoom on November 19

**Presbytery of San Jose
Minutes of Stated Meeting
Saturday, May 7, 2022
via Zoom**

The Stated Meeting of the Presbytery of San Jose was called to order at 9:04 a.m. by the Moderator, the Rev. Nan Swanson, who opened the meeting with prayer.

Vice Moderator of Presbytery, Elder Elsa Amboy provided a land acknowledgement that the Presbytery of San Jose churches are on the ancestral homelands of the Amah Mutsun, Awaswas, Puichon Tamien Muwekma Ohlone, Ramaytush, and Rumsen people.

The Moderator appeared against a background picture of Stone Church, and we were greeted by Rev. Evie Macway, Transitional Pastor for Stone Church. Elder Meredith Hurley provided some historical background on Stone Church, which is celebrating its 75th anniversary.

Worship

Rev. David Watermulder, Pastor of Presbyterian Church of Los Gatos provided a devotion on Matthew 13:24-30 and an encouragement through the continued time affected by Covid, inviting us to each find a place to belong, to try something new and to try to encourage each other.

Stated Clerk

The Rev. Erica Rader noted these items

- The presence of a quorum (8 minister members, 8 Ruling Elders and 6 churches)
- Introduction of first time attendees

Ruling Elders: Coordinating Council/ Synod Commissioners Present

Amboy, Elsa
Holsinger, Carol
Ludwig, Marcia
Notor, Nannette

Odell, Jane
Rosen, Carolyn
Viale, Lynn
Zisch, Rosaleen

Teaching Elders Present

Bales, Jennifer	Lane, Bill	Norman, Stephen
Barclay, Annanda	Pak Lee, Irene	Olson, Robby
Barraca, Jason	Lee, Joey	Peake, Mark
Boles, Margaret	Logan, Molly	Rader, Erica
Dix, Rebecca	Macway, Evie	Thorson, Martha
Esterline, Jane	Matusiewicz, Stella	Watermulder, David
Evans, Samantha	McAnelly, Anne	Wong, Lindsay
Hoffman, Dan	McGinnis, Katheryn	

Teaching Elders, Honorably Retired, Present

Bowles, Robert	Breeden, Edd	McCreath, David
Bracey, Dale	Knowles, Steve	Swanson, Nan

Teaching Elders, Not Present

Allen, Stephanie Lutz	Hansen, Chris	Peterson-Iyer, Karen
Althaus, Ryan	Hanson, Duncan	Rausch, Andy
Arishvara, Vincent	Hejmanowski, Karin	Reyes-Chow, Bruce
Bennett, James	Kim, Han Ho	Sohn, Joseph
Boyer, Tim	Kim, Hardy	Swanson, Erik
Browning, Geoff	Kim, Taelor	Troester, Deborah
Choi, Don	Kuo, Ruth	Tsai, Andrew
Crocker, Douglas	Lai, Hsien-Chang	Van Laar, Trevor
Drescher, Kent	LeClaire, Sharon	Williams, Chris
Esaki, Ted	Lee, Fred	Wong, Andy
Eschen-Pipes, Kathleen	Lee, Jaeguen	Woodsmall, Dennis
Franzen, Bryan	Minerva, George	Yoon, I Sil
Gibson, Diana	Pearson, Marjorie	
Hahn, Taejinn	Person, Brian	

Teaching Elders, Honorably Retired, Not Present

Ahn, Dong Sung	Harvey, Bill	Menser, Bruce
Baker, Debra	Hollingsworth, Mark	Momrow, Ed
Bender, Jim	Hseih, Stephen	Nelson, Jim
Bland, Byron	Joy, Judith	Palmer, Marge
Boatwright, Libby	Kim, David Kwang	Rowlinson, Bruce
Bristol, John	Kim, Insik	Schmidt, Lyle
Burke, John	Kim, Kyung Jae	Smith, Kent
Choi, Samuel	Kim, Young Han	Solis, Dick
Dosker, Richard	Kress, Karla (Norton)	Spencer, Dick
Doyal, George	Kwon, Young Bai	Takarabe, Hei
Erickson, George	Kwon, Young K	Tyler, Lee
Gardner, Thomas	Lewis, Charles	Vilardo, Larry
Hansen, David	Longley, Jack	Yeaney, Darrell
Harrington, Nancy	Lyke, Brian	

Elder Commissioners Present

Aptos, St. Andrew

Burk, Gene
Mihm, Eileen

Salinas, St. Phillips
(none)

(none)

Santa Cruz, Trinity
(none)

Gilroy
(none)

San Jose, Cornerstone
(none)

Saratoga, Westhope
Brooksbank, Susan

Gonzales, Community
Rutledge, Kay

San Jose, Evergreen
Wolfe, Pat

Sunnyvale
Compton, Laura
Reynolds, Barbara

Los Gatos
Cerussi, Natalie
Koch, Diana
Lynner, Collette
Stock, Stephen
Wills, Martha

San Jose, Foothill
Moore, Woody
Rowser, Sharon

Sunnyvale, Daesung
(none)

Monterey, El Estero
Gunter, Lynn

**San Jose, Santa
Teresa Hills**
(none)

Watsonville, Westview
(none)

Monterey, First
Clark, Kelsey
Piña, Cory
Tucker, Ellen

San Jose, Stone
Barret, Neale
Goertz, Mel
Hurley, Meredith
Hurley, Nicholas
McCreath, Ruth
Nelson, Steve

Mountain View, First
Edmundson, Bruce
Shirley, Lora

**San Jose, Taiwanese
American**
(none)

Palo Alto, Covenant
Bernstein, Frank
Dere, Beverley
Reynolds, Lizanne
Templeton, Bruce

San Jose, Trinity
Cox, Jon

Palo Alto, First
Noble, Lela

San Jose, Westminster
Marovich, Andrew

**Salinas, Lincoln
Avenue**
(none)

San Martin
(none)

Salinas, Northminster
Cuda, Aimee
Gash, Jackie

Santa Clara, First
(none)

**Santa Cruz, Bonny
Doon**

Visitors

Comunidad Latinoamericana: Mike Matusiewicz

Gonzales: Ken Beadell

Sunnyvale, Presbytery Peace Advocate: Addie Domske

Presbytery Accountant: Diane Case

The Presbytery approved the agenda and approved the minutes of the February 5, 2022 Stated Meeting of the Presbytery of San Jose and the minutes of March 26, 2022 Special Called Meeting of the Presbytery of San Jose.

Reports and Announcements Received in Docket

2021 Statistical Report for Presbytery of San Jose **Appendix A**

Report from Presbytery Coordinating Council **Appendix B**

Report from Committee on Ministry **Appendix C**

Report from Financial Affairs **Appendix D**

Nominating Committee

With no requests from the floor,

The Presbytery voted to elect Elder Steve Nelson (Stone) to *Committee on Preparation For Ministry (2024)*

Treasurer's Report

The Rev. Edd Breeden provided a report on the Presbytery's financial status as of December 2021 (**Appendix D**)

Polity and Government Sub Committee

Elder Carol Holsinger

Informed the commissioners that the Polity and Government Sub Committee will provide a Session records review meeting on March 15 for Session Clerks and they will also facilitate either drop off of records to the Presbytery office or matching of churches to do mutual review of their respective Session records.

The Presbytery was informed of the First Reading on Amendment to Standing Rules Session Records which will standardize the Standing Rules regarding the election of the Stated Clerk and Treasurer (**Appendix B**)

Committee on Ministry: Introductions and Goodbye

The Rev. Mark Peake introduced two new Minister members who greeting the Presbytery: The Rev. Rebecca Dix and The Rev. Jane Esterline.

The Rev. Steve Knowles, Pastor of Gonzales Presbyterian Church, is retiring effective May 15th and he expressed his thanks and appreciation for his time in the Presbytery. Steve is moving to a retirement of splitting time between Oregon and Santa Barbara.

Committee on Representation & Empowerment

The Rev. Annanda Barclay provided an update on the Lenten series provided by CORE and advised the commissioners that the anti-racism materials from Crossroads will be made available to churches and that the Newsletter and SJP website will provide ways to utilize these materials in our congregations.

Lincoln Avenue Church, Salinas

Moderator Nan Swanson changed her background to Lincoln Avenue church and invited the Rev. Jason Baracca to share about the church. It is the oldest Japanese American church in North America (founded in 1898) and since the WW2 Internment of Japanese Americans, it has been a smaller church, but remained a strong and impactful church.

Mission and Outreach Work Group

The Rev. Deborah Troester encouraged churches to apply for grants for Mission and Outreach work. The Rev. Margaret Boles provided an update that the anticipated trip to Peru in the fall 2022 is pending new developments and she asked that we all keep our PC(USA) mission co-workers in our prayers as the Covid pandemic continues to affect their work in significant ways.

Church Health & Growth Work Group

The Rev. David Watermulder reported that the Work group continues to provide Technology Grants to support Hybrid worship for churches. Seeking to support churches and pastors serving churches, the work group is hosting a retreat for pastors serving churches and will provide sabbatical grants.

Peace and Justice Work Group

Elder Meredith Hurley presented on work group initiatives. Links on ongoing projects and resources can be found at <https://linktr.ee/sanjosepjwg>

Engagement regarding the Juristac area protection against development of a quarry continues with seeking to support the Amuh Mutsun. Over the next three months, PJWG will have book groups and engage with the General Assembly “Presbyterians for Abolition” regarding the issues of mass incarceration of black people. The PJWG is seeking to have an International Peacemaker from the PC(USA) Mission Agency visit in Fall 2022.

Prayer for Presbytery Concerns

The Rev. Nan Swanson solicited and prayed for the concerns of the commissioners.

Announcements

The Rev. Joey Lee informed the Presbytery that our Commissioner to Synod, Elder Nan Notor (Westminster) was elected to serve the Synod as Vice-Moderator (2022) and Moderator (2023)

Stated Clerk

The Rev. Erica Rader welcomed our new minister members and affirmed our gratitude for the ministry of Rev. Stephen Knowles.

Adjournment with Prayer

The Rev. Nan Swanson adjourned the meeting with prayer at 10:54 a.m.

2021 Presbytery Statistical Report

Presbytery San Jose
Address 890 Meridian Way, San Jose, CA 95126
Phone 408-279-0220 **Fax** 408-279-5261
Email info@sanjosepby.org
Web Site www.sanjosepby.org



Membership			
Prior Active Members	3881	Adjusted membership	3877
Gains		Losses	
Certificate	29	Certificate	19
Youth Professions	17	Deaths	82
Professions & Reaffirmations	47	Deleted for any Other Reason	122
Total Gains	93	Total Losses	223
Total Ending Active Members	3747		
Baptisms			
Presented by Others	10	Average Weekly Worship Attendance	1929
At Confirmation	6	Female Members	2275
All Other	2	Friends of the Congregation	746
		Ruling Elders on Session	210
		Do you have Deacons? Yes / No	22 / 3
Age Distribution of Active Members		People with Disabilities	
25 & Under	343	Hearing impairment	139
26 - 40	369	Sight impairment	62
41 - 55	538	Mobility impairment	144
56 - 70	947	Other impairment	150
Over 70	1247		
Total Age Distribution	3444		
Christian Education			
Birth - 3	47	Grade 7	27
Age 4	24	Grade 8	35
Kindergarten	26	Grade 9	34
Grade 1	21	Grade 10	47
Grade 2	29	Grade 11	34
Grade 3	33	Grade 12	44
Grade 4	37	Young Adults	120
Grade 5	42	Over 25	730
Grade 6	47	Teachers/Officers	161
		Total Christian Education	1538
Racial Ethnic			
Asian/Pacific Islander/South Asian	522	Native American/Alaska Native/Indigenous	7
Black/African American/African	104	White	2763
Middle Eastern/North African	17	Multiracial	103
Hispanic/Latino-a	114		
		Total Racial Ethnic	3630
Financial Data			
Annual Income	12,418,169	Mission Expenses	955,615
Annual Expenses	11,267,554	Personnel Expenses	6,910,169
		Facilities Expenses	2,350,617

Coordinating Council of the Presbytery of San Jose met on April 7, 2022 at 6:30pm by Zoom

Polity and Government Sub-Committee

Session records will be reviewed in May: in-person meeting May 14, 1-on-1 meetings can be scheduled; allow books to be dropped off; reps will visit churches for reviews in some cases.

Polity and Government Sub-Committee Chair Carol Holsinger presented changes to Standing Rules relating to the elections of Stated Clerk and Treasurer.

The Coordinating Council approved the proposal, and will bring changes to the Presbytery for approval, for first read in May 2022 and second read and vote in September 2022.

South Bay Convergence of Abrahamic Holidays

The Coordinating Council voted to co-sponsor the South Bay Convergence of Abrahamic Holidays.

A recent Ecumenical/Interfaith gathering hosted by the Diocese of San Jose resulted in the realization that Christians, Jews and Muslims are all celebrating holy days this month: Ramadan, Easter and Passover. It was decided to organize a joint celebration.

The South Bay Convergence of Abrahamic Holidays is scheduled for April 24, 6pm to 8pm at St. Joseph's Cathedral in downtown San Jose. The event will be streamed on Facebook; the audience in attendance will be offered refreshments at its conclusion, timed to end at sunset, when the day's fasting ends for those observing Ramadan.

Continued Meeting on Zoom in 2022

Coordinating Council voted for the Presbytery to meet by Zoom in Sept 2022 and Nov 2022.

Committee on Ministry Report

Informational item:

- COM members have engaged Sessions of congregations not meeting minimum salary in conversations

Actions approved:

- Watsonville AC has been given permission to search for an organizing pastor
- Sabbatical plans for Rev. Vincent Arishvara, Rev. David Watermulder, and Rev. Irene Pak Lee
- Dissolution of pastoral relationship between Rev. Samantha Evans and Stone Church
- Appointment of Rev. Irene Pak Lee as temporary moderator of Stone Church session
- Transitional Pastor agreement between Stone Church and Rev. Evie Macway
- Supply Contract between Rev. Erica Rader and Los Gatos
- Parish Associate contract between Rev. Jack Longley and Los Gatos
- Supply contract (Part time) between Rev. Trevor Van Laar and San Martin (Note: Rev. Van Laar continues as installed Pastor in Gilroy)
- Dissolution of call between Rev. Steve Knowles and Gonzales pending congregational meeting
- Dissolution of call between Rev. Bruce Reyes Chow pending congregational meeting

Ministers examined and approved for membership in San Jose:

- Rev. Rebecca Dix from North Central Iowa
- Rev. Jane Esterline from Pittsburgh to San Jose

I am a child of God, called to live Jesus' generous, life-giving love and welcome. This theological hospitality and generosity is based on Jesus' love command and his lived grace—which continues to challenge expectations.

My call to ministry began in my late teens, and fortunately, God steered me toward living within cultures that challenged my sense of the status quo. As a mission-coworker (with my spouse, the Rev. Dr. David Esterline) my ministry was in solidarity with the communities where we lived. I am deeply grateful for the gospel of hospitality and generosity I experienced in Cameroon and the South Pacific. There I found theological students who shared a passion for ministry and for lifelong learning; I am grateful for their examples.

I received my Master of Divinity from North Park Seminary, Chicago, where I learned to be a bridge between denominations and divisiveness within Christianity. The emphasis at North Park at that time on multi-cultural ministry was a huge blessing to me. My training for ministry included walking beside McCormick Seminary students, again alongside David. My formation came through learners from around the world and the recurring theme of Jesus' hospitality and generosity.

My first call followed a potentially failed interim ministry. In preparation I took the first week of Interim Ministry at Ghost Ranch. I was reluctant to embrace "all ministry is transitional" until I learned this approach removes ego, at least my ego, from the equation. Transitional ministry is how I relate to all ministry, as we all learned at Pentecost: fully committed, fully engaged, and ready for the "new" the Holy Spirit blows our way. Before moving to Pittsburgh, I attended the second week of the Transitional Ministry course and have assisted with that course since. In Pittsburgh Presbytery I served 2 churches, Northmont and Plum Creek, assisted with four investigative committees, and was president of the board of directors for Crestfield Camp and Conference Center.

I am not afraid of change, though realize it naturally causes grief and fear within congregations. To that fear and grief, I bring the awareness—as stated in the *New Zealand Prayer Book*:

We do all this (that is, all we do in ministry and our work for justice)

Because we believe in the presence among us

Of our Lord Jesus Christ

And the power of God's Holy Spirit.

Hello Siblings in Christ!

I am honored by this opportunity to introduce myself to you all. My name is The Rev. Rebecca Dix, but friends and colleagues call me Dixie or Becca so feel free to use one of those. I am a storyteller and artist who is passionate about the Hebrew Bible and rescuing coffee cups from thrift stores. I am queer and neuro-spicy. My current reads are *Womanist Midrash* by Wilda C. Gafney and *The Body Keeps the Score* by Bessel van der Kolk.

I grew up in the Midwest, specifically North Central Iowa. I remained in Iowa for my undergraduate degree where I studied Writing, Rhetoric, and Theatre. In college I became stage manager for the touring ministry group called Drama Ministries Ensemble (DME). During my tenure with them, we focused primarily on retelling stories of Scripture verbatim, or as I like to call it “restoration of the oral tradition”. This work spurred me to pursue seminary, and I attended Pittsburgh Theological Seminary for my M.Div. from ’12-’15, which was immediately followed by a Th.M. from ’15-’17.

While finishing up the thesis portion of my Th.M., and in the subsequent years of seeking my first call, I worked full time in the restaurant industry as a chef. I enjoy all aspects of food – growing it, cooking it, talking about, and researching it. My thesis was about the dietary restrictions of Leviticus and Deuteronomy. Food has a multiplicity and historicity that endlessly fascinates me, in Scripture and in our world.

My first and previous call was as Associate Pastor of Spiritual Formation, at First Presbyterian Church in Fort Dodge, IA. In a general sense, I was the pastor of newborns all the way through to the high school, as well as other pastoral duties. I was ordained October 27th, 2019. And while it’s only been two years since my ordination, it feels longer because I had been working in ministry long before then. Since high school I had been finding my way into leadership positions in the church and ministry because I wanted to be the person I needed when I was their age. The goal of my ministry is to cultivate spaces of safety and transparency. I encourage the asking of questions, as well as not always having the answers. I focus on discipleship rather than membership in the journey of faithfulness. I seek to be incarnational, taking the Gospel out into the world and meeting people where they are at. I am comfortable re-imagining. I hope you’ve enjoyed this taste test, and I look forward to meeting you all soon.

Financial Affairs Report

2022 Financial Affairs committee members: David Burgess, Rev. Sammie Evans, James Lee, Dave Macway, Rev. Trevor Van Laar, Rev. Lindsay Woods Wong (chair)

The Presbytery already received and acted upon the motions sent from this committee during its called Presbytery meeting in March regarding the San Jose Urban Ministry Project and Watsonville Public House.

Beyond this work, since the last Presbytery meeting the committee has approved leases for the following:

- Northminster to Paradigm Adult Services - 2 year lease
- Westhope to Harker School - less than one year

We also conducted a listening process with a breadth of 16 different congregations and ministries that have designated property throughout the Presbytery to better understand potential needs and opportunities for our committee to support congregations specifically with their property. Our questions focused on their current concerns, best expertise to resource them, deferred maintenance, and what we could potentially do to help keep the congregation's legacy going. From these conversations we are researching ways to best resource and respond to the needs identified. This will be a lengthy process, perhaps ongoing.

In continuing work to the responses and critique we received from our first draft of FA-01 the draft of a policy regarding real estate and the presbytery, we are working to create a document that lists and clarifies all properties owned by congregations. Research is ongoing.

We also have continued to review per capita donations, income and expense reports, and investments at each of our meetings. In the coming quarter, we expect our cash levels to increase in anticipation of the approved expenditures of the Watsonville Public House and San Jose Urban Ministry Project. We will send San Jose Presbytery's per capita to General Assembly prior to their meeting this summer.

It is a continuing joy for those who participate in this committee to do our work to help all congregations and ministries in our presbytery be good stewards of the gifts we have.

Submitted by Rev. Lindsay Woods Wong

**Presbytery of San Jose
2021 Year End Treasurer Report
Profit and Loss (1)**

Program	Mission Program (2)	Ecclesia Program (3)	Total
REVENUES (4)			
(5) Per Capita 195,791.00	0.00	195,791.00	
(6) Congregational Mission 225,000.00	225,000.00	0.00	
(7) Pooled Investment 27,039.00	143,262.00	1,823,723.00	1,966,985.00
(8) Synod and GA Funding 27,039.00	27,039.00	0.00	
(9) Immanuel House 39,550.00	8,530.00	0.00	8,530.00
(10) Cornerstone Rent 39,550.00	39,550.00	0.00	
(11) Dismissal Funding	60,000.00	30,000.00	90,000.00
TOTAL REVENUE	503,381.00	2,049,514.00	2,552,895.00
DISBURSEMENTS (12)			
(13) Connections			
(14) Per Capita GA & Synod	0.00	57,354.00	57,354.00
(15) Justice & Mission	29,448.00	21,000.00	50,448.00
<i>Total Connections</i>	<i>29,448.00</i>	<i>78,354.00</i>	<i>107,802.00</i>
(16) Resources			
(17) Scholarships 8,100.00	8,100.00	0.00	
(18) Vision Grants/Chrch Grwth 93,030.00	93,030.00	0.00	
(19) Transitional Maintenance	55,214.00	80,302.00	135,516.00
(20) Other Projects 4,781.00	2,173.00	2,608.00	
<i>Total Resources</i>	<i>158,517.00</i>	<i>82,910.00</i>	<i>241,427.00</i>
(21) Ministries			
(22) Staff and Benefits 396,446.00	225,000.00	171,446.00	
(23) Office and Facilities 128,432.00	121,102.00	7,330.00	
<i>Total Ministries</i>	<i>346,102.00</i>	<i>178,776.00</i>	<i>524,878.00</i>
TOTAL DISBURSEMENTS 874,107.00	534,067.00	340,040.00	
NET REVENUE	(30,686.00)	1,709,474.00	1,678,788.00

NOTES and EXPLANATIONS

- 1 **STATEMENT OF FINANCIAL ACTIVITIES**, the Profit and Loss, lists the revenue (income) and the disbursements (expenses) of the organization for the last fiscal year, excluding the purchase of property.
- 2 **MISSION/PROGRAM Budget**, the revenues come from the Basic Mission Giving of our congregations with some assistance from Presbytery investment income and supports the general mission staff and programs of the Presbytery.
- 3 **ECCLESIASTICAL Budget**, the revenues come from the Per Capita of our congregations with some assistance from Presbytery investment income and growth and supports the operations of the Presbytery.
- 4 **REVENUES**, the income of the Presbytery is divided into broad categories for ease of understanding.
- 5 **PER CAPITA**, this is the Presbytery's portion of the amount paid by the individual congregations based upon the number of members on their roles at the time of the previous year's report. Goes to fund the Ecclesiastical Budget.
- 6 **CONGREGATIONAL MISSION**, this is the Presbytery's portion of the Basic Mission Giving from the churches of the Presbytery. Goes to fund the Mission Program budget.
- 7 **POOLED INVESTMENT**, this includes the interest, dividends, and unrealized growth or loss from Presbytery's investment pool which are used to help fund the budget of both the Mission and Ecclesiastical Program.
- 8 **SYNOD AND GA FUNDING**, Synod of the Pacific has extra income from their Savings and Loan program, and they share some of their excess with each of the Presbyteries in the Synod. There are a few endowments set up at the Synod (Anne Penke) and the GA (Walker, Miesse) that send income to our Presbytery. Additionally, some of our revenue comes from GA funding for programs like Hunger and Peacemaking.
- 9 **IMMANUEL HOUSE**, this is pass through income sent by churches through the extra commitment giving program of the Synod and is passed on to the IH Board for their use in the mission of transitional housing for refugees.
- 10 **CORNERSTONE RENT**, Cornerstone church pays the equivalent of their share of the cost of insurance, taxes, maintenance, and utilities for the Meridian Way property.
- 11 **DISMISSAL FUNDING**, these funds are the interest (4%) on the dismissal money used for various Community Mission Projects, Congregational Renewal Projects, and Per Capita Assistance. (30,000 each) Congregations and elders can apply for these funds for use in Mission and Renewal projects within the Presbytery.
- 12 **DISBURSEMENTS**, the expenses of the Presbytery are divided into three areas based upon our vision statement. We are seeking to build **connections** between churches and the community, we are seeking to provide needed **resources** to congregations, and we are seeking to help individual **ministries** as well.
- 13 **CONNECTIONS**, the various ways the Presbytery supports congregations and their work of ministry to the communities where we live.
- 14 **PER CAPITA, GA AND SYNOD**, this is our annual assessment paid to the GA and Synod.
- 15 **JUSTICE AND MISSION**, this line includes the budgeted expenditures of the Mission and the Peace & Justice task forces.
- 16 **RESOURCES**, ways we are resourcing congregations for greater effectiveness.
- 17 **SCHOLARSHIPS**, these scholarships are available for adults and youth from the churches of the Presbytery for camps, conferences, and further religious education.
- 18 **VISION GRANTS/CHURCH GROWTH**, we have a variety of grants available for projects at our churches to improve the quality of the church's program and ministry.

19 TRANSITIONAL MAINTENANCE, these are a few expenses incurred this year to work with the closing of facilities at Watsonville Main, and setting up plans for the future.

20 OTHER PROJECTS, including the resources of Representation and Empowerment, Stewardship Training, the Media Center support, COM and CPM committees, Emergency Assistance, and the like.

21 MINISTRIES, mobilize (Assist) relationships between Teaching and Ruling Elders within the bounds of the Presbytery so we can work together for the greater good of the Kingdom of God.

22 STAFF AND BENEFITS, providing the Exec Presbyter, Stated Clerk, Office Manager, Accountant, and Treasurer to help the ongoing work of the Presbytery.

23 OFFICE AND FACILITIES, carrying on the work of the Presbytery including supplies, equipment, payroll services, auditing, insurance, utilities, etc.

**Presbytery of San Jose
2021 Year End Treasurer Report
Statement of Financial Position (1)**

	Mission Program (2)	Ecclesia. Program (3)	Total Program
ASSETS (4)			
(5) Cash Accounts			
(6) Bank & Savings Accts	96,983.00	498,533.00	
595,516.00			
(7) Synod Cash Accts	24,570.00	98,051.00	
<u>122,621.00</u>			
<i>Total Cash Accounts</i>	<i>121,553.00</i>	<i>596,584.00</i>	
718,137.00			
(8) Investment Accounts			
(9) Synod (MDC) Accts	25,223.00	1,022,386.00	
1,047,609.00			
(10) Presbyterian Foundation	1,416,708.00	2,131,050.00	
3,547,758.00			
(11) Brokerage Acct		11,245,526.00	11,245,526.00
(12) Credit Lines Out		30,554.00	30,554.00
<u>Total Investment Accts</u>	<u>1,441,931.00</u>	<u>14,429,516.00</u>	<u>15,871,447.00</u>
122,621.00			
(13) Fixed Assets			
(14) Real Estate (book value)	0.00	3,822,952.00	3,822,952.00
TOTAL ASSETS	1,563,484.00	18,849,052.00	20,412,536.00
LIABILITIES (15)			
(16) Restricted Funds			
(17) Special Funds	176,709.00	204,617.00	381,326.00
(18) Scholarship Funds	720,000.00	-	720,000.00
(19) Evergreen Funds	613,960.00	-	613,960.00
(20) Reserve Fund		3,811,097.00	
3,811,097.00			
(21) Cypress Ave. Funds		1,470,000.00	
1,470,000.00			
(22) Dismissal Receipts to date	-	2,349,838.00	
2,349,838.00			
(23) UP Watsonville		886,219.00	886,219.00
(24) Urban Ministry SJ		3,146,494.00	3,146,494.00
(25) Office Operations	52,815.00	(5,961.00)	46,854.00
<u>Total Restricted Funds</u>	<u>11,563,484.00</u>	<u>11,862,304.00</u>	<u>13,425,788.00</u>
122,621.00			
(26) Unrestricted Funds			
(27) Real Estate	0.00	3,822,952.00	3,822,952.00
(28) Cash Equivalents	0.00	3,163,796.00	3,163,494.00
<u>Total Unrestricted Funds</u>	<u>0.00</u>	<u>6,986,748.00</u>	<u>6,986,748.00</u>
122,621.00			
TOTAL LIABILITIES	1,563,484.00	18,849,052.00	20,412,536.00

NOTES and EXPLANATIONS

- 1 **STATEMENT OF FINANCIAL POSITION**, the Balance Sheet, does not indicate anything related to income and expenses but summarizes the assets (holdings) and liabilities (obligations) of the Presbytery.
- 2 **MISSION/PROGRAM**, this column includes the locations of the assets owned by the Presbytery directly related to the Mission/Program budget.
- 3 **ECCLESIASTICAL PROGRAMS**, this column includes the locations of the assets owned by the Presbytery directly related to the Ecclesiastical/Program budget.
- 4 **ASSETS**, the assets are defined as any real asset, like a bank account, the value of investments, the book value of real property, and the like.
- 5 **Cash Accounts**, these monies are in bank and savings accounts and in "demand" accounts at the Synod. They are to help meet the short-term obligations of the Presbytery, i.e., day-to-day cash flow.
- 6 **Bank & Savings Accts**, show the total balances of various bank and savings accounts, located at Bank of the West at year end.
- 7 **Synod Cash Accts**, are the balances of various deposits with the Synod of the Pacific in Custodial Funds that receive interest. These include accounts where the money is deposited "on demand" just like a savings account.
- 8 **Investment Accounts**, these accounts include longer term investment (MDCs) available through the Synod, mutual funds, ETFs, Bonds, and some additional investments.
- 9 **Synod (MDC) Accts**, are similar to CDs which pay a higher rate of return depending on the length of time the money is invested. This is a product of the Synod of the Pacific; and is available to Presbyteries and local churches in the Synod but not to individuals.
- 10 **Presbyterian Foundation (NCF) Accts**, are mutual funds invested by the New Covenant Funds. The Growth fund invests in stocks of the S&P 500 companies according to the Socially Responsible guidelines of the General Assembly. The Income Fund includes government bonds and similar fixed income opportunities. You can see information about these investments on their website; NewCovenantFunds.com
- 11 **Brokerage Acct**, The Stock portion of the Brokerage account is invested in S&P 500 vehicles SPY (general S&P 500 stocks), SPYX (general S&P without Carbon 200 companies), and SUSA (general S&P stocks with high commitment to ESG protocols). The Bond portion of the Brokerage account is invested in a variety of corporate bonds available on the open market; laddered out over an 6-8-year time horizon.
- 12 **Credit Lines Outstanding**, in certain extraordinary circumstances the Presbytery has loaned monies at interest for specific projects that seemed beneficial. Presbytery encourages churches who are looking for loans to take advantage of the Synod Loan Program and their various different interest rates and loans.
- 13 **Fixed Assets**, this includes property assets that are real property, owned in the name of the Presbytery alone, not in conjunction with individual churches.
- 14 **Real Estate**, The Presbytery owns the property known as the Immanuel House, operated by the Immanuel House Board for transitional refugee housing; the property at Meridian Way where the offices are located, and Cornerstone Church currently resides; the property on Beach Street in Watsonville, the property on Main Street in Watsonville; the property on Mental Ave in Santa Cruz and the Catamaran purchased by donations to the Sweaty Sheep NWC. These properties are listed at book

value less the accumulated depreciation. Note: Book Value means the price originally paid for the property.

15 **LIABILITIES**, the liabilities show how much of the assets are allocated to specific projects. For example, your home bank account might have \$5,000 in it. But some of that money is specifically earmarked for the upcoming insurance payment and future property taxes so you cannot spend all of the money in the checking account. The Presbytery has obligations as well.

16 **Restricted Funds** have been set aside for specific projects, with the expectation that they will be used in the future for those purposes or reallocated to other projects. All of the restrictions were set by a vote of the Presbytery and can be adjusted at anytime by a vote of the Presbytery.

17 **Special Funds** set aside, usually, from unspent budgeted items, to pay for programs in the future, like the Youth Triennium, Camperships, Christian Education projects, Cong. Development, Representation, Justice & Mission, COM projects, and other ministries of the Presbytery.

18 **Scholarship Funds**, the proceeds of these funds, primarily coming from the sale of the Corralitos Camp property (1990 time frame) and set aside at the time by a vote of Presbytery, generate income for scholarships for people within the Presbytery to attend camps and conferences.

19 **Evergreen Funds**, this is money from the sale of their church property and is managed by the Presbytery and the income is used to help the Evergreen church with some of its ongoing expenses.

20 **Reserve Fund**, with an ongoing combined Mission Program and Ecclesiastical Program Budget of 750,000, the reserve monies are designed to produce enough Return on Investment (ROI) to cover approximately 1/4 of the annual budget if so needed.

21 **Cypress Ave. Funds** came from the sale of the Cypress Ave Property and were set aside at the time by the Presbytery for Korean American ministries.

22 **Dismissal Receipts to date**, these funds have come from the settlement agreements of the dismissal of churches in our Presbytery. The proceeds of these investments will fund per capita, community mission, and congregational renewal through grants to churches in our Presbytery. See the criteria and the application forms under the Financial Affairs Committee on the Presbytery website; sanjosepby.org.

23 **UP Watsonville**, these are monies set aside for the commission at UPC Watsonville

24 **Urban Ministry San Jose**, these are monies set aside for the work of the commission related to San Jose First church property sale and future ministry. Currently being used to refurbish the school building on the property of Westminster Presbyterian Church in San Jose to be rented by the Bill Wilson Center for increasing their work to at risk youth in the greater San Jose area.

25 **Office Operations**, these monies are available for expenses related to the office of the Presbytery.

26 **UnRestricted Funds**, these include the value of properties of the Presbytery, and cash equivalents that have not been earmarked for a particular purpose or project at the moment.

27 **Real Estate**, see item 14 above for a list of the properties.

28 **Cash Equivalents**, this money could be allocated in the future for various projects, however, in the meantime they help generate the income of the portfolio for the benefit of the ongoing budget and the future vision of the Presbytery of San Jose.

**Presbytery of San Jose 2021
Gain and Loss Ecclesia Statement of Financial Position**

<u>Year</u>	<u>Beginning of Year (2)</u>	<u>Net Gain or Loss</u>	<u>End of</u>
ASSETS (4)			
(5) Cash Accounts			
(6) Bank & Savings Accts	189,614.00	308,919.00	498,533.00
(7) Synod Cash Accts	30,402.00	67,649.00	98,051.00
	<i>Total Cash Accounts</i>	<i>376,568.00</i>	
	<i>596,584.00</i>		
(8) Investment Accounts			
(9) Synod (MDC) Accts	1,466,209.00	(443,823.00)	1,022,386.00
(10) Presbyterian Foundation	2,036,075.00	94,975.00	2,131,050.00
(11) Brokerage Acct	10,043,350.00	1,202,176.00	11,245,526.00
(12) Credit Lines Out	34,047.00	(3,493.00)	30,554.00
	<i>Total Investment Accts</i>	<i>849,835.00</i>	<i>14,429,515.00</i>
(13) Fixed Assets			
(14) Real Estate (book value)	3,631,492.00	191,460.00	3,822,952.00
TOTAL ASSETS	17,431,189.00	1,417,863.00	
	18,849,052.00		
LIABILITIES (15)			
(16) Restricted Funds			
(17) Special Funds	341,890.00	(137,273.00)	204,617.00
(18) Scholarship Funds			
(19) Evergreen Funds			
(20) Reserve Fund	3,800,000.00	11,097.00	3,811,097.00
(21) Cypress Ave. Funds	1,490,000.00	(20,000.00)	1,470,000.00
(22) Dismissal Receipts to date	2,330,506.00	19,332.00	2,349,838.00
(23) UP Watsonville	895,721.00	(98,502.00)	886,219.00
(24) Urban Ministry SJ	3,456,184.00	(309,690.00)	3,146,494.00
(25) Office Operations	0.00	(5,961.00)	(5,961.00)
	<i>Total Restricted Funds</i>	<i>(451,997.00)</i>	<i>11,862,304.00</i>
(26) Unrestricted Funds			-
(27) Real Estate	3,631,492.00	191,400.00	3,822,952.00
(28) Cash Equivalents	1,485,396.00	1,678,400.00	3,163,796.00
	<i>Total Unrestricted Funds</i>	<i>1,869,860.00</i>	<i>6,986,748.00</i>
TOTAL LIABILITIES	17,431,189.00	1,417,863.00	18,849,052.00

Presbytery of San Jose 2021
Gain and Loss Mission Statement of Financial Position

	Beginning of Year	Net Gain or Loss	End of Year
ASSETS (4)			
(5) Cash Accounts			
(6) Bank & Savings Accts	57,557.00	39,426.00	96,983.00
(7) Synod Cash Accts	122,799.00	(98,229.00)	24,570.00
<i>Total Cash Accounts</i>	<i>180,356.00</i>		<i>121,553.00</i>
(8) Investment Accounts			
(9) Synod (MDC) Accts	150,213.00	(124,990.00)	25,223.00
(10) Presbyterian Foundation	1,379,657.00	37,051.00	1,416,708.00
(11) Brokerage Acct	0.00	0.00	
0.00			
(12) Credit Lines Out	0.00	0.00	0.00
<i>Total Investment Accts</i>	<i>1,529,870.00</i>	<i>13,579,681.00</i>	<i>15,109,551.00</i>
(13) Fixed Assets			
(14) Real Estate (book value)	0.00	0.00	0.00
TOTAL ASSETS	1,710,226.00	(146,742.00)	
1,563,484.00			
LIABILITIES (15)			
(16) Restricted Funds			
(17) Special Funds	262,559.00	(85,850.00)	176,709.00
(18) Scholarship Funds	720,000.00	0.00	720,000.00
(19) Evergreen Funds	613,960.00	0.00	613,960.00
(20) Reserve Fund	0.00	0.00	0.00
(21) Cypress Ave. Funds	0.00	0.00	0.00
(22) Dismissal Receipts to date	0.00	0.00	0.00
(23) UP Watsonville	0.00	0.00	0.00
(24) Urban Ministry SJ	0.00	0.00	0.00
(25) Office Operations	30,184.00	22,631.00	52,815.00
<i>Total Restricted Funds</i>	<i>1,626,703.00</i>	<i>(63,219.00)</i>	<i>1,563,484.00</i>
(26) Unrestricted Funds			-
(27) Real Estate	0.00	0.00	0.00
(28) Cash Equivalents	83,523.00	(83,523.00)	0.00
<i>Total Unrestricted Funds</i>	<i>83,523.00</i>	<i>(83,523.00)</i>	<i>0.00</i>
TOTAL LIABILITIES	1,710,226.00	(146,742.00)	1,563,484.00

Report from Coordinating Council of the Presbytery

The Coordinating Council met August 25, 2022 at 6:30 pm on Zoom

Financial Affairs Committee

The Coordinating Council reviewed Financial Affairs Committee (FAC). report about the Downtown SJ Urban Ministry Project's funding request. FAC will bring a motion to Presbytery to approve the AC's funding request. (Distributed prior to Council meeting.) Representatives from Westminster will also speak in favor of the motion.

Council voted to recommend 2023 Program and Ecclesiastical Budgets to Presbytery.

Some changes to budget to note:

- Insurance is moved to Ecclesiastical Budget from Program Budget
- Local Mission Grants funds also moved from Programs to Ecclesiastical Budget
- Per Capita is going up \$1 per member next year.
- Future Scholarship Reserve – makes scholarship funds available during the year for unanticipated scholarship requests.

Personnel Committee

San Jose is one of four Presbyteries of the Synod who met with Synod's Personnel Committee. The Synod provides HR and payroll services to our staff.

Service to national church and agencies At the General Assembly in June, Rev. Hardy Kim was elected to a position with the Presbyterian Disaster Agency. Rev. Joey Lee was elected to Board of Directors of Board of Pensions.

Date: August 23, 2022

To: San Jose Presbytery

From: Administrative Commission on the downtown San Jose project

Subject: 2nd request for Presbytery funds to complete San Jose Urban Ministry project

Costs continued to rise along with inflation after our request earlier this year, and the construction timeline more than doubled from the original plans as the project faced longer than expected lead times for several critical steps. Construction is currently underway; however, we were only able to begin by dividing the project into 2 phases and only contracting for Phase 1.

- Our Phase 1 contract with Bogaard Construction for \$4.56million includes funding from the sale of First Presbyterian Church of San Jose property, \$600,000 from Westminster, and most of the funds granted by the Presbytery earlier this year. This phase includes the startup activities like demolition, buildout and drywalling, plus items with long and complicated lead times. The funds for this phase would be committed by this fall.
- Phase 2 of the construction includes improvements that occur later in the plans and don't require long lead times. These include most of the finishes and the lift. The current estimate is approximately \$1.2million and the current schedule estimates an August 2023 completion date.
- We are additionally requesting \$220,000 for "soft costs" (various fees, inspections and design costs not included in the construction contract), and an \$80,000 grant for Westminster.

Our total new request is for up to \$1.5million. The construction costs are approximations, because we won't know the actual amounts until the general contractor is able to lock in the costs with the subcontractors. Some of the soft costs are also estimates as we await the final amounts for some of the mandated utility redesigns. The amount designated for Westminster provides support to the church during construction. The long delays in permitting and construction mean that Westminster has gone almost 2 full years with no rental income and is facing another 7-12 months before the lease with The Bill Wilson Center begins.

We are optimistic that the requested funds will be adequate to cover the remaining costs. In fact, we expect the costs to be less, because we have rounded up substantially to avoid another unexpected shortfall. We will only draw on the funds that are needed but, without this infusion of funds, construction will be incomplete and the building uninhabitable.

We have received a small amount in donations and plan to seek more over the coming months. Donations will decrease the amount needed from Presbytery funds, but timing is critical to the project and additional Presbytery funds will enable us to move forward without any delays. For the reasons stated above, we respectfully request the support of the Presbytery for this important project.

Also included for your information is the previous request to the Presbytery
Sharon Rowser, Co-Chair

To: The Presbytery of San Jose

Re: Update and Request for Additional Funding for the Downtown San Jose Urban Ministry Project

The Administrative Commission for the downtown San Jose project (the Commission) is ready to begin the remodel project on the grounds of Westminster Presbyterian Church (“Westminster”) relative to the pending Urban Ministry Center; however, the City permitting process took longer than expected and construction costs have been severely impacted by the COVID 19 pandemic and supply chain issues. As a result, we’re facing much higher construction costs than anticipated in 2021 with an increase in both material and labor costs by almost 40% at this point, with no increase in the scope of the work. Our project that was within budget a year ago, now anticipates a shortfall of almost \$989,000. We are prayerfully appealing to the Presbytery to help us close this gap. We have exhausted all avenues for downsizing the project and further delays are likely to drive prices even higher. The Urban Ministry Center, in partnership with Westminster is set to provide needed services in response to the physical, psychological, and spiritual needs of downtown San Jose residents, particularly in addressing issues relative to homelessness. This is an opportunity for the Presbytery to invest and participate in an outreach center critical to Westminster and the wider community.

Background. This Commission was created in the spring of 2019, subsequent to the dissolution of First Presbyterian Church of San Jose (“First Church”). It was tasked with managing First Church’s former property until the sale option officially changed hands with the purchaser, as well as investing the funds from the sale into a San Jose urban ministry as a legacy of First Church. The Commission has used some of the funds to relocate the historic First Church bell; preserve two of the antique, custom-made, stained-glass windows; provide support to Front Door Ministries; and cover the architectural, permit, and construction plan fees to date. The remaining funds available for the project total approximately \$3.2 million.

In the fall of 2019, the Commission began conversations with the leadership of Westminster and reached an agreement soon after to use part of Westminster’s property for the Commission’s idea of an urban ministry center. Our Commission was excited at the unique opportunity this arrangement afforded the Presbytery. The location is ideal for multiple reasons, there are existing buildings with parking available, and there is an inherent and ongoing relationship to the Presbytery. Westminster then brought The Bill Wilson Center to the table as a potential tenant. The Bill Wilson Center is a well-regarded community-based organization with a proven track record offering a range of services (billwilsoncenter.org). Our three organizations reached the following agreements:

- The Commission would provide the initial funding for the required upgrades and renovations of the two-story Education Building and partner with Westminster to oversee the construction phase.
- Westminster would clear the building of its few existing tenants to make it available for urban ministry, help manage the construction phase, and maintain management and maintenance responsibilities once construction was completed. Westminster also took out two different Synod loans to renovate the small Chapel adjoining the Education

Building and to contribute financially to the overall project. The renovated Chapel would also provide a multi-purpose space available for tenant use.

- The Bill Wilson Center signed a long-term lease that begins when construction is completed, which includes the use of the facilities for the Center for Living with Dying and other services compatible with the neighborhood. This guaranteed a strong presence, long-term stability, income to maintain the facilities, and to strengthen Westminster's ongoing call in the community. Partnering with The Bill Wilson Center also allows both organizations to complement each other's services, with Westminster providing spiritual support in conjunction with The Bill Wilson Center's resources.

The Commission engaged an architectural firm ("Artik") in late 2019 and a general contractor (Bogaard Construction) in 2020 and began an arduous process of fine-tuning, pricing and "value-engineering" the project to bring the projected costs in line with the funds available. This process stripped away virtually anything that wasn't necessary to bring the buildings up to code, allowing us to break ground once our permits were in place. Artik submitted preliminary plans to the City for review in June of 2020, which also initiated the permit process. This process was hampered by City office closures due to the pandemic. We just received our final permit approvals this February 2022.

Our general contractor recently began gathering final bids and we quickly saw that our current funds are insufficient to cover the higher costs. These costs are not due to inaccurate projections. The entire construction industry is experiencing these problems. However, we'll continue to be vigilant in overseeing costs and will try to come under budget, if possible, without compromising the quality of the work.

Our hope is that given the funds from the sale of First Church's property and the loans that Westminster has procured, that the Presbytery would be willing to also contribute to the project to cover the gap in costs. This is an outreach opportunity to address very real needs in our downtown neighborhood, as well as invest in one of our Presbytery's churches. Given our connectional nature, Westminster's well-being contributes to the well-being of the overall Presbytery and the community.

In light of the above, the Commission respectfully requests that the Presbytery Budget \$989,000 to cover the anticipated shortfall on the project.

On behalf of the Downtown San Jose Administrative Commission,

Sharon Rowser, Co-Chair

Carolyn Rosen, Co-Chair

The Committee on Ministry has no items for action for the Presbytery. The following is submitted for information, relating to the committee's activities since the May 2022 meeting.

Received as Minister Members:

- The Rev. Paul Fullmer
 - Transfer from Carlisle Presbytery
 - Validated ministry at Mission Hospice in San Jose
- The Rev. Jack Cabaness, Co Pastor Covenant.
 - Approved Presbytery Installation on Sept 25, 2022 at Covenant
 - Approved Presbytery Installation Commission:

Ministers:

Rev. Nan Swanson, HR, Moderator of the Presbytery

Rev. Dr. Libby Boatwright, HR

Rev. Vincent Arishvara, pastor, Trinity Presbyterian Church, San Jose

Rev. Dr. Margaret Boles, Co-pastor, Covenant Presbyterian Church, Palo Alto

Elders:

Elder Elsa Amboy, Vice-moderator of the Presbytery, Sunnyvale Presbyterian Church

Elder Frank Bernstein, Covenant Presbyterian Church, Palo Alto

Elder Carolyn Rosen, Presbyterian Church of Los Gatos

Appointed:

- Temporary Moderator for Gonzales – Frank Bernstein
- For Exit Interviews for Stone Church – Mark Peake & Frank Bernstein
- Temporary Moderator FPC Mountain View Rev. Larry Thorson

Approved Pastoral Relationships/Contracts/Validated Ministry

- Transitional Pastor Rev. Bruce Rowison at Gonzales
- Transitional Pastor Rev. Larry Thorson, FPC Mountain View (approved as a member of San Francisco Presbytery to serve in our bounds)
- Stated Supply renewed for Rev. Jason Barraca, Lincoln Ave.
- Validated Ministry for Rev. Sammie Evans, Civic Engagement Director at PACT

Approved congregations' work during pastoral vacancies

- Associate Pastor Nominating Committee for First Monterey
- Pastor Nominating Committee for El Estero
- Pastor Nominating Committee for Gonzalez
- Gonzales, Ministry Information Form for Church Leadership Connection
- El Estero, Mission Study
- FPC Mountain View, Ministry Information Form for Church Leadership Connection

Terms of Call Report and Minimum Terms of Call Policy

- 2022 Terms of Call for Clergy serving Congregations report will be mailed to those clergy and to Clerks of Sessions, at their church address. A copy can be mailed to Presbytery Commissioners at their church address upon request.
- In November COM will report the 2023 Minimum terms of call by county (Presbytery Policy PT-6/PS-1) based on 2021 and 2022 COLA.

Wm. Jack Cabaness
One-Page Biography

At the age of eight I wanted to be either a preacher or an astronomer. To me, either path seemed like an acceptable response to the awe and wonder elicited by an unimaginably vast universe. I would read through the religious tracts that my maternal grandmother gave me, and I was also obsessed with Carl Sagan's Cosmos series on PBS.

At the age of ten, I was baptized by my great-uncle Norman Gipson, a church of Christ preacher, and I became very active in a church of Christ youth group. In my junior high years I was a zealous member of the church, even to the extent of knocking on doors and trying to convince the Baptists that they were wrong about baptism.

In my high school years I remained active in youth group but I began harboring doubts about the rigidity and exclusivism of the churches of Christ. In my first year of college I exercised my freedom by not attending any religious services at all, but in my final three years I attended a number of churches and most often attended a more moderate Southern Baptist Church.

In law school I likewise tried a number of churches, and I finally landed at a moderate to liberal Southern Baptist megachurch in Austin, Texas. When I dropped out of law school, one of the Associate Pastors encouraged me to go to seminary, and specifically, a Presbyterian Church (USA) seminary because of the shift to fundamentalism in the Southern Baptist seminaries.

So I enrolled in Union Theological Seminary in Virginia and took courses on the side from the moderate-leaning Baptist Theological Seminary in Richmond. I eventually felt that I would be more at home in the Presbyterian Church (USA). To me it was refreshing to understand God's salvation as a gift and not something that had to be earned through herculean self-discipline.

As an ordained PC(USA) pastor, I have served both large and small churches, and I have zig-zagged east and west to accept new calls. While serving a small congregation in Vermont, I met my future wife Emma. She and I went through a difficult journey of infertility that tested our faith and had us each grieving in different ways and at different times.

When we had been in New York for a few years we decided to become foster parents with the hope of moving toward adoption. We got our first and only foster kids on February 14, 2018. At the time Janelle was 3, and Josiah ("Siah") was 2. Their adoption was finalized on November 12, 2020.

As white parents of two black children, we are continuing to seek out diverse communities and collective wisdom. We are excited and hopeful about the possibilities in Palo Alto and the Bay Area.

Rev. Paul M. Fullmer, Ph.D.

Paul M. Fullmer's passion for learning and writing has driven most of his life achievements. After graduating from the University of Southern California and Fuller Theological Seminary, he was ordained at the First Presbyterian Church of Hayward, CA, where he served as Associate Pastor for four years. His passion for learning prompted him to leave the position in pursuit of a doctoral degree at The Graduate Theological Union.

Following the completion of his doctoral dissertation on the Gospel of Mark (*Resurrection in Mark's Literary-Historical Perspective* [T&T Clark, 2007]), Fullmer served for 12 years as Chaplain and Director of Community Service for Lebanon Valley College (LVC) near Hershey, PA. At the College, he coordinated opportunities for worship, service, and interfaith experiences at LVC and taught undergraduate classes on scripture.

In the process of learning ancient Greek, Fullmer published a series of four workbooks designed to help people read New Testament Greek (*Read Greek by Friday* [Wipf & Stock, 2005-2011]). Inspired by the rich architecture of central Pennsylvania, Fullmer also published a pictorial history for the Images of America Series (*Annville Township* [Arcadia, 2011]). He learned about a variety of faith backgrounds by co-hosting a monthly radio show—*You and Your Faith*—with a rabbi in the region.

In 2017 Fullmer relocated to his hometown, Menlo Park, to be closer to his parents and siblings. Seeking to enhance his knowledge of care for seniors, he held positions at three senior care agencies, most recently as Volunteer Coordinator at Mission Hospice & Home Care based in San Mateo.

Fullmer began his current work in healthcare chaplaincy as a 2020-2021 Chaplain Resident at Stanford Hospital where he continues to serve as a Relief Chaplain. The training he gained at Stanford qualified him to return to Mission Hospice & Home Care in the role of Spiritual Care Counselor, working alongside patients' families and faith communities to attend to their spiritual needs at end-of-life.

In his free time, Fullmer enjoys learning Cantonese language and culture. He finds inspiration in the stories and cultural learning he encounters in genealogy and movies.

Financial Affairs: Proposed 2023 Budgets: Ecclesiastical and Program

The Presbytery of San Jose				
Ecclesiastical Budget		2023	2022	2021
Income				
40100	Per Capita -Current Year	\$153,627.00	\$155,240.00	\$161,560.00
40200	Per Capita-Prior Year			\$0.00
45000	misc. interest			\$0.00
45500	Presbytery Pooled Investments	\$173,900.29	\$101,958.20	\$92,545.80
46000	books			\$0.00
	Community Mission Bin Interest	\$30,000.00	\$30,000.00	
	Congregational Growth Bin Interest	\$30,000.00	\$30,000.00	
46300	Per Capita Bin Interest	\$30,000.00	\$30,000.00	\$30,000.00
	Total Income	\$417,527.29	\$347,198.20	\$284,105.80
Expenses				
	Personnel Pool	\$12,700.00	\$5,590.00	\$4,000.00
60100	Stated Clerk	\$57,220.00	\$55,220.00	\$53,720.00
60200	Treasurer	\$21,181.00	\$20,431.00	\$18,185.00
60400	SC Travel & Expense	\$6,000.00	\$6,000.00	\$6,000.00
60600	Telephone	\$1,800.00	\$1,800.00	\$1,800.00
60825	Insurance Beach st	\$16,000.00	\$13,000.00	\$13,000.00
60830	property insurance	\$29,000.00		
60840	Property taxes	\$10,000.00		
61000	Accountant	\$62,756.00	\$59,256.00	\$59,256.00
61005	Payroll taxes	\$13,000.00	\$11,000.00	\$11,000.00
61100	Legal Services	\$21,000.00	\$21,000.00	\$21,000.00
61200	Presbytery Meetings	\$350.00	\$350.00	\$350.00
61300	Accountant Retirement	\$6,276.00	\$5,925.00	\$5,925.00
61310	Accountant Benefits	\$3,000.00	\$3,000.00	\$3,000.00
61400	Stated clerk Pen / Med	\$20,027.00	\$18,766.00	\$18,766.00
61500	Financial Review	\$16,000.00	\$6,000.00	\$6,000.00
62100	Moderator Expenses	\$250.00	\$250.00	\$250.00
62500	Depreciation Expense		\$0.00	\$0.00
62600	Emergency Assistance	\$1,500.00	\$1,500.00	\$1,500.00
	GA Travel Pool		\$0.00	\$0.00
Committee Expenses				
63100	Preparation for Ministry	\$1,000.00	\$1,000.00	\$1,000.00
63200	Committee on Ministry	\$2,000.00	\$2,000.00	\$2,000.00
	Community Mission Projects	\$30,000.00	\$30,000.00	\$0.00
	Church Growth Ministry	\$30,000.00	\$30,000.00	\$0.00
	Other committees			\$0.00
	Sub-total	\$361,060.00	\$292,088.00	\$226,752.00
66100	General Assembly Per Capita	\$36,907.95	\$34,851.38	\$36,270.22
66200	Synod Per Capita	\$19,559.34	\$20,258.82	\$21,083.58
	Total Expenses	\$417,527.29	\$347,198.20	\$284,105.80
Per Capita Assessment				
	Presbytery	\$25.93	\$25.80	\$25.80
	Synod	\$5.22	\$5.22	\$5.22
	General Assembly	\$9.85	\$8.98	\$8.98
	Total	\$41.00	\$40.00	\$40.00
	members	3747	3881	4039

Financial Affairs: Proposed 2023 Budgets: Ecclesiastical and Program

		2023	2022	2021
	Presbytery of San Jose Program budget			
	REVENUE			
	Congregational Mission Giving	\$150,000.00	\$180,000.00	\$180,000.00
50050	Synod Block Grant	\$44,709.00	\$44,982.00	\$44,574.00
50150	A Penke Fund	\$8,500.00	\$7,400.00	\$6,700.00
50153	Walker, Lundy, Miesse	\$12,000.00	\$12,000.00	\$12,000.00
50200	Hunger Action Enabler Grant	\$5,000.00	\$5,000.00	\$5,000.00
50250	Peacemaking Offering - Presby Portion	\$4,000.00	\$4,000.00	\$4,000.00
50333	Immanuel House	\$5,000.00	\$5,000.00	\$5,000.00
50350	Presbytery Pooled Investment Income	\$166,691.00	\$149,533.00	\$150,003.00
50360	Cornerstone Rent	\$42,000.00	\$42,000.00	\$42,000.00
50400	Congregational Growth Bin	\$0.00	\$0.00	\$30,000.00
50460	Community Mission Bin	\$0.00	\$0.00	\$30,000.00
50463	Evergreen Custodial Income	\$14,000.00	\$14,000.00	\$14,000.00
		\$451,900.00	\$463,915.00	\$523,277.00
	EXPENSES			
	YOUTH SCHOLARSHIPS			
60230	Summer Camp/ Scholarships	\$500.00	\$500.00	\$500.00
60240	Ethnic Small Ch Scholarship	\$400.00	\$400.00	\$400.00
60250	APCE Participation	\$1,000.00	\$1,000.00	\$1,000.00
60260	Youth Triennium	\$3,000.00	\$3,000.00	\$3,000.00
	TOTAL YOUTH SCHOLARSHIPS	\$4,900.00	\$4,900.00	\$4,900.00
	YOUTH SCHOLARSHIP UNALLOCATED			
60310	Unallocated Youth Scholarship	\$1,000.00	\$1,000.00	\$1,000.00
	TOTAL YOUTH SCHOLARSHIP UNALLOCATED	\$1,000.00	\$1,000.00	\$1,000.00
	ADULT SCHOLARSHIP REPRESENTATION &			
60620	Clergy of Color retreat	\$500.00	\$500.00	\$0.00
60630	Leadership People of Color	\$500.00	\$500.00	\$500.00
60640	Leadership Women	\$500.00	\$500.00	\$500.00
60650	Leadership Variously abled	\$500.00	\$500.00	\$500.00
	TOTAL ADULT SCHOLARSHIP	\$2,000.00	\$2,000.00	\$1,500.00
	ADULT SCHOLARSHIPS UNALLOCATED			
60910	Unallocated Adult Scholarships	\$1,000.00	\$2,000.00	\$2,000.00
	TOTAL ADULT SCHOLARSHIPS UNALLOCATED	\$1,000.00	\$2,000.00	\$2,000.00
	FUTURE SCHOLARSHIPS RESERVE			
60110	Future Scholarship Reserve	\$1,000.00	\$2,000.00	\$2,000.00
	TOTAL FUTURE SCHOLARSHIPS RESERVE	\$1,000.00	\$2,000.00	\$2,000.00

Financial Affairs: Proposed 2023 Budgets: Ecclesiastical and Program

		2023	2022	2021
	Presbytery of San Jose Program budget			
	VISION GRANTS			
61210	Consultants (CG)	\$1,000.00	\$1,000.00	\$1,000.00
61260	Crisis Intervention (COM)	\$1,000.00	\$1,000.00	\$1,000.00
61280	Church Growth Seminar	\$1,000.00	\$1,000.00	\$1,000.00
61295	Unallocated Vision Grants	\$8,000.00	\$10,000.00	\$10,000.00
	TOTAL VISION GRANTS	\$11,000.00	\$13,000.00	\$13,000.00
	CHURCH GROWTH			
61320	Evergreen Presbyterian Church	\$14,000.00	\$14,000.00	\$14,000.00
61340	Misc Cong Development	\$1,000.00	\$1,000.00	\$1,000.00
61345	Indonesian Christian Church	\$3,000.00	\$3,000.00	\$3,000.00
61350	Thai Fellowship of San Jose	\$3,000.00	\$3,000.00	\$3,000.00
61355	Comunidad Latino	\$6,000.00	\$6,000.00	\$6,000.00
61361	NWC Wednesday Revive	\$3,000.00	\$3,000.00	\$3,000.00
61362	NWC Beer Church	\$3,000.00	\$3,000.00	\$3,000.00
61363	NWC Sweaty Sheep	\$3,000.00	\$3,000.00	\$3,000.00
61365	Congregational Worship resources	\$0.00	\$1,000.00	\$1,000.00
	TOTAL CHURCH GROWTH	\$36,000.00	\$37,000.00	\$37,000.00
	MISSION AND OUTREACH			
61420	Mission Trip	\$3,000.00	\$3,000.00	\$3,000.00
61430	Local Outreach Program	\$1,000.00	\$1,000.00	\$1,000.00
61435	PACT Support	\$0.00	\$1,000.00	\$1,000.00
61440	Task Force misc expenses	\$300.00	\$300.00	\$300.00
	TOTAL MISSION AND OUTREACH	\$4,300.00	\$5,300.00	\$5,300.00
	REPRESENTATION & EMPOWERMENT			
61520	Seminary Internships	\$1,000.00	\$1,000.00	\$1,000.00
61540	People of Color	\$500.00	\$500.00	\$500.00
61550	Women	\$500.00	\$500.00	\$500.00
61560	Variously abled	\$500.00	\$500.00	\$500.00
	TOTAL REPRESENTATION & EMPOWERMENT	\$2,500.00	\$2,500.00	\$2,500.00
	EDUCATION			
61670	UCCM Santa Cruz	\$0.00	\$0.00	\$3,000.00
61672	UCCM Stanford	\$0.00	\$0.00	\$6,500.00
	TOTAL EDUCATION	\$0.00	\$0.00	\$9,500.00
	PEACE AND JUSTICE			
61720	Emerging Issues	\$0.00	\$0.00	\$1,000.00
61726	Grants	\$3,000.00	\$3,000.00	\$1,000.00
61738	Scholarships	\$3,000.00	\$3,000.00	\$1,000.00
61739	Programs/Speakers	\$3,000.00	\$3,000.00	\$1,000.00
61753	Peacemaking Advocate	\$6,000.00	\$6,000.00	\$4,800.00
61765	Presbyterian Washington Office	\$0.00	\$0.00	\$1,000.00

Financial Affairs: Proposed 2023 Budgets: Ecclesiastical and Program

		2023	2022	2021
	Presbytery of San Jose Program budget			
	MINISTRY			
61810	Pastor Support	\$3,000.00	\$3,000.00	\$3,000.00
	TOTAL MINISTRY	\$3,000.00	\$3,000.00	\$3,000.00
	GENERAL ADMINISTRATIVE			
61901	Hunger Action Advocate	\$10,000.00	\$10,000.00	\$10,000.00
61904	Safe Church	\$10,000.00	\$10,000.00	\$10,000.00
61905	Director of Communications	\$7,200.00	\$7,200.00	\$7,200.00
61910	Stewardship Training	\$6,500.00	\$7,500.00	\$7,500.00
61911	FA Com Expense	\$0.00	\$500.00	\$500.00
61915	Immanuel House	\$5,000.00	\$5,000.00	\$5,000.00
62100	Rent	\$0.00	\$0.00	\$0.00
62102	Insurance	\$0.00	\$11,000.00	\$11,000.00
62103	Maintenance	\$10,000.00	\$10,000.00	\$10,000.00
62104	Utilities	\$30,000.00	\$30,000.00	\$30,000.00
62106	Taxes	\$8,000.00	\$8,000.00	\$8,000.00
62210	Postage	\$800.00	\$800.00	\$800.00
62120	Telephone	\$2,500.00	\$3,925.00	\$3,925.00
62130	Supplies	\$12,000.00	\$14,000.00	\$14,000.00
62140	Professional	\$1,000.00	\$1,000.00	\$1,000.00
62150	Support Staff Cont Education	\$1,000.00	\$1,000.00	\$1,000.00
62160	Equipment Purchase/Lease/Maintenance	\$13,000.00	\$13,000.00	\$13,000.00
62210	WWW Site Maintenance - Council	\$500.00	\$500.00	\$500.00
62211	congrational growth projects	\$0.00	\$0.00	\$30,000.00
62212	community mission projects	\$0.00	\$0.00	\$30,000.00
62220	misc council expenes	\$0.00	\$500.00	\$500.00
	Presbytery Staff	\$236,700.00	\$236,700.00	\$232,700.00
	Personnel Pool	\$16,000.00	\$5,590.00	\$5,152.00
	TOTAL GENERAL ADMINISTRATIVE	\$370,200.00	\$376,215.00	\$431,777.00
	Total Total Expenses	\$451,900.00	\$463,915.00	\$523,277.00

Financial Affairs has met monthly since the May Presbytery meeting.

We have reviewed and approved leases for Westhope, Westminster, Stone Church, the Presbytery Office and Cornerstone.

We reviewed and approved an equity sharing agreement between Santa Teresa Hills Presbyterian and pastor.

We set per capita for 2023 at \$41, based on the per capita amounts for General Assembly and Synod.

The market has been rough the last few months. Thankfully, since much of our investments are in lower risk areas, YTD we have had less than -3% return on investment, compared with -15% of the Dow Jones.

We met with the leadership of the San Jose Downtown Urban Ministry Project Commission and a representative from Westminster to receive an extensive report on the project thus far, the financial effect on the ministry of Westminster as a result of the construction being behind schedule due to permitting delays. We reviewed in detail the costs and projections.

We support the commission's request to the presbytery for up to \$1.5 million in funding to complete the renovation project, including \$80,000 in funds available to Westminster paid in quarterly amounts as needed until rental income resumes. Without these additional funds, Westminster will not be able to use the facility in the future for rental income, cutting more than \$70,000 net income from their budget with potentially catastrophic effects. Because of our responsible investment practices, our expectation is that we can continue to rely on income from the remaining investments to support our ongoing and future budget needs.

We have also had extensive conversations pertaining to the best management of the many properties under the Presbytery Office responsibility in different ways. Properties have varying aspects managed by commissions, local congregations, validated ministries, and the Presbytery Office staff. We are investigating the breadth of work that goes into such management hopefully to recommend best practices or opportunities to manage more efficiently. There are no conclusions at this time.

We also received a preliminary request from Urban Works Center of Inclusivity of Santa Cruz (formerly Sweaty Sheep). At the time of this writing, the committee had not had the time to review the request, but will at its monthly meeting, Wednesday, September 21. Finally, the committee has reviewed and recommends approval of the Ecclesiastical and Mission Budgets for the Presbytery.

Respectfully submitted, Lindsay Woods Wong, chair

Together We Vote Campaign with PACT (People Acting in Community Together)

"The cornerstone of democracy rests on the foundation of an educated electorate."
attributed to Thomas Jefferson

The "educated electorate" Jefferson and his contemporaries spoke about most certainly was not supposed to include people of color, poor folks, LGBTQ+ people, and frankly, anyone other than white, Christian, land-owning men; however, PACT members, leaders, and community partners are working to create a broad coalition of people who are working together to ensure that our electorate includes all people who call this land home.

We are a diverse, multi-faith collective, focused on voter registration, ballot education, and voter turn out on November 8th and beyond. Ways to plug in include: joining a phone bank, creating a team to phone bank together, volunteering at and/or attending our Together We Vote Block Party on October 22 (location TBD).

We believe our faith compels us to do justice, love kindness, and walk humbly with the One who gives breath and being to all living creatures. Through our efforts this election season, let us seek to live out our faith by building the people power necessary to create a more just and equitable Santa Clara County for all.

If you would like to join us, please contact the Rev. Sammie Evans, Civic Engagement Director at PACT, sevans@pactsj.org.
