

**Presbytery of San Jose: Notice of Stated Meeting
May 7, 2022 9:00 am on Zoom**

Pre-registration required

Zoom meeting (pre-registration required, Zoom link at <https://sanjosepby.org/>)

9:00 Opening Prayer Lands Acknowledgement	Moderator, The Rev. Nan Swanson
9:05 Presbytery Worship	The Rev. David Watermulder
9:30 Transition to agenda	
9:35 Stated Clerk	The Rev. Erica Rader

Change in the Docket; Quorum call (8 ministers/8 elders/6 churches); Corresponding Members; First time attendees; Visitors

New Business (must be referred)

Consent Agenda

- 1) Motion to approve the Minutes of February 5, 2022 Stated Meeting of the Presbytery of San Jose. **pp. 3-10**
- 2) Motion to approve the Minutes of March 26, 2022 Special Called Meeting of the Presbytery of San Jose **pp. 11-18**

Reports and Announcements Received in Docket

2021 Statistical Report for Presbytery of San Jose **p.19**
Report from Presbytery Coordinating Council **p.20**
First reading: Amendments to Standing Rules **p.21**
Report from Committee on Ministry **pp. 22-24**
Report from Financial Affairs **pp. 25**
Report from Polity and Government Subcommittee **pp. 26**
Report from Peace and Justice Work Group **pp. 27-28**
Report from Treasurer **pp. 29-35**

9:40 Nominating Committee Motion to elect :	Elder Carlo Panighetti
Elder Steve Nelson (Stone) <i>Committee on Preparation For Ministry (2024)</i>	
9:45 Front Door Communities Update from Director	Jeannette Bumagat,
9:55 Treasurer's Report	The Rev. Edd Breeden

10:10 Polity and Government Sub Committee	Elder Carol Holsinger
First Reading on Amendment to Standing Rules Session Records	
10:15 Committee on Ministry: Introductions	The Rev. Mark Peake
Rev. Rebecca Dix	
Rev. Jane Esterline	
10:25 Committee on Representation & Empowerment	The Rev. Annanda Barclay
10:35 Break	
10:40 Mission and Outreach Work Group	The Rev. Vincent Arishvara
10:50 Church Health & Growth Work Group	The Rev. David Watermulder
11:00 Peace and Justice Work Group	Elder Meredith Hurley
11:10 Prayer for Presbytery Concerns	The Rev. Nan Swanson
11:25 Announcements	
11:30 Stated Clerk	The Rev. Erica Rader
11:35 Adjournment with Prayer	The Rev. Nan Swanson

**2022 Standing Meetings of the Presbytery of San Jose will be on Zoom:
September 24 and November 19**

**Presbytery of San Jose
Minutes of Stated Meeting
Saturday, February 5, 2022
via Zoom**

The Stated Meeting of the Presbytery of San Jose was called to order at 9:01 a.m. by the Moderator, the Rev. Nan Swanson, who opened the meeting with prayer.

Worship

The Moderator appeared against a background picture of the Gonzales Community Presbyterian Church, and introduced the Rev. Steve Knowles, pastor, who gave information on the Salinian indigenous people, the “People of the Oaks.” He also gave a brief history of the Gonzales church and its programs, which include a food program and clothing distribution.

The Moderator noted that the focus of this year is to be on indigenous peoples, and called for a moment of silence to honor the Ohlone peoples.

Addie Domske, Sunnyvale, Peacemaking Advocate for the Presbytery, presented an interactive reflection which acknowledged the traditional territory on which our country is built, and how indigenous voices have added to our understanding of Christianity.

Outgoing Presbytery Moderator, the Rev. Andy Wong, then formally installed the Rev. Swanson as Moderator.

Transition to Agenda

Stated Clerk

The Rev. Erica Rader noted these items

- changes in the docket.
- The presence of a quorum
- The presence of corresponding member the Rev. Jane Esterline from the Presbytery of Pittsburg, PA.
- Introduction of first time attendees

Ruling Elder Committee Chairs / Coordinating Council/ Synod Commissioners and past Moderators present

Amboy, Elsa

Notor, Nannette

Hamm, Claudia

Odell, Jane

Holsinger, Carol

Panighetti, Carlo

Lee, James

Viale, Lynn

Ludwig, Marcia

Zisch, Rosaleen

Teaching Elders Present

Althaus, Ryan	Hoffman, Daniel J	Peake, Mark
Arishvara, Vincent	Kim, Hardy	Peterson-Iyer, Karen
Bales, Jennifer	Lane, Bill	Rader, Erica
Barclay, Annanda	Lee, Irene Pak	Rausch, Andy
Barraca, Jason	Lee, Jaeguen	Reyes-Chow, Bruce
Bennett, James	Lee, Joey	Sohn, Joseph
Boles, Margaret Willis	Logan, Molly	Troester, Deborah
Browning, Geoff	Macway, Evie	Van Laar, Trevor
Eschen-Pipes, Kathleen	Matusiewicz, Stella	Watermulder, David
Evans, Samantha	McAnelly, Anne	Wong, Andy
Franzen, Bryan	McGinnis, Katheryn	Wong, Lindsey Woods
Gibson, Diana	Norman, Steve	
Hahn, Taejinn	Olson, Robby	

Teaching Elders, Honorably Retired, Present

Baker, Debra	Breeden, Edd	Swanson, Nan
Boatwright, Libby	Knowles, Steve	Vilardo, Larry
Bowles, Bob	Kress, Karla	
Bracey, Dale	McCreath, David	

Teaching Elders, Not Present

Allen, Stephanie Lutz	Hejmanowski, Karin	Pearson, Marjorie
Boyer, Tim	Kim, Han Ho	Person, Brian
Choi, Don	Kim, Taelor	Swanson, Erik
Crocker, Douglas	Kuo, Ruth	Thorson, Martha
Drescher, Kent	Lai, Hsien-Chang	Tsai, Andrew
Esaki, Ted	LeClaire, Sharon	Williams, Chris
Hansen, Chris	Lee, Fred	Woodsmall, Dennis
Hanson, Duncan	Minerva, George	Yoon, I Sil

Teaching Elders, Honorably Retired, Not Present

Ahn, Dong Sung	Hansen, David	Kwon, Young K
Bartow, Jay	Harrington, Nancy	Lewis, Charles
Bender, Jim	Harvey, Bill	Longley, Jack
Bland, Byron	Hollingsworth, Mark	Lyke, Brian
Bristol, John	Hseih, Stephen	Menser, Bruce
Burke, John	Joy, Judith	Momrow, Ed
Choi, Samuel	Kim, David Kwang	Nelson, Jim
Dosker, Richard	Kim, Insik	Palmer, Marge
Doyal, George	Kim, Kyung Jae	Rowlinson, Bruce
Erickson, George	Kim, Young Han	Schmidt, Lyle
Gardner, Thomas	Kwon, Young Bai	Smith, Kent

Solis, Dick
Spencer, Dick

Takarabe, Hei
Tyler, Lee

Yeaney, Darrell

Elder Commissioners Present

Aptos, St. Andrew

Manning, Pat

Gilroy

(none)

Gonzales, Community

Rutledge, Kay

Los Gatos

Barry, Beth

Cerussi, Natalie

Heath, Peggy

Lynner, Collette

Stock, Stephen

Monterey, El Estero

Gunter, Lynn

Monterey, First

Piña, Cory

Tucker, Ellen

Stone, Rebecca

Mountain View, First

Edmundson, Bruce

Hu, Mickey

Palo Alto, Covenant

Bernstein, Frank

Dere, Beverley

Jamin, Joni

Templeton, Bruce

Palo Alto, First

Choi, Sukgi

Fidler, Margaret Ann

Maris, Martha

Noble, Lela

Salinas, Lincoln Avenue

(none)

Salinas, Northminster

Tunstall, Patricia

Salinas, St. Phillips

(none)

San Jose, Cornerstone

(none)

San Jose, Evergreen

Siu, Pam

San Jose, Foothill

Moore, Woody

San Jose, Santa

Teresa Hills

Elliot, Paul

Hines, Horace

San Jose, Stone

Barret, Neale

Goertz, Mel

Hurley, Meredith

Hurley, Nicholas

Lakatos, Rhonda

Nelson, Steve

San Jose, Taiwanese

American

(none)

San Jose, Trinity

Cox, John

San Jose, Westminster

DeWhitt, Pat

Frost, Steven

Marovich, Andrew

San Martin

(none)

Santa Clara, First

(none)

Santa Cruz, Bonny

Doon

(none)

Santa Cruz, Trinity

Bauerle, Ellen

Cobery, Chuck

May, Charlie

Saratoga, Westhope

Brooksbank, Susan

Sunnyvale

Freese, Kristy

Medsker, Roger

Reynolds, Barbara

Vickrey, Barry

Sunnyvale, Daesung

Chun, GJ

Minami, Jay

Watsonville, Westview

Rogers, Barbara

Visitors

Comunidad Latinoamericana: Mike Matusiewicz

Cultivated in Creativity: Theresa Nelson

Gonzales: Florence Knowles, Ken Beadell

Palo Alto, First: John Hackmann, Paul Jones

San Jose, Stone: Alice Thorn

San Jose, Daesung: Eric Min

Sunnyvale, Presbytery Peace Advocate: Addie Domske

Sunnyvale, Presbytery Accountant: Diane Case

Corresponding Minister from Presbytery of Pittsburgh: Jane Esterline

Consent Agenda

The Consent Agenda, to approve the Minutes of the November 20, 2021 Stated Meeting of the Presbytery of San Jose, was approved by consensus.

Nominating Committee

Elder Carlo Panighetti presented the following names for election; there were no nominations from the floor and all three were elected.

The Rev. Vincent Arishvara (Trinity, San Jose), Synod Commissioner (class 2024)

The Rev. Deborah Troester (Santa Teresa Hills, San Jose) Committee on Ministry (class 2024)

The Rev. Joe Sohn (Cornerstone, San Jose) Committee on Representation and Empowerment (class 2024)

Hunger Advocate Report

The Rev. Ryan Althaus talked of these subjects:

- Churches can be Earth Care congregations with one example being the use of organic sources for flowers; this can be done by subscription.
- As Advocate he will be making calls to churches about the One Great Hour of Sharing
- National resources on hunger are available, and the Hunger Advocate is available to churches as a speaker.

Executive Presbyter Report from the Rev. Joey Lee

First I want to wish all of you a Happy Lunar New Year, 4720, the Year of the Tiger. I recently heard someone ask, you know what this means? The Cincinnati Bengals are going to win. I am very proud of my Chinese heritage and culture; I am boycotting the Winter Olympics by not watching it on TV nor reading about any events. I am deeply disappointed by the Chinese government.

While it may be a new year on calendars, lunar and solar, in many ways it feels the same as we enter the third year of the pandemic. We all pivoted. We all adjusted and readjusted. We all continue to recalibrate to the new normal.

A year ago, almost to the day, in my report to the Presbytery, I asked you to pray for two pastors who had tested positive for the virus. Remember, all this was pre-vaccine. We give thanks for the recovery of one. And we give thanks for the life and ministry of Rev. Sim Granado, who did not recover. Since then, many more have tested positive, some with mild symptoms, others severe. And these are only among pastors I am aware of. I am sure the same holds true for you other leaders, as well as many members of our congregations.

Through variants and surges, we persevere, adjusting and adapting our individual and corporate lives.

Two recent editorials you may have seen:

The New York Times, Jan. 30, 2022, *Why Churches Should Drop Their Online Services*, by Tish Harrison Warren, a priest in the Anglican Church in North America.

And in response:

The Presbyterian Outlook, Jan. 31, 2022, *In Defense of an Online Ministry Presence*, by Andrew Taylor-Troutman, pastor of Chapel in the Pines Presbyterian Church, Chapel Hill, North Carolina.

I found myself agreeing with both on various points. (Hey, I'm not conflicted...I'm complicated.)

This caused me to wonder about our life as a presbytery. We have been meeting on Zoom for two plus years. The Coordinating Council of the Presbytery agreed to continue as such, for this meeting and the May meeting. But what about moving forward? There are lots of pluses and minuses here.

So what do you think? How do we maintain being a connectional church in this time?

Here is what I would like to do.

I have a couple of poll questions I'd like to ask.

Then we will go into break out rooms for you to share.

Afterwards we'll return and hear brief reports.

BRIEF REPORTS:

Polls

The current situation at my congregation is:

1. Worship in-person, meetings and fellowship in-person, no precautions. (0/94) 0%
2. All in-person, but with safety precautions. (2/94) 2%
3. Hybrid worship, some in-person events, with safety precautions. (76/94) 81%
4. Everything online, no in-person events. (16/94) 17%

I feel the following about Zoom Presbytery meetings:

1. This is so convenient, let's keep them. (20/95) 21%
2. I like them, but once a year in person would be nice. ((45/95) 47%
3. I'm still worried about COVID and don't think it wise to gather in large groups. (18/95) 19%
4. We should gather in person again for meetings and fellowship. (12/95) 13%

If we do have a Presbytery meeting in-person:

1. It should be hybrid with in-person and online option. (82/91) 90%
2. It should be in-person only for discussion, debate and voting. (9/91) 10%
3. It should move around to various locations. (30/91) 33%
4. It should be in a consistent, central location with good technology. (61/91) 67%

The Presbytery gathered in break out rooms for discussion, with these points as some of the results:

- Flexibility of online may allow for meeting days other than Saturday.
- Sharing strategies for decision making so pastors are not isolated.
- The need for in person relationships versus the need to not drive long distances.
- If we have one in-person meeting per year, make the relationship part intentional; work on building community.
- Zoom is better ecologically
- In any case, have Zoom meetings of committees, work groups.
- Donations are done with more difficulty when you are Zooming.

Mission and Outreach Work Group

The Rev. Vince Arishvara reported that the group is giving grants for mission projects, is meeting every other month, and still intends to go to Peru on a mission trip, but Covid has made planning uncertain.

He introduced Pam Sui who described the Evergreen Presbyterian, San Jose, work in mission, including support of migrant families in northern Monterey County. This included support for an indigenous folk dance group, and support for improved internet

connections. The latter project came about because of a student at San Jose State, through whom they got to know her family and to understand how important the internet was to her and to her family.

Church Health and Growth Work Group

The Rev. David Watermulder reported that a number of churches have received grants to help with technology, and that those grants will continue to be available; that the Work Group is carrying out its oversight of the 1001 Worshipping and Fellowship projects in our presbytery; and that the group is asking what we can do as Covid wanes.

Committee on Representation & Empowerment

The Rev. Annanda Barclay described the committee as being required by the Book of Order, with a goal of inclusiveness and justice in representation. She noted that there will again be Lenten Reflection groups, looking at our spiritual and emotional lives during the last five years. The group will work on how to lift up, and resource, congregations.

Westview, Watsonville

Moderator Nan Swanson changed the background picture to the Westview Church, and introduced pastor the Rev. Dan Hoffman, who gave a brief talk on the congregation, its Japanese roots, and its interracial present.

Peace and Justice Work Group

Elder Meredith Hurley (Stone, San Jose), reported on the group's support of the Amah Mutson Tribal Band and their campaign to protect Juristac. The issue is traditional sacred tribal lands near Gilroy, threatened by an open pit sand and gravel mining operation. She suggested that congregations get signatures on a petition, ask their Session to send a letter, have adult education programs, and donate to the campaign.

Elder Hurley also suggested that presbyters contact her about the issue of a new jail in Santa Clara County, to which there is considerable opposition.

Time for Prayer

There was a time for prayer for Presbytery concerns.

Announcements

There were announcements about outreach to pastors for a class on NIMBYism; a little free library in front of Westhope, Saratoga, with books on anti-racism; a multi congregational, multistate Lenten group; training for church treasurers; and an appearance by Jan Richardson at Westhope, Saratoga.

Stated Clerk

The Rev. Erica Rader gave thanks for the richness of this meeting, and expressed support for Clerks of Session as they work on statistical reports.

Closing with Prayer and Adjournment

The Moderator gave the closing prayer and declared the meeting adjourned.

Appendix A

Coordinating Council of the Presbytery of San Jose

Informational items:

The Coordinating Council met on January 13, 2022 at 6:30 pm by Zoom Motion to elect Carol Holsinger as chair of Polity and Government Subcommittee was approved.

Committee on Ministry, Committee on Preparation for Ministry and Financial Affairs Committee do not have information or actions for the February Presbytery meeting.

Committee on Representation and Empowerment plans to offer another Sunday Lenten Series in 2022.

Joey Lee reported that Ryan Althaus launched a bi-weekly radio show on KSQD Community Radio in Santa Cruz called *Faith Matters*, made possible through a grant from Mission Outreach Work Group. As part of the underwriting, a 30-second promotion will be read on the radio station throughout the week, thanking the Presbytery naming our churches in Santa Cruz County.

The Stated Clerk and Treasurers' 5 year terms expire at the end of this year. Joey Lee will be a resource to the Nominating Committee, Personnel Committee and Polity and Government Sub Committee to move forward with the necessary actions. Erica Rader and Edd Breeden have both expressed that they wish to be elected for additional terms.

Geoff Browning was elected TE Commissioner to General Assembly by email vote Dec 15 2021. Based on the deadlines for submitting our Commissioner names to the General Assembly staff, the Coordinating Council took on this uncontested election on behalf of the Presbytery under the provision that permits them to resolve emergent business.

Task force on Child & Vulnerable Adult Protection Policy launched. They will propose a rewritten protection policy for churches to adopt that will require tenant compliance as well. The task force will communicate with moderators and clerks of session to let them know that this is happening. Thanks to Coordinating Council members Martha Thorson and David McCreath for their support on this task force. They are joined by Nan Notor, Horace Hines, Evie Macway, Chyrise King, and will be resourced by Erica Rader and Collette Lynner.

The Rev. Ben Newcomer (HR) passed away over Christmas holidays. He was active in social justice issues and civil rights in the 1950s and 1960s as a freedom rider. His memorial is tentatively scheduled for Feb. 2022.

**Presbytery of San Jose
Minutes of Special Called Meeting
March 26, 2022, 9:00 am on Zoom**

The special called meeting of the Presbytery of San Jose was opened with Prayer by Moderator the Rev. Nan Swanson at 9:02 am. Moderator Swanson then gave a “land acknowledgment” of the Ohlone peoples. The presbytery held a moment of silence in acknowledgment of our debt to them.

Stated Clerk

The Rev. Erica Rader stated

- the presence of a quorum, and
- the presence of a visitor, Pilar Furlong, from the Bill Wilson Center,
- acknowledgment that the meeting was being recorded,
- that attendees could address only the published purpose of this meeting.

The Presbytery voted approval of the agenda as published.

**Teaching Elders Committee Chairs / Coordinating Council/Past
Moderators/Synod Commissioners Present**

Amboy, Elsa	Rosen, Carolyn
Holsinger, Carol	Viale, Lynn
Notor, Nannette	Zisch, Rosaleen
Odell, Jane	

Teaching Elders Present

Althaus, Ryan	Lee, Joey	Rader, Erica
Bales, Jennifer	Logan, Molly	Reyes-Chow, Bruce
Choi, Don	Macway, Evie	Van Laar, Trevor
Dix, Rebecca	Matusiewicz, Stella	Watermulder, David
Evans, Samantha	McAnelly, Anne	Wong, Lindsey Woods
Franzen, Bryan	Norman, Steve	
Kim, Hardy	Olson, Robby	

Teaching Elders, Honorably Retired, Present

Boatwright, Libby	Breeden, Edd	Swanson, Nan
Bowles, Bob	McCreath, David	Vilarado, Larry

Teaching Elders, Not Present

Allen, Stephanie Lutz	Boles, Margaret Willis	Esaki, Ted
Arishvara, Vincent	Boyer, Tim	Eschen-Pipes, Kathleen
Barclay, Annanda	Browning, Geoff	Gibson, Diana
Barraca, Jason	Crocker, Douglas	Hahn, Taejinn
Bennett, James	Drescher, Kent	Hansen, Chris

Hanson, Duncan
Hejmanowski, Karin
Hoffman, Daniel J
Kim, Han Ho
Kim, Taelor
Kuo, Ruth
Lai, Hsien-Chang
Lane, Bill
LeClaire, Sharon

Lee, Fred
Lee, Irene Pak
Lee, Jaeguen
McGinnis, Katheryn
Minerva, George
Pearson, Marjorie
Person, Brian
Peterson-Iyer, Karen
Rausch, Andy

Sohn, Joseph
Swanson, Erik
Thorson, Martha
Troester, Deborah
Tsai, Andrew
Williams, Chris
Wong, Andy
Woodsmall, Dennis
Yoon, I Sil

Teaching Elders, Honorably Retired, Not Present

Ahn, Dong Sung
Baker, Debra
Bender, Jim
Bland, Byron
Bracey, Dale
Bristol, John
Burke, John
Choi, Samuel
Dosker, Richard
Doyal, George
Erickson, George
Gardner, Thomas
Hansen, David
Harrington, Nancy

Harvey, Bill
Hollingsworth, Mar
Hsieh, Stephen
Joy, Judith
Kim, David Kwang
Kim, Insik
Kim, Kyung Jae
Kim, Young Han
Knowles, Steve
Kress, Karla
Kwon, Young Bai
Kwon, Young K
Lewis, Charles
Longley, Jack

Lyke, Brian
Menser, Bruce
Momrow, Ed
Nelson, Jim
Palmer, Marge
Rowlinson, Bruce
Schmidt, Lyle
Smith, Kent
Solis, Dick
Spencer, Dick
Takarabe, Hei
Tyler, Lee
Yeaney, Darrell

Elder Commissioners Present

Aptos, St. Andrew

Billheimer, Myles
Burk, Gene
Mihm, Eileen

Gilroy

(none)

Gonzales, Community

Rutledge, Kay

Los Gatos

Barry, Beth
Bierly, Reid
Caselli, Gene
Heath, Peggy
Lynner, Collette
Stock, Stephen

Monterey, El Estero

Gunter, Lynn

Monterey, First

Dickson, Dorothy

Stone, Rebecca
Thompson, Ally
Mountain View, First
(none)
Palo Alto, Covenant
Bernstein, Frank
Kerns, Kathryn
Mickelson, Hal
Templeton, Bruce
Palo Alto, First
Jones, Paul
Noble, Lela
Salinas, Lincoln
Avenue
(none)
Salinas, Northminster
Gash, Jackie
Salinas, St. Phillips
(none)

San Jose, Cornerstone

,
(none)

San Jose, Evergreen

(none)

San Jose, Foothill

Carrillo, Angie
Rowser, Sharon
Wu, Xiwei

San Jose, Santa

a Hills

Elliot, Paul

ose, Stone
Barret, Neale
McCreath, Ruth
Nelson, Steve
Thorn, Alice
ose, Taiwanese
ican
Sern, Pei

San Jose, Trinity
Cox, Jon
San Jose, Westminster
Barrons, Ross
Burgess, David
Marovich, Andrew
San Martin
(none)
Santa Clara, First

(none)
Santa Cruz, Bonny
Doon
(none)
Santa Cruz, Trinity
Bauerle, Ellen
May, Charlie
Saratoga, Westhope
(none)

Sunnyvale
Medsker, Roger
Papoulias, Joanne
Reynolds, Barbara
Vickrey, Barry
Sunnyvale, Daesung
(none)
Watsonville, Westview
(none)

Visitors

Gonzales: Ken Beadell
Northminster: Barbara Perry
Bill Wilson Center: Pilar Furlong

The Rev. Lindsay Woods Wong, chair of the Financial Affairs Committee, moved that the Presbytery approve a request from the Administrative Commission for Downtown San Jose that the Presbytery budget \$989,000 to cover an anticipated shortfall in funding for the pending San Jose Urban Ministry project.

The Rev. Woods Wong spoke for the motion. (See Appendix A.)

Sharon Rowser, co-chair of Downtown San Jose Urban Ministry Project, also spoke for the motion. She added the information that funds from the sale of First Presbyterian Church, San Jose, represent about 75% of the funds for this project.

Pilar Furlong, from the Bill Wilson Center, gave information about the Center, and the range of services it offers to youth and families, including counseling, particularly with LGBTQ people, a 24/7 crisis line, and housing/shelter since 1977, as well as support services. She described the Westminster project as a resource center for families and college students. Bill Wilson also has a Center for Living with Dying.

After questions from the floor were answered, the Presbytery voted by poll, with 94% of those responding voting yes. There were 2 nos, and 2 abstentions.

The Rev. Woods Wong then presented Motion 2 as follows: Approve request from Watsonville Public House that the Presbytery budget an additional \$450,000 to cover an anticipated shortfall in funding for the pending Watsonville construction project.

The Rev. Woods Wong then spoke for the motion, noting that it was similar to the first motion, but not identical. (See Appendix B)

Charlie May from the Watsonville Public House spoke for the motion; he noted that Covid caused delays, and that construction starts in April.

The Rev. Robby Olsen also spoke for the motion, saying that the project will pursue other funding beyond the improvement of Presbytery's investment.

There were questions from the floor.

A motion to close debate was voted affirmatively. The main question was voted on by poll, with 77% of those voting saying yes; 18% voted no, and 5% abstained.

Stated Clerk the Rev. Erica Rader thanked the Presbytery for their attention to these matters.

The meeting was closed with prayer by Moderator the Rev. Nan Swanson at 10:25 am.

APPENDIX A

To: The Presbytery of San Jose
Re: Update and Request for Additional Funding for the Downtown San Jose Urban Ministry Project

The Administrative Commission for the downtown San Jose project (the Commission) is ready to begin the remodel project on the grounds of Westminster Presbyterian Church ("Westminster") relative to the pending Urban Ministry Center; however, the City permitting process took longer than expected and construction costs have been severely impacted by the COVID 19 pandemic and supply chain issues. As a result, we're facing much higher construction costs than anticipated in 2021 with an increase in both material and labor costs by almost 40% at this point, with no increase in the scope of the work. Our project that was within budget a year ago, now anticipates a shortfall of almost \$989,000. We are prayerfully appealing to the Presbytery to help us close this gap. We have exhausted all avenues for downsizing the project and further delays are likely to drive prices even higher. The Urban Ministry Center, in partnership with Westminster is set to provide needed services in response to the physical, psychological, and spiritual needs of downtown San Jose residents, particularly in addressing issues relative to homelessness. This is an opportunity for the Presbytery to invest and participate in an outreach center critical to Westminster and the wider community.

Background. This Commission was created in the spring of 2019, subsequent to the dissolution of First Presbyterian Church of San Jose ("First Church"). It was tasked with managing First Church's former property until the sale option officially changed hands with the purchaser, as well as investing the funds from the sale into a San Jose urban ministry as a legacy of First Church. The Commission has used some of the funds to relocate the historic First Church bell; preserve two of the antique, custom-made, stained-glass windows; provide support to Front Door Ministries; and cover the architectural, permit, and construction plan fees to date. The remaining funds available for the project total approximately \$3.2 million.

In the fall of 2019, the Commission began conversations with the leadership of Westminster and reached an agreement soon after to use part of Westminster's property for the Commission's idea of an urban ministry center. Our Commission was excited at the unique opportunity this arrangement afforded the Presbytery. The location is ideal for multiple reasons, there are existing buildings with parking available, and there is an inherent and ongoing relationship to the Presbytery. Westminster then brought The Bill Wilson Center to the table as a potential tenant. The Bill Wilson Center is a well-regarded community-based organization with a proven track record offering a range of services (billwilsoncenter.org). Our three organizations reached the following agreements:

- The Commission would provide the initial funding for the required upgrades and renovations of the two-story Education Building and partner with Westminster to oversee the construction phase.

- Westminster would clear the building of its few existing tenants to make it available for urban ministry, help manage the construction phase, and maintain management and maintenance responsibilities once construction was completed. Westminster also took out two different Synod loans to renovate the small Chapel adjoining the Education Building and to contribute financially to the overall project. The renovated Chapel would also provide a multi-purpose space available for tenant use.
- The Bill Wilson Center signed a long-term lease that begins when construction is completed, which includes the use of the facilities for the Center for Living with Dying and other services compatible with the neighborhood. This guaranteed a strong presence, long-term stability, income to maintain the facilities, and to strengthen Westminster's ongoing call in the community. Partnering with The Bill Wilson Center also allows both organizations to complement each other's services, with Westminster providing spiritual support in conjunction with The Bill Wilson Center's resources.

The Commission engaged an architectural firm ("Artik") in late 2019 and a general contractor (Bogaard Construction) in 2020 and began an arduous process of fine-tuning, pricing and "value-engineering" the project to bring the projected costs in line with the funds available. This process stripped away virtually anything that wasn't necessary to bring the buildings up to code, allowing us to break ground once our permits were in place. Artik submitted preliminary plans to the City for review in June of 2020, which also initiated the permit process. This process was hampered by City office closures due to the pandemic. We just received our final permit approvals this February 2022.

Our general contractor recently began gathering final bids and we quickly saw that our current funds are insufficient to cover the higher costs. These costs are not due to inaccurate projections. The entire construction industry is experiencing these problems. However, we'll continue to be vigilant in overseeing costs and will try to come under budget, if possible, without compromising the quality of the work.

Our hope is that given the funds from the sale of First Church's property and the loans that Westminster has procured, that the Presbytery would be willing to also contribute to the project to cover the gap in costs. This is an outreach opportunity to address very real needs in our downtown neighborhood, as well as invest in one of our Presbytery's churches. Given our connectional nature, Westminster's well-being contributes to the well-being of the overall Presbytery and the community.

In light of the above, the Commission respectfully requests that the Presbytery Budget \$989,000 to cover the anticipated shortfall on the project.

On behalf of the Downtown SJ Administrative Commission,
Sharon Rowser, Co-Chair Carolyn Rosen, Co-Chair

APPENDIX B

To: The Presbytery of San Jose

Re: Update and Request for Additional Funding for the Watsonville Public House Project

We anticipate receiving the permits and approval by the City of Watsonville to begin renovation construction of the building to be leased by Presbytery to Watsonville Public House (WPH) within the next month. Upon receipt of these approvals, we hope to enter into a fixed price contract with Bogaard Construction Company to perform the renovation of the building. The design and permitting process has been quite slow and arduous, exacerbated by work and communication issues created by the Covid pandemic. These problems were suffered by both our design and permitting team, and the City's organization. In the meantime, construction costs have risen significantly to the point that our original Presbytery approved funds are inadequate to enter a construction contract to complete the project.

Background: In July 2020, Presbytery confirmed the purchase of an approximate 7,000 sf commercial property in the center of downtown Watsonville for \$1.2 million to begin a unique ministry facilitated by a “public house” microbrewery and run by Presbytery of San Jose Minister Member, Rev. Robby Olson. The property is now an asset of the Presbytery and will be leased to WPH after Presbytery completes the renovation. Presbytery confirmed a \$1.85 million renovation budget for the property, and a \$700,000 loan from the Presbytery to WPH for brewing equipment and startup cost with a 10-year payment schedule.

After purchasing the building for \$1.2 million the Presbytery entered into a fixed price contract for \$182,630 for the engineering, architecture design, and construction permitting. This amount has remained fixed. Our current estimate for the total cost of the project (including the \$182,630 listed above) is \$2.2 million. This \$350k (19%) increase is attributable to inflation of labor and material costs over the past two years. We are asking approval for a \$450k budget increase, the extra \$100k to ensure that in the case of unforeseen expenses, we don't go through another approval process. Of course we will be diligent and not spend any of the additional funds that aren't essential to the completion of the renovation.

The Engineering News Record, which is the construction industry standard for providing cost inflation indexes, indicates a 13.4% increase for the year 2021, about four times the annual rate of recent years. As of the end of February, it appears the 2022 rate will most likely be more. For reference the increase for 2020 was 2.8%, 2019 was 3.6%. Obviously the entire construction industry is experiencing price escalation issues similar to ours.

Our hope is to enter into a fixed price contract with our selected contractor, Bogaard Construction, within the next month. We believe, and Bogard has confirmed, the actual construction should take approximately 6 months.

We have been very conservative and have not added any “frills” or architectural items that aren’t necessary for the basic functioning of a modern brewpub, that meets the City’s requirements.

We have also learned the salvage yard property next door and the access way behind the WPH property have been recently purchased and there are plans to demolish the existing structures and build a significant housing development. We are confident the WPH value to the community will increase with this development.

We are hopeful, and believe, opportunities for services and collaboration should become apparent, while Presbytery’s investment capital is secure.

In light of the above, we respectfully request that the Presbytery budget \$450,000 to cover the anticipated shortfall and provide an adequate buffer in case of unforeseen overruns.

On behalf of the Board of Directors of Watsonville Public House,

Charlie May - Secretary Watsonville Public House

2021 Statistical Report from Stated Clerk

2021 Presbytery Statistical Report

Presbytery	San Jose		
Address	890 Meridian Way, San Jose, CA 95126		
Phone	408-279-0220	Fax	408-279-5261
Email	info@sanjosepby.org		
Web Site	www.sanjosepby.org		
Membership			
Prior Active Members	3881	Adjusted membership	3877
Gains		Losses	
Certificate	29	Certificate	19
Youth Professions	17	Deaths	82
Professions & Reaffirmations	47	Deleted for any Other Reason	122
Total Gains	93	Total Losses	223
Total Ending Active Members	3747		
Baptisms		Average Weekly Worship Attendance	1929
Presented by Others	10	Female Members	2275
At Confirmation	6	Friends of the Congregation	746
All Other	2	Ruling Elders on Session	210
		Do you have Deacons? Yes / No	22 / 3
Age Distribution of Active Members		People with Disabilities	
25 & Under	343	Hearing impairment	139
26 - 40	369	Sight impairment	62
41 - 55	538	Mobility impairment	144
56 - 70	947	Other impairment	150
Over 70	1247		
Total Age Distribution	3444		
Christian Education			
Birth - 3	47	Grade 7	27
Age 4	24	Grade 8	35
Kindergarten	26	Grade 9	34
Grade 1	21	Grade 10	47
Grade 2	29	Grade 11	34
Grade 3	33	Grade 12	44
Grade 4	37	Young Adults	120
Grade 5	42	Over 25	730
Grade 6	47	Teachers/Officers	161
		Total Christian Education	1538
Racial Ethnic			
Asian/Pacific Islander/South Asian	522	Native American/Alaska Native/Indigenous	7
Black/African American/African	104	White	2763
Middle Eastern/North African	17	Multiracial	103
Hispanic/Latino-a	114		
		Total Racial Ethnic	3630
Financial Data			
Annual Income	12,418,169	Mission Expenses	955,615
Annual Expenses	11,267,554	Personnel Expenses	6,910,169
		Facilities Expenses	2,350,617



Thursday, April 07, 2022

Page: 1 of 1

Coordinating Council of the Presbytery of San Jose met on April 7, 2022 at 6:30pm by Zoom

Polity and Government Sub-Committee

Session records will be reviewed in May: in-person meeting May 14, 1-on-1 meetings can be scheduled; allow books to be dropped off; reps will visit churches for reviews in some cases.

Polity and Government Sub-Committee Chair Carol Holsinger presented changes to Standing Rules relating to the elections of Stated Clerk and Treasurer.

The Coordinating Council approved the proposal, and will bring changes to the Presbytery for approval, for first read in May 2022 and second read and vote in September 2022.

South Bay Convergence of Abrahamic Holidays

The Coordinating Council voted to co-sponsor the South Bay Convergence of Abrahamic Holidays.

A recent Ecumenical/Interfaith gathering hosted by the Diocese of San Jose resulted in the realization that Christians, Jews and Muslims are all celebrating holy days this month: Ramadan, Easter and Passover. It was decided to organize a joint celebration.

The South Bay Convergence of Abrahamic Holidays is scheduled for April 24, 6pm to 8pm at St. Joseph's Cathedral in downtown San Jose. The event will be streamed on Facebook; the audience in attendance will be offered refreshments at its conclusion, timed to end at sunset, when the day's fasting ends for those observing Ramadan.

Continued Meeting on Zoom in 2022

Coordinating Council voted for the Presbytery to meet by Zoom in Sept 2022 and Nov 2022.

First Reading of Edits to Standing Rules

There are two sections of our Standing Rules which, when compared, do not provide a clear process for the election of the Stated Clerk and the Treasurer SR 3.11 and 4.43c. Polity and Government makes the following recommendations for changes to the Standing Rules to clarify the process.

^^

Chapter III

OFFICERS OF THE PRESBYTERY

3.11 The Moderator-elect, ~~the Stated Clerk and the Treasurer~~ shall be nominated by the Nominating Committee and elected at the annual meeting in November. *The Stated Clerk and the Treasurer shall be nominated and elected as outlined in Standing Rule 4.43c.*

4.40 COMMITTEE ON NOMINATIONS

4.43 The committee shall:

4.43 c) ~~every five years or when a vacancy occurs in the position of Treasurer or Stated Clerk, the Nominating Committee shall nominate and the Presbytery elect a search committee which shall carry out a search process for the position(s) in accordance with current Presbytery personnel procedures. The candidate(s) chosen through this search process shall be elected by vote of the Presbytery.~~

4.43 c) nominate for the positions of Stated Clerk and Treasurer by one of the following processes:

1) when there is a vacancy or the Nominating Committee deems it appropriate, the Nominating Committee, with input from the Personnel Committee and the Presbytery Coordinating Council, may nominate a search committee which shall carry out a search process for the position(s) in accordance with current Presbytery personnel procedures. The search committee nominee will be brought by the Nominating Committee to be elected by the Presbytery.

2) when there is no vacancy and the term of office is near its end, the Nominating Committee, with input from the Personnel Committee and the Presbytery Coordinating council, may nominate the nominee for election by the Presbytery without the assistance of a search committee.

^^

Rationales:

A - the nomination and reelection to a particular role should not be completely automatic and should include consultation with personnel, however such renomination need not require the formation of an entirely new nominating committee

B - the nominating committee is already a duly elected body for nominations

C - although the last search process for stated clerk was wise in having a search committee, we do not see the necessity to demand such a process and trust the wisdom of any duly elected nominating committee in either potentially fulfilling the task directly or forming a committee or another route.

D - it is appropriate that this process is different from an EP as an EP is not a role that is delineated in the Book of Order with specifics regarding terms. It is more similar to a pastor, and pastoral roles in called and installed positions do not have terms that expire.

Committee on Ministry Report

Informational item:

- COM members have engaged Sessions of congregations not meeting minimum salary in conversations

Actions approved:

- Watsonville AC has been given permission to search for an organizing pastor
- Sabbatical plans for Rev. Vincent Arishvara, Rev. David Watermulder, and Rev. Irene Pak Lee
- Dissolution of pastoral relationship between Rev. Samantha Evans and Stone Church
- Appointment of Rev. Irene Pak Lee as temporary moderator of Stone Church session
- Transitional Pastor agreement between Stone Church and Rev. Evie Macway
- Supply Contract between Rev. Erica Rader and Los Gatos
- Parish Associate contract between Rev. Jack Longley and Los Gatos
- Supply contract (Part time) between Rev. Trevor Van Laar and San Martin
(Note: Rev. Van Laar continues as installed Pastor in Gilroy)
- Dissolution of call between Rev. Steve Knowles and Gonzales pending congregational meeting
- Dissolution of call between Rev. Bruce Reyes Chow pending congregational meeting

Ministers examined and approved for membership in San Jose:

- Rev. Rebecca Dix from North Central Iowa
- Rev. Jane Esterline from Pittsburgh to San Jose

I am a child of God, called to live Jesus' generous, life-giving love and welcome. This theological hospitality and generosity is based on Jesus' love command and his lived grace—which continues to challenge expectations.

My call to ministry began in my late teens, and fortunately, God steered me toward living within cultures that challenged my sense of the status quo. As a mission-coworker (with my spouse, the Rev. Dr. David Esterline) my ministry was in solidarity with the communities where we lived. I am deeply grateful for the gospel of hospitality and generosity I experienced in Cameroon and the South Pacific. There I found theological students who shared a passion for ministry and for lifelong learning; I am grateful for their examples.

I received my Master of Divinity from North Park Seminary, Chicago, where I learned to be a bridge between denominations and divisiveness within Christianity. The emphasis at North Park at that time on multi-cultural ministry was a huge blessing to me. My training for ministry included walking beside McCormick Seminary students, again alongside David. My formation came through learners from around the world and the recurring theme of Jesus' hospitality and generosity.

My first call followed a potentially failed interim ministry. In preparation I took the first week of Interim Ministry at Ghost Ranch. I was reluctant to embrace “all ministry is transitional” until I learned this approach removes ego, at least my ego, from the equation. Transitional ministry is how I relate to all ministry, as we all learned at Pentecost: fully committed, fully engaged, and ready for the “new” the Holy Spirit blows our way. Before moving to Pittsburgh, I attended the second week of the Transitional Ministry course and have assisted with that course since. In Pittsburgh Presbytery I served 2 churches, Northmont and Plum Creek, assisted with four investigative committees, and was president of the board of directors for Crestfield Camp and Conference Center.

I am not afraid of change, though realize it naturally causes grief and fear within congregations. To that fear and grief, I bring the awareness—as stated in the *New Zealand Prayer Book*:

We do all this (that is, all we do in ministry and our work for justice)

Because we believe in the presence among us

Of our Lord Jesus Christ

And the power of God's Holy Spirit.

Committee on Ministry: Rev. Rebecca Dix Biography

Hello Siblings in Christ!

I am honored by this opportunity to introduce myself to you all. My name is The Rev. Rebecca Dix, but friends and colleagues call me Dixie or Becca so feel free to use one of those. I am a storyteller and artist who is passionate about the Hebrew Bible and rescuing coffee cups from thrift stores. I am queer and neuro-spicy. My current reads are *Womanist Midrash* by Wilda C. Gafney and *The Body Keeps the Score* by Bessel van der Kolk.

I grew up in the Midwest, specifically North Central Iowa. I remained in Iowa for my undergraduate degree where I studied Writing, Rhetoric, and Theatre. In college I became stage manager for the touring ministry group called Drama Ministries Ensemble (DME). During my tenure with them, we focused primarily on retelling stories of Scripture verbatim, or as I like to call it “restoration of the oral tradition”. This work spurred me to pursue seminary, and I attended Pittsburgh Theological Seminary for my M.Div. from ’12-’15, which was immediately followed by a Th.M. from ’15-’17.

While finishing up the thesis portion of my Th.M., and in the subsequent years of seeking my first call, I worked full time in the restaurant industry as a chef. I enjoy all aspects of food – growing it, cooking it, talking about, and researching it. My thesis was about the dietary restrictions of Leviticus and Deuteronomy. Food has a multiplicity and historicity that endlessly fascinates me, in Scripture and in our world.

My first and previous call was as Associate Pastor of Spiritual Formation, at First Presbyterian Church in Fort Dodge, IA. In a general sense, I was the pastor of newborns all the way through to the high school, as well as other pastoral duties. I was ordained October 27th, 2019. And while it's only been two years since my ordination, it feels longer because I had been working in ministry long before then. Since high school I had been finding my way into leadership positions in the church and ministry because I wanted to be the person I needed when I was their age. The goal of my ministry is to cultivate spaces of safety and transparency. I encourage the asking of questions, as well as not always having the answers. I focus on discipleship rather than membership in the journey of faithfulness. I seek to be incarnational, taking the Gospel out into the world and meeting people where they are at. I am comfortable re-imagining. I hope you've enjoyed this taste test, and I look forward to meeting you all soon.

Financial Affairs Report

2022 Financial Affairs committee members: David Burgess, Rev. Sammie Evans, James Lee, Dave Macway, Rev. Trevor Van Laar, Rev. Lindsay Woods Wong (chair)

The Presbytery already received and acted upon the motions sent from this committee during its called Presbytery meeting in March regarding the San Jose Urban Ministry Project and Watsonville Public House.

Beyond this work, since the last Presbytery meeting the committee has approved leases for the following:

- Northminster to Paradigm Adult Services - 2 year lease
- Westhope to Harker School - less than one year

We also conducted a listening process with a breadth of 16 different congregations and ministries that have designated property throughout the Presbytery to better understand potential needs and opportunities for our committee to support congregations specifically with their property. Our questions focused on their current concerns, best expertise to resource them, deferred maintenance, and what we could potentially do to help keep the congregation's legacy going. From these conversations we are researching ways to best resource and respond to the needs identified. This will be a lengthy process, perhaps ongoing.

In continuing work to the responses and critique we received from our first draft of FA-01 the draft of a policy regarding real estate and the presbytery, we are working to create a document that lists and clarifies all properties owned by congregations. Research is ongoing.

We also have continued to review per capita donations, income and expense reports, and investments at each of our meetings. In the coming quarter, we expect our cash levels to increase in anticipation of the approved expenditures of the Watsonville Public House and San Jose Urban Ministry Project. We will send San Jose Presbytery's per capita to General Assembly prior to their meeting this summer.

It is a continuing joy for those who participate in this committee to do our work to help all congregations and ministries in our presbytery be good stewards of the gifts we have.

Submitted by Rev. Lindsay Woods Wong

Report to Presbytery of San Jose from Polity and Government

It has come to our attention that there are two sections of our Standing Rules which, when compared, do not provide a clear process for the election of the Stated Clerk and the Treasurer SR 3.11 and 4.43c. Polity and Government makes the following recommendations for changes to the Standing Rules to clarify the process.

May 7, 2022 Presbytery meeting – FIRST READ

September 24, 2022 Presbytery meeting – SECOND READ and VOTE

^^

Chapter III

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^^

Rationales:

A - the nomination and reelection to a particular role should not be completely automatic and should include consultation with personnel thoughts, however such renomination need not require the formation of an entirely new nominating committee

B - the nominating committee is already a duly elected body for nominations

C - although the last search process for stated clerk was wise in having a search committee, we do not see the necessity to demand such a process and trust the wisdom of any duly elected nominating committee in either potentially fulfilling the task directly or forming a committee or another route.

D - it is appropriate that this process is different from an EP as an EP is not a role that is delineated in the Book of Order with specifics regarding terms. It is more similar to a pastor, and pastoral roles in called and installed positions do not have terms that expire.

Peace & Justice Working Group Report

Slide Presentation: 10m

General Information:

- **UPCOMING PJWG ACTIONS**

- **April:** Book Club with the Peacemaking Advocate!
 - Have you heard people talk about prison abolition or an end to mass incarceration and wanted to know more? Join our Peacemaking Advocate, Addie Domske, during the month of April in reading Angela Davis's *Are Prisons Obsolete?*, which is a short and approachable (only 100 pages!) read on the role of prisons, especially prisons in CA. Plan to read the book in April and then gather online on May 7 at noon-1p.m., for a group lunch discussion on the whole book (this event directly follows our next Presbytery meeting.) *RSVP for the book club here* [<https://linktr.ee/sanjosepjwg>]. We encourage you to purchase a copy of the book to support the author, but while you wait for it to arrive, you can begin to read it for free here [<https://tinyurl.com/5yravc6v>].
- **May:** Mass Incarceration Webinar from Presbyterian Committee on the Self-Development of People (SDOP)
 - In May, we encourage you to watch the November 2021 webinar, "The Struggle is Real," led by the Presbyterian Committee on the

Self-Development of People (SDOP)

[<https://www.presbyterianmission.org/ministries/sdop/>]. According to SDOP's coordinator, the Rev. Dr. Alonzo Johnson, "We are also hoping that (listeners) can see the correlation between mass incarceration and poverty and ways that the church can help provide hope and support for those who seek healing and transformation." For more info, and to view the webinar, click here [<https://tinyurl.com/mryd2tkw>].

- **June:** *Save the Date!* Presbyterians for Abolition GA Event
 - Presbyterians for Abolition (P4A) is a new, national working group formed by abolitionists in the PC(USA). Through a partnership with Presbyterian Peace Fellowship, they will be holding a film screening at this year's General Assembly on June 23rd at 7pm E.T. Learn more about the film here [<https://tinyurl.com/25xfphuh>].

- We are supporting Collette Lynner's plan to host a Juneteenth celebration at Grateful Gardens, 890 Meridian Way, San Jose on 6/19/22. Contact collette@sanjosepby.org if you're interested in attending and/or volunteering.
- We are applying to host an international peacemaker (available in person **Friday, September 16 - Monday, October 10**). Let us know by emailing pjwg@sanjosepby.org if your congregation would be interested in having the peacemaker make a presentation at your site.
- The Peace and Justice Working Group is continuing its commitment to indigenous solidarity.
 - Our peacemaking advocate, Addie Domske, has made several presentations at congregations throughout the Presbytery about the Doctrine of Discovery and the statement of confession approved by Presbytery. Consider hosting a watch party with your congregation to see a recording of Addie's presentation from Stone Church of Willow Glen. Video is available on the Presbytery of San Jose's YouTube channel.
 - Connect with the Amah Mutsun Tribal Band and their Protect Juristac campaign [<http://www.protectjuristac.org>]. The Draft Environmental Impact Report is scheduled to be released to the public in June.
 - **The Amah Mutsun Tribal Band vehemently opposes the proposed mining project.** We are asking the public to join us in standing for the protection of our sacred grounds.
 - Actions You and Your Congregation Can Take
 - Sign the petition saying NO to sand and gravel mining at Juristac. [<http://www.protectjuristac.org/petition/>]
 - Educate your congregation about the Protect Juristac campaign during Adult Ed. Contact Colleen Cabot at colleencabot@earthlink.net to schedule a presentation.
 - Ask your session to approve sending a letter supporting the Amah Mutsun Tribal Band to the Santa Clara County Board of Supervisors. Sample statements are available online.

[<http://www.protectjuristac.org/statements-of-support/>] A workshop on how to write letters in response to the report is tentatively scheduled for June 2, 2022.

- Donate to the Protect Juristac campaign.
[<https://donorbox.org/protectjuristac>]
- We encourage congregants to follow the Peace and Justice Working Group Facebook page [<https://www.facebook.com/sanjosepby/>] and Instagram page [https://www.instagram.com/sjpby_pjwg/] for the most up-to-date information about opportunities to engage in justice work.

**Presbytery of San Jose
2021 Year End Treasurer Report
Profit and Loss (1)**

	Mission Program (2)	Ecclesia Program (3)	Total Program
REVENUES (4)			
(5) Per Capita	0.00	195,791.00	195,791.00
(6) Congregational Mission	225,000.00	0.00	225,000.00
(7) Pooled Investment	143,262.00	1,823,723.00	1,966,985.00
(8) Synod and GA Funding	27,039.00	0.00	27,039.00
(9) Immanuel House	8,530.00	0.00	8,530.00
(10) Cornerstone Rent	39,550.00	0.00	39,550.00
(11) Dismissal Funding	60,000.00	30,000.00	90,000.00
TOTAL REVENUE	503,381.00	2,049,514.00	2,552,895.00
DISBURSEMENTS (12)			
(13) Connections			
(14) Per Capita GA & Synod	0.00	57,354.00	57,354.00
(15) Justice & Mission	29,448.00	21,000.00	50,448.00
Total Connections	29,448.00	78,354.00	107,802.00
(16) Resources			
(17) Scholarships	8,100.00	0.00	8,100.00
(18) Vision Grants/Chrch Grwth	93,030.00	0.00	93,030.00
(19) Transitional Maintenance	55,214.00	80,302.00	135,516.00
(20) Other Projects	2,173.00	2,608.00	4,781.00
Total Resources	158,517.00	82,910.00	241,427.00
(21) Ministries			
(22) Staff and Benefits	225,000.00	171,446.00	396,446.00
(23) Office and Facilities	121,102.00	7,330.00	128,432.00
Total Ministries	346,102.00	178,776.00	524,878.00
TOTAL DISBURSEMENTS	534,067.00	340,040.00	874,107.00
NET REVENUE	(30,686.00)	1,709,474.00	1,678,788.00

NOTES and EXPLANATIONS

- 1 **STATEMENT OF FINANCIAL ACTIVITIES**, the Profit and Loss, lists the revenue (income) and the disbursements (expenses) of the organization for the last fiscal year, excluding the purchase of property.
- 2 **MISSION/PROGRAM Budget**, the revenues come from the Basic Mission Giving of our congregations with some assistance from Presbytery investment income and supports the general mission staff and programs of the Presbytery.
- 3 **ECCLESIASTICAL Budget**, the revenues come from the Per Capita of our congregations with some assistance from Presbytery investment income and growth and supports the operations of the Presbytery.
- 4 **REVENUES**, the income of the Presbytery is divided into broad categories for ease of understanding.
- 5 **PER CAPITA**, this is the Presbytery's portion of the amount paid by the individual congregations based upon the number of members on their roles at the time of the previous year's report. Goes to fund the Ecclesiastical Budget.

6 CONGREGATIONAL MISSION, this is the Presbytery's portion of the Basic Mission Giving from the churches of the Presbytery. Goes to fund the Mission Program budget.

7 POOLED INVESTMENT, this includes the interest, dividends, and unrealized growth or loss from Presbytery's investment pool which are used to help fund the budget of both the Mission and Ecclesiastical Program.

8 SYNOD AND GA FUNDING, Synod of the Pacific has extra income from their Savings and Loan program, and they share some of their excess with each of the Presbyteries in the Synod. There are a few endowments set up at the Synod (Anne Penke) and the GA (Walker, Miesse) that send income to our Presbytery. Additionally, some of our revenue comes from GA funding for programs like Hunger and Peacemaking.

9 IMMANUEL HOUSE, this is pass through income sent by churches through the extra commitment giving program of the Synod and is passed on to the IH Board for their use in the mission of transitional housing for refugees.

10 CORNERSTONE RENT, Cornerstone church pays the equivalent of their share of the cost of insurance, taxes, maintenance, and utilities for the Meridian Way property.

11 DISMISSAL FUNDING, these funds are the interest (4%) on the dismissal money used for various Community Mission Projects, Congregational Renewal Projects, and Per Capita Assistance. (30,000 each) Congregations and elders can apply for these funds for use in Mission and Renewal projects within the Presbytery.

12 DISBURSEMENTS, the expenses of the Presbytery are divided into three areas based upon our vision statement. We are seeking to build **connections** between churches and the community, we are seeking to provide needed **resources** to congregations, and we are seeking to help individual **ministries** as well.

13 CONNECTIONS, the various ways the Presbytery supports congregations and their work of ministry to the communities where we live.

14 PER CAPITA, GA AND SYNOD, this is our annual assessment paid to the GA and Synod.

15 JUSTICE AND MISSION, this line includes the budgeted expenditures of the Mission and the Peace & Justice task forces.

16 RESOURCES, ways we are resourcing congregations for greater effectiveness.

17 SCHOLARSHIPS, these scholarships are available for adults and youth from the churches of the Presbytery for camps, conferences, and further religious education.

18 VISION GRANTS/CHURCH GROWTH, we have a variety of grants available for projects at our churches to improve the quality of the church's program and ministry.

19 TRANSITIONAL MAINTENANCE, these are a few expenses incurred this year to work with the closing of facilities at Watsonville Main, and setting up plans for the future.

20 OTHER PROJECTS, including the resources of Representation and Empowerment, Stewardship Training, the Media Center support, COM and CPM committees, Emergency Assistance, and the like.

21 MINISTRIES, mobilize (Assist) relationships between Teaching and Ruling Elders within the bounds of the Presbytery so we can work together for the greater good of the Kingdom of God.

22 STAFF AND BENEFITS, providing the Exec Presbyter, Stated Clerk, Office Manager, Accountant, and Treasurer to help the ongoing work of the Presbytery.

23 OFFICE AND FACILITIES, carrying on the work of the Presbytery including supplies, equipment, payroll services, auditing, insurance, utilities, etc.

**Presbytery of San Jose
2021 Year End Treasurer Report
Statement of Financial Position (1)**

		Mission Program (2)	Ecclesia. Program (3)	Total Program
ASSETS (4)				
(5)	Cash Accounts			
(6)	Bank & Savings Accts	96,983.00	498,533.00	595,516.00
(7)	<u>Synod Cash Accts</u>	24,570.00	98051.00	122,621.00
	<i>Total Cash Accounts</i>	<i>121,553.00</i>	<i>596,584.00</i>	<i>718,137.00</i>
(8)	Investment Accounts			
(9)	Synod (MDC) Accts	25,223.00	1,022,386.00	1,047,609.00
(10)	Presbyterian Foundation	1,416,708.00	2,131,050.00	3,547,758.00
(11)	Brokerage Acct		11,245,526.00	11,245,526.00
(12)	<u>Credit Lines Out</u>		30,554.00	30,554.00
	<i>Total Investment Accts</i>	<i>1,441,931.00</i>	<i>14,429,516.00</i>	<i>15,871,447.00</i>
(13)	Fixed Assets			
(14)	Real Estate (book value)	0.00	3,822,952.00	3,822,952.00
TOTAL ASSETS		1,563,484.00	18,849,052.00	20,412,536.00
LIABILITIES (15)				
(16)	Restricted Funds			
(17)	Special Funds	176,709.00	204,617.00	381,326.00
(18)	Scholarship Funds	720,000.00	-	720,000.00
(19)	Evergreen Funds	613,960.00	-	613,960.00
(20)	Reserve Fund		3,811,097.00	3,811,097.00
(21)	Cypress Ave. Funds		1,470,000.00	1,470,000.00
(22)	Dismissal Receipts to date	-	2,349,838.00	2,349,838.00
(23)	UP Watsonville		886,219.00	886,219.00
(24)	Urban Ministry SJ		3,146,494.00	3,146,494.00
(25)	<u>Office Operations</u>	52,815.00	(5,961.00)	46,854.00
	<i>Total Restricted Funds</i>	<i>11,563,484.00</i>	<i>11,862,304.00</i>	<i>13,425,788.00</i>
(26)	Unrestricted Funds			
(27)	Real Estate	0.00	3,822,952.00	3,822,952.00
(28)	<u>Cash Equivalents</u>	0.00	3,163,796.00	3,163,494.00
	<i>Total Unrestricted Funds</i>	<i>0.00</i>	<i>6,986,748.00</i>	<i>6,986,748.00</i>
TOTAL LIABILITIES		1,563,484.00	18,849,052.00	20,412,536.00

NOTES and EXPLANATIONS

- 1 **STATEMENT OF FINANCIAL POSITION**, the Balance Sheet, does not indicate anything related to income and expenses but summarizes the assets (holdings) and liabilities (obligations) of the Presbytery.
- 2 **MISSION/PROGRAM**, this column includes the locations of the assets owned by the Presbytery directly related to the Mission/Program budget.

- 3 **ECCLESIASTICAL PROGRAMS**, this column includes the locations of the assets owned by the Presbytery directly related to the Ecclesiastical/Program budget.
- 4 **ASSETS**, the assets are defined as any real asset, like a bank account, the value of investments, the book value of real property, and the like.
- 5 **Cash Accounts**, these monies are in bank and savings accounts and in "demand" accounts at the Synod. They are to help meet the short-term obligations of the Presbytery, i.e., day-to-day cash flow.
- 6 **Bank & Savings Accts**, show the total balances of various bank and savings accounts, located at Bank of the West at year end.
- 7 **Synod Cash Accts**, are the balances of various deposits with the Synod of the Pacific in Custodial Funds that receive interest. These include accounts where the money is deposited "on demand" just like a savings account.
- 8 **Investment Accounts**, these accounts include longer term investment (MDCs) available through the Synod, mutual funds, ETFs, Bonds, and some additional investments.
- 9 **Synod (MDC) Accts**, are similar to CDs which pay a higher rate of return depending on the length of time the money is invested. This is a product of the Synod of the Pacific; and is available to Presbyteries and local churches in the Synod but not to individuals.
- 10 **Presbyterian Foundation (NCF) Accts**, are mutual funds invested by the New Covenant Funds. The Growth fund invests in stocks of the S&P 500 companies according to the Socially Responsible guidelines of the General Assembly. The Income Fund includes government bonds and similar fixed income opportunities. You can see information about these investments on their website; NewCovenantFunds.com
- 11 **Brokerage Acct**, The Stock portion of the Brokerage account is invested in S&P 500 vehicles SPY (general S&P 500 stocks), SPYX (general S&P without Carbon 200 companies), and SUSA (general S&P stocks with high commitment to ESG protocols). The Bond portion of the Brokerage account is invested in a variety of corporate bonds available on the open market; laddered out over an 6-8-year time horizon.
- 12 **Credit Lines Outstanding**, in certain extraordinary circumstances the Presbytery has loaned monies at interest for specific projects that seemed beneficial. Presbytery encourages churches who are looking for loans to take advantage of the Synod Loan Program and their various different interest rates and loans.
- 13 **Fixed Assets**, this includes property assets that are real property, owned in the name of the Presbytery alone, not in conjunction with individual churches.
- 14 **Real Estate**, The Presbytery owns the property known as the Immanuel House, operated by the Immanuel House Board for transitional refugee housing; the property at Meridian Way where the offices are located, and Cornerstone Church currently resides; the property on Beach Street in Watsonville, the property on Main Street in Watsonville; the property on Mental Ave in Santa Cruz and the Catamaran purchased by donations to the Sweaty Sheep NWC. These properties are listed at book value less the accumulated depreciation. Note: Book Value means the price originally paid for the property.
- 15 **LIABILITIES**, the liabilities show how much of the assets are allocated to specific projects. For example, your home bank account might have \$5,000 in it. But some of that money is specifically earmarked for the upcoming insurance payment and future property taxes so you cannot spend all of the money in the checking account. The Presbytery has obligations as well.
- 16 **Restricted Funds** have been set aside for specific projects, with the expectation that they will be used in the future for those purposes or reallocated to other projects. All of the restrictions were set by a vote of the Presbytery and can be adjusted at anytime by a vote of the Presbytery.
- 17 **Special Funds** set aside, usually, from unspent budgeted items, to pay for programs in the future, like the Youth Triennium, Camperships, Christian Education projects, Cong. Development, Representation, Justice & Mission, COM projects, and other ministries of the Presbytery.

- 18 **Scholarship Funds**, the proceeds of these funds, primarily coming from the sale of the Corralitos Camp property (1990 time frame) and set aside at the time by a vote of Presbytery, generate income for scholarships for people within the Presbytery to attend camps and conferences.
- 19 **Evergreen Funds**, this is money from the sale of their church property and is managed by the Presbytery and the income is used to help the Evergreen church with some of its ongoing expenses.
- 20 **Reserve Fund**, with an ongoing combined Mission Program and Ecclesiastical Program Budget of 750,000, the reserve monies are designed to produce enough Return on Investment (ROI) to cover approximately 1/4 of the annual budget if so needed.
- 21 **Cypress Ave. Funds** came from the sale of the Cypress Ave Property and were set aside at the time by the Presbytery for Korean American ministries.
- 22 **Dismissal Receipts to date**, these funds have come from the settlement agreements of the dismissal of churches in our Presbytery. The proceeds of these investments will fund per capita, community mission, and congregational renewal through grants to churches in our Presbytery. See the criteria and the application forms under the Financial Affairs Committee on the Presbytery website; sanjosepby.org.
- 23 **UP Watsonville**, these are monies set aside for the commission at UPC Watsonville
- 24 **Urban Ministry San Jose**, these are monies set aside for the work of the commission related to San Jose First church property sale and future ministry. Currently being used to refurbish the school building on the property of Westminster Presbyterian Church in San Jose to be rented by the Bill Wilson Center for increasing their work to at risk youth in the greater San Jose area.
- 25 **Office Operations**, these monies are available for expenses related to the office of the Presbytery.
- 26 **UnRestricted Funds**, these include the value of properties of the Presbytery, and cash equivalents that have not been earmarked for a particular purpose or project at the moment.
- 27 **Real Estate**, see item 14 above for a list of the properties.
- 28 **Cash Equivalents**, this money could be allocated in the future for various projects, however, in the meantime they help generate the income of the portfolio for the benefit of the ongoing budget and the future vision of the Presbytery of San Jose.

Presbytery of San Jose 2021
Gain and Loss Ecclesia Statement of Financial Position

	Beginning of Year (2)	Net Gain or Loss	End of Year
ASSETS (4)			
(5) Cash Accounts			
(6) Bank & Savings Accts	189,614.00	308,919.00	498,533.00
(7) <u>Synod Cash Accts</u>	30,402.00	67,649.00	98,051.00
<i>Total Cash Accounts</i>	<i>220,016.00</i>	<i>376,568.00</i>	<i>596,584.00</i>
(8) Investment Accounts			
(9) Synod (MDC) Accts	1,466,209.00	(443,823.00)	1,022,386.00
(10) Presbyterian Foundation	2,036,075.00	94975.00	2,131,050.00
(11) Brokerage Acct	10,043,350.00	1,202,176.00	11,245,526.00
(12) Credit Lines Out	34,047.00	(3,493.00)	30,554.00
<i>Total Investment Accts</i>	<i>13,579,681.00</i>	<i>849,835.00</i>	<i>14,429,515.00</i>
(13) Fixed Assets			
(14) Real Estate (book value)	3,631,492.00	191,460.00	3,822,952.00
TOTAL ASSETS	17,431,189.00	1,417,863.00	18,849,052.00
LIABILITIES (15)			
(16) Restricted Funds			
(17) Special Funds	341,890.00	(137,273.00)	204,617.00
(18) Scholarship Funds			
(19) Evergreen Funds			
(20) Reserve Fund	3,800,000.00	11,097.00	3,811,097.00
(21) Cypress Ave. Funds	1,490,000.00	(20,000.00)	1,470,000.00
(22) Dismissal Receipts to date	2,330,506.00	19,332.00	2,349,838.00
(23) UP Watsonville	895,721.00	(98,502.00)	886,219.00
(24) Urban Ministry SJ	3,456,184.00	(309,690.00)	3,146,494.00
(25) Office Operations	0.00	(5,961.00)	(5,961.00)
<i>Total Restricted Funds</i>	<i>12,314,301.00</i>	<i>(451,997.00)</i>	<i>11,862,304.00</i>
(26) Unrestricted Funds			-
(27) Real Estate	3,631,492.00	191,400.00	3,822,952.00
(28) Cash Equivalents	1,485,396.00	1,678,400.00	3,163,796.00
<i>Total Unrestricted Funds</i>	<i>5,116,888.00</i>	<i>1,869,860.00</i>	<i>6,986,748.00</i>
TOTAL LIABILITIES	17,431,189.00	1,417,863.00	18,849,052.00

Numbers refer to the notes that begin at the bottom of Page 31.

Presbytery of San Jose 2021
Gain and Loss Mission Statement of Financial Position

	Beginning of Year	Net Gain or Loss	End of Year
ASSETS (4)			
(5) Cash Accounts			
(6) Bank & Savings Accts	57,557.00	39,426.00	96,983.00
(7) Synod Cash Accts	122,799.00	(98,229.00)	24,570.00
	<i>Total Cash Accounts</i>	<i>180,356.00</i>	<i>121,553.00</i>
(8) Investment Accounts			
(9) Synod (MDC) Accts	150,213.00	(124,990.00)	25,223.00
(10) Presbyterian Foundation	1,379,657.00	37,051.00	1,416,708.00
(11) Brokerage Acct	0.00	0.00	0.00
(12) Credit Lines Out	0.00	0.00	0.00
	<i>Total Investment Accts</i>	<i>1,529,870.00</i>	<i>13,579,681.00</i>
(13) Fixed Assets			
(14) Real Estate (book value)	0.00	0.00	0.00
TOTAL ASSETS	1,710,226.00	(146,742.00)	1,563,484.00
LIABILITIES (15)			
(16) Restricted Funds			
(17) Special Funds	262,559.00	(85,850.00)	176,709.00
(18) Scholarship Funds	720,000.00	0.00	720,000.00
(19) Evergreen Funds	613,960.00	0.00	613,960.00
(20) Reserve Fund	0.00	0.00	0.00
(21) Cypress Ave. Funds	0.00	0.00	0.00
(22) Dismissal Receipts to date	0.00	0.00	0.00
(23) UP Watsonville	0.00	0.00	0.00
(24) Urban Ministry SJ	0.00	0.00	0.00
(25) Office Operations	30,184.00	22,631.00	52,815.00
	<i>Total Restricted Funds</i>	<i>1,626,703.00</i>	<i>(63,219.00)</i>
(26) Unrestricted Funds			-
(27) Real Estate	0.00	0.00	0.00
(28) Cash Equivalents	83,523.00	(83,523.00)	0.00
	<i>Total Unrestricted Funds</i>	<i>83,523.00</i>	<i>(83,523.00)</i>
TOTAL LIABILITIES	1,710,226.00	(146,742.00)	1,563,484.00

Numbers refer to the notes that begin at the bottom of Page 31.