

**Presbytery of San Jose: Notice of Stated Meeting
February 5, 2022 9:00 am on Zoom**

Pre-registration required

Zoom meeting (pre-registration required, Zoom link at <https://sanjosepby.org/>)

9:00 Opening Prayer Moderator,
Lands Acknowledgement The Rev. Nan Swanson

9:05 Presbytery Worship

Reflection

Addie Domske,
Peacemaking Advocate

Installation of Moderator

9:30 Transition to agenda

9:35 Stated Clerk

The Rev. Erica Rader

Change in the Docket; Quorum call (8 ministers/8 elders/6 churches); Corresponding Members; First time attendees; Visitors

New Business (must be referred)

Consent Agenda

- 1) Motion to approve the Minutes of the November 20, 2021 Stated Meeting of the Presbytery of San Jose. **pp. 3-32**

Reports and Announcements Received in Docket

Report from Presbytery Coordinating Council **p. 33**

Information from Polity and Government Sub-committee **p. 34**

Peace and Justice Work Group Report **pp. 35-37**

9:40 Nominating Committee

Elder Carlo Panighetti

Motion to elect :

The Rev. Vincent Arishvara (Trinity SJ) *Synod Commissioner* (class 2024)

The Rev. Deborah Troester (STHPC) *Committee on Ministry* (class 2024)

The Rev. Joe Sohn (Cornerstone) *Committee on Representation and Empowerment* (class 2024)

9:45 Hunger Advocate Report	The Rev. Ryan Althaus
9:55 Executive Presbyter Report	The Rev. Joey Lee
10:05 Feedback Groups/ Reporting Back	The Rev. Joey Lee
10:30 Break	
10:35 Mission and Outreach Work Group	The Rev. Vincent Arishvara
10:45 Church Health & Growth Work Group	The Rev. Dave Watermulder
10:50 Committee on Representation & Empowerment	The Rev. Annanda Barclay
11:00 Peace and Justice Work Group	Elder Meredith Hurley
11:10 Prayer for Presbytery Concerns	The Rev. Nan Swanson
11:20 Announcements	
11:25 Stated Clerk Clerk of Session and Statistics updates	The Rev. Erica Rader
11:30 Adjournment with Prayer	The Rev. Nan Swanson

2022 Standing Meetings of the Presbytery of San Jose:

May 7 (Zoom), September 24, and November 19, 2022

PRESBYTERY OF SAN JOSE
Minutes of Stated Meeting
Saturday, November 20, 2021
via Zoom

The Stated Meeting of the Presbytery of San Jose was called to order at 9:03 am by the Moderator, the Reverend Andy Wong, who offered the opening prayer.

The Reverend Wong welcomed presbyters and provided an overview of Zoom instructions.

WORSHIP

The Presbytery of San Jose celebrated worship. The sermon, based on Isaiah 12, was preached by the Reverend Andy Wong and The Reverend Lindsay Woods Wong. How can we give thanks even when we don't feel thankful? Begin with a time when you knew, in that moment, that God was real and build on that. Following the example of Jesus who used what was at hand, commissioners were invited to partake of the Lord's Supper.

STATED CLERK

1. The Stated Clerk, the Reverend Erica Rader, welcomed attendees and confirmed the presence of a quorum.
2. One item was added to the consent docket.
3. There were no corresponding members.
4. First time attendees and visitors were introduced.
5. Note that the proposal from Financial Affairs, titled *Policy for Management and Investments in Real Property*, has been withdrawn for further consideration by Financial Affairs.

*******Attendance - unbold attendees, delete bold unattendees*******

Ruling Elder Synod Commissioners/Committee Chairs/Coordinating Council

Present

Frank Bernstein, Former Moderator
Claudia Hamm, Former Moderator
Carol Holsinger, P&G
James Lee, At Large
Nan Notor, Synod Commissioner

Jane Odell, At Large
Carlo Panighetti, Nominating
Rosen, Carolyn, Synod
Lynn Viale, Council Moderator
Rosaleen Zisch, Presbyterian Women

Teaching Elders Present

Bales, Jennifer

Barclay, Annanda

Barraca, Jason

Bennett, James	Logan, Molly	Rausch, Andy
Browning, Geoff	Macway, Evie	Reyes-Chow, Bruce
Evans, Samantha	Matusiewicz, Stella	Sohn, Yo (Joe)
Franzen, Bryan	McGinnis, Katheryn	Troester, Deborah
Hahn, Tae Jinn	Norman, Steve	Van Laar, Trevor
Hejmanowski, Karin	Olson, Robby	Wong, Andy
Kuo, Ruth	Peake, Mark	Wong, Lindsay Woods
LeClaire, Sharon	Peterson-Iyer, Karen	
Lee, Joey	Rader, Erica	

Teaching Elders, Honorably Retired, Present

Boatwright, Elizabeth	Breeden, Edd	Swanson, Nan
Bowles, Robert	Knowles, Steve	Vilardo, Larry
Bracey, Dale	McCreath, David	

Teaching Elders Not Present

Allen, Stephanie Lutz	Hoffman, Dan	Pearson, Marjorie
Althaus, Ryan	Kim, Han-Ho	Person, Brian
Arishvara, Vincent	Kim, Hardy	Purkey, Lee
Boles, Margaret	Kim, Joon-Won Peter	Roberts, Craig
Browning, Geoff	Kim, Sung Hoon	Swanson, Erik
Choi, Don	Kim, Taelor	Thorson, Martha
Crocker, Douglas	Lane, Bill	Tsai, Andrew
Esaki, Ted	Lee, Fred	Watermulder, David
Eschen-Pipes, Kathleen	Lee, Irene Pak	Williams, Chris
Gibson, Diana	Lee, Jaeguen	Woodsmall, Dennis
Hansen, Chris	McAnelly, Anne	Yoo, Andrew
Hanson, Duncan	Minerva, George	Yoon, I Sil

Teaching Elders, Honorably Retired, Not Present

Ah, Dong Sung	Hansen, David	Lyke, Brian
Baker, Debra	Harrington, Nancy	Menser, Bruce
Bartow, Jay	Harvey, Bill	Momrow, Ed
Bender, Jim	Hollingsworth, Mark	Nelson, Jim
Bland, Byron	Hsieh, Stephen	Newcomer, Ben
Boyer, Tim	Joy, Judy	Norton, Karla
Bradley, David	Kim, David Kwang	Palmer, Marge
Bristol, John	Kim, Insik	Rowlison, Bruce
Burke, John	Kim, Kyung Jae	Schmidt, Lyle
Choi, Samuel	Kim, Young Han	Smith, Kent
Dosker, Richard	Koopman, Peter	Spencer, Dick
Doyal, George	Kwon, Young Bai	Takarabe, Hei
Drescher, Kent	Kwon, Young K	Tyler, Lee
Erickson, George	Lewis, Charles	Yeaney, Darrell
Gardener, Thomas	Longley, Jack	

Elder Commissioners Present

Aptos, St. Andrew 3

Allshouse, David
Manning, Pat

Gilroy 6

(none)

Gonzales, Community 1

Rutledge, Kay

Los Gatos 6

Bierly, Reid
Heacock, David
Hickman, Choe
Koch, Diana
Lynner, Collette
Stock, Stephen

Monterey, El Estero 1

Wong, Dick

Monterey, First 6

Piña, Cory
Porter, Jeanne
Stone, Rebecca

Mountain View, First 2

Edmundson, Bruce

Palo Alto, Covenant 4

Dere, Beverley
Reynolds, Lizanne
Tanojo, Hanafi
Templeton, Bruce

Palo Alto, First 5

Jones, Paul

Maris, Martha

Merkle-Raymond, Lee

Noble, Lela

Wong, Evelyn

Salinas, Lincoln Avenue 1

(none)

Salinas, Northminster 3

Gash, Jackie

Salinas, St. Phillips 1

(none)

San Jose, Evergreen 1

Wolfe, Pat

San Jose, Foothill 4

Rowser, Sharon

San Jose, Santa

Teresa Hills 3

Elliot, Paul

Hines, Horace

San Jose, Stone 6

Barret, Neale

Goertz, Mel

Hurley, Nicholas

Nelson, Steve

Thorn, Alice

San Jose, Taiwanese

American 2

(none)

San Jose, Trinity 3

(none)

San Jose, Westminster 3

Barrons, Ross

Frost, Steven

Marovich, Andrew

San Martin 1

(none)

Santa Clara, First 3

(none)

Santa Cruz, Bonny Doon 1

(none)

Santa Cruz, Trinity 3

(none)

Saratoga, Westhope 1

(none)

Sunnyvale 6

Beggs, Judy

Heath, Joe Don

Papoulias, Joanne

Reynolds, Barbara

Vickrey, Barry

Sunnyvale, Daesung 2

(none)

Watsonville, Westview 1

Rogers, Barbara

Visitors

Lorraine Vilardo

Board of Pensions Church Consultant: Rev. Christine Long

Presbytery Staff: Diane Case

Comunidad Latinoamericana: Mike Matusiewicz

Gonzales: Florence Knowles

St. Andrew: Janet Maack

Stone: Meredith Hurley

Sunnyvale, Presbytery Peace Advocate: Addie Domske

CONSENT ITEMS

Stated Clerk

- a) The Presbytery APPROVED the Minutes of the September 25, 2021, Stated Meeting of the Presbytery of San Jose.

- b) The Presbytery APPROVED and RECORDED that this meeting serves as the annual meeting of the Corporation of the Presbytery of San Jose.
- c) The Presbytery APPROVED a two-year lease between St. Andrew Presbyterian Church and Iglesia De Dios. This is an ongoing tenant relationship which includes use of sanctuary for worship.

Coordinating Council

- a) The Presbytery APPROVED voice at Presbytery meetings for Addie Domske, Presbytery Peacemaking Advocate, for the duration of her assignment.

Reports and Announcements Received in the Docket

- Nominations from Nominating Committee (incorporated into these minutes)
- GA Commissioner Nomination Statements (Appendix A)
- Report from Presbytery Coordinating Council (incorporated into these minutes)
- Report from Committee on Ministry (incorporated into these minutes)
- Report from Committee on Ministry – 2nd Read: New Policy Amendments
 - Pastor and Associate Pastor Nominating Committee Liaison (Appendix B)
 - Interim Pastors (Appendix C)
 - Minimum Terms of Call (Appendix D)
- Annual minister Member Roll as of November 2021 (Appendix E)
- Report from Polity and Government Sub-Committee (Appendix F)
- Report from Financial Affairs: Financial Review 2021 (Appendix G)
- Peace and Justice Work Group (incorporated into these minutes and as Appendix H)

PRESBYTERY COORDINATING COUNCIL

The Presbytery ELECTED the following members to the Nominating Committee:
The Reverend Irene Pak Lee, class of 2024
The Reverend Anne McAnelly, class of 2024

NOMINATING COMMITTEE

Ruling Elder Carlo Panighetti reported on the work of the Nominating Committee, placing the following names in nomination for the following positions, and which were APPROVED by the presbytery:

<u>Moderator of Presbytery</u>	Nan Swanson, 2022 (previously elected)
<u>Vice-Moderator/Moderator Elect</u>	Elsa Amboy, 2023 (new nomination)

Coordinating Council - at-large Nominations

Jenni Bales	TE (Evergreen)	Class of 2024	(2 nd term)
Hardy Kim	TE (Sunnyvale)	Class of 2024	(2 nd term)
Lynn Viale	RE (Gilroy)	Class of 2024	(2 nd term) Chair
Jane Odell	RE (St. Andrew)	Class of 2024	(1 st term)
Continuing Members of Coordinating Council:			
Jason Barraca	TE (Lincoln Ave.)	Class of 2022	(2 nd term)
James Lee	RE (Daesung)	Class of 2023	(2 nd term)
Martha Thorson	TE (At-large)	Class of 2023	(1 st term)

Committee on Ministry (COM) Nominations

Jane Odell	RE (St. Andrew)	Class of 2024	(2 nd term)
Horace Hines	RE (Santa Teresa Hills)	Class of 2024	(1 st term)
Dave Heacock	RE (Los Gatos)	Class of 2024	(1 st term)
Sharon Rowser	RE (Foothill)	Class of 2024	(1 st term)

Seeking one more member of COM

Continuing Members of COM:

Minerva, George	TE (At Large)	Class of 2023	(2nd term)
Bernstein, Frank	RE (Covenant, PA)	Class of 2023	(2nd term)
Woodsmall, Dennis	TE (First, Santa Clara)	Class of 2023	(2nd term)
Lizanne Reynolds	RE (Covenant)	Class of 2022	(1 st term)
Andy Rausch	TE (Northminster)	Class of 2022	(2 nd term)
Mark Peake	TE (First, Monterey)	Class of 2022	(1 st term) Chair
Chris Hasegawa	RE (First, Monterey)	Class of 2022	(1 st term)

Committee on Preparation for Ministry (CPM) Nominations

Andy Wong	TE (Foothill)	Class of 2024	(2nd term) Chair
Olson, Robby	TE (At-large)	Class of 2024	(2nd term)

Seeking one more member of CPM

Continuing Members of CPM:

Bowles, Margie	RE (Los Gatos)	Class of 2023	(2nd term)
Ruth Schlotzhauer	RE (Los Gatos)	Class of 2022	(2 nd term)
Bruce Reyes-Chow	TE (First, Palo Alto)	Class of 2022	(1 st term)

Financial Affairs Committee Nominations

Dave Macway	RE (Trinity SC)	Class of 2022	(1st term) filling unexp.
Trevor Van Laar	TE (Gilroy)	Class of 2024	(1st term)
James Lee	RE (Daesung)	Class of 2024	(1st term)

Continuing Members of Financial Affairs:

Lindsay Woods Wong	TE (Foothill)	Class of 2023	(1st term) Chair
David Burgess	RE (Westminster, SJ)	Class of 2023	(2nd term)
Sammie Evans	TE (Stone)	Class of 2022	(1st term)

Personnel Committee Nominations

Sandy Petznick	RE (St. Andrew)	Class of 2024	(2nd term)
Lela Noble	RE (First Palo Alto)	Class of 2024	(1st term)

Continuing Members of Personnel:

Deborah Crim	RE (Stone)	Class of 2023	(1st term)
Denise Martin	RE (Gilroy)	Class of 2023	(2nd term)
Jim Bennett	TE (At-large)	Class of 2022	(2 nd term)
Steve Knowles	TE (Gonzales)	Class of 2022	(1 st term)
David McCreath	TE (HR)	Class of 2022	(1 st term) Chair

Committee on Representation and Empowerment

Elsa Amboy	RE (Sunnyvale)	Class of 2024	(1 st term)
Eric Min	RE (Daesung)	Class of 2024	(1 st term)

Continuing Members of CORE

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Katheryn McGinnis	TE (Trinity, SC)	Class of 2023	(1st term)
Fred Lee	RE (Taiwanese American)	Class of 2023	(2nd term)
Annanda Barclay	TE (At large)	Class of 2022	(1st term) Chair
Ruth Fong	RE (Los Gatos)	Class of 2022	(1 st term)

Tri-Presbytery Self-Development of People Committee

Ruth Kuo	TE (At-large)	Class of 2024	(2nd term)
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Continuing Member of Self-Development of People Committee

Carol Holsinger	RE (Covenant, PA)	Class of 2023	(1st term)
Xiwei Wu	RE (Foothill)	Class of 2022	(1 st term)

Ordination Exam Readers Nomination

Andy Wong	TE (Foothill)	Class of 2022
Bob Bowles	TE (HR)	Class of 2022 (alternate)
Alice Thorn	RE (Stone)	Class of 2022 (alternate)

Permanent Judicial Commission Nomination (Each member serves one six-year term)

Diana Gibson	TE (At large)	Class of 2028
David Burgess	RE (Westminster SJ)	Class of 2028

Continuing Members of PJC

Lizanne Reynolds	RE (Covenant, PA)	Class of 2022
Stephen Stock	RE (Los Gatos)	Class of 2022
Ned Finkle	RE (Los Gatos)	Class of 2024
Mark Peake	TE (First, Monterey)	Class of 2024
Jim Bennett	TE (At large)	Class of 2026
Eileen Mihm	RE (St. Andrew)	Class of 2026

Synod Commissioners Nomination

Bob Bowles	TE (HR)	Class of 2024	(2nd term) <i>Previously elected</i>
Carolyn Rosen	RE (Los Gatos)	Class of 2024	(2nd term) <i>Previously elected</i>

Continuing Synod Commissioners

Jenni Bales	TE (Evergreen)	Class of 2023	(1st term)
Nan Notor	RE (Westminster)	Class of 2022	(1 st term)

Investigative Committee Pool (Each member serves one 6-year term)

No nominations needed at this time

Continuing Members of Investigative Pool

Mohan Iyer	RE (First Palo Alto)	Class of 2026
Charlie May	RE (Trinity, Santa Cruz)	Class of 2026
Barry Vickrey	RE (Sunnyvale)	Class of 2024
Annanda Barclay	TE (First, Palo Alto)	Class of 2024
Evie Macway	TE (Santa Teresa Hills)	Class of 2024
John Burke	TE (HR)	Class of 2022
Gene Caselli	RE (Los Gatos)	Class of 2022
Andy Wong	TE (Foothill)	Class of 2022

ELECTION OF GENERAL ASSEMBLY COMMISSIONERS

1) Stated Clerk Erica Rader gave instructions for the voting procedure for Ruling Elder Commissioner to General Assembly. Nominees were Collette Lynner (Los Gatos) and Paul Elliot (Santa Teresa Hills).

Collette Lynner was ELECTED Commissioner and Paul Elliot was ELECTED Alternate.

2) There were no nominees for Teaching Elder or Young Adult Advisory Delegates. If nominees for these positions appear before the December 20 deadline, the Presbytery Moderator and Stated Clerk can call a special Coordinating Council meeting under the provision of emergent business. The Coordinating Council would then elect a commissioner on behalf of Presbytery.

BOARD OF PENSIONS

The Reverend Christine Long presented information about the Board of Pensions. She has taken the place of Mark Frye who has retired. She highlighted Board of Pensions programs and offered the following websites for further information:

pensions.org

<https://pensions.org/your-path-to-wholeness/assistance-program/assistance-program-expansion>

COMMITTEE ON MINISTRY

The Reverend Libby Boatwright reported on the work of the Committee on Ministry.

Action Items:

- a) The Presbytery APPROVED new policy Pastor and Associate Pastor Nominating Committee Liaison
- b) The Presbytery APPROVED changes to Policy PT-3 on Interim Pastors.
- c) The Presbytery APPROVED changes to Policy PS-1/PT-6 on Minimum Terms of Call.

Information Items:

- a) On September 13th, COM was asked to approve the Mission Study Report of Covenant Presbyterian Church; authorize Covenant to form a Pastor Nominating Committee and authorize the creation of a new ministerial position at Covenant, subject to approval by the Covenant congregation. Motion passed
- b) On October 11th a proposal for an Edwards Fellowship from Auburn University for Annanda Barclay was discussed. Sunnyvale Presbyterian Church has agreed to administer the funds and create a Stated Supply contract for the duration of November 1, 2021 to June 30, 2022. The grant can be renewed annually. A private donor has provided the funds for the first year.
- c) Passing of Rev. Dr. Paul J. Masquelier on September 23, 2021, after a short illness. A service of Witness to the Resurrection will be held on November 20th at 2 PM at University Presbyterian Church, Fresno, CA Paul was the Executive Presbyter for San Jose from 1985-2003.
- d) Passing of Rev. Dr. Richard Symes, who was both a member of our Presbytery and served the Presbyterian Church in Venezuela in 1990. Service was Saturday, October 16th at 2 PM at the First Presbyterian Church Palo Alto.

- e) Passing of Rev. Michael C. Garner on October 25, 2021. No information on services are available at this time.
- f) At the previous Presbytery meeting on September 23, the following new policies were presented for a first reading: Pastor and Associate Pastor Nominating Committee Liaison, Interim Pastors, Minimum Terms of Call/Components of Minimum Terms of Call.
- g) COM Approved the Following Agreement from September 13-November 8, 2021: Amended Letter of Agreement for Designated Stated Supply Pastor between Reverend Theodore Esaki and El Estero Presbyterian Church, Monterey, CA for January 1, 2022 to December 31, 2022.

PEACE AND JUSTICE

Ruling Elder Meredith Hurley reported on the work of the Peace and Justice Task Force. In a slide presentation, she explained why Peace and Justice is bringing this motion, the Doctrine of Discovery Statement of Confession, describing the damage the Doctrine of Discovery has caused over the centuries. Peacemaking Advocate Addie Domske suggested several actions:

- make public our Doctrine of Discovery Statement of Confession
- share action resources with congregations throughout the presbytery
- encourage congregations to connect with their local indigenous communities

Commissioners are also encouraged to take the statement and translate it into their own situations. Websites which may be helpful include:

Shuumi Land Tax: <https://sogoreate-landtrust.org/purpose-and-vision/>

Amah Mutsun Land Trust (Santa Clara County): <http://amahmutsun.org/land-trust>

Commissioners are welcome to attend the next Peace and Justice Work Group Meeting on December 18, 2021, from 5-6pm.

The Doctrine of Discovery Statement of Confession was read aloud. The Presbytery APPROVED the "Doctrine of Discovery Statement of Confession," with the intention to place it on the Presbytery website, distribute it to congregations, and begin Presbytery meetings with an indigenous peoples land acknowledgement. **(Appendix H)**

Moderator Andy Wong offered a prayer of confession, noting the shame which motivates and inspires us, and thanking God for awareness and the opportunity to repent.

COMMITTEE ON REPRESENTATION AND EMPOWERMENT (CORE)

The Reverend Annanda Barclay reported on the work of the Committee on Representation and Empowerment. Regular meetings occur on the first Thursday of each month and current plans are for the season of Lent 2022.

PRAYER BREAKOUT ROOMS

The Reverend Andy Wong facilitated the dispersal of commissioners to breakout rooms to pray for each other and for the world.

ANNOUNCEMENTS/OPEN MIC

1. Executive Presbyter Joey Lee and Presbytery Accountant Diane Case are currently in Fresno to attend the Celebration of Life and the Resurrection for the Reverend Paul Masquelier who was the first Executive Presbyter of the Presbytery of San Jose, where he served from 1981 to 2003. The service is at 2pm at University Presbyterian Church.
2. The Reverend Nan Swanson noted that Teaching Elder Don Stevens has died at age 98. He and his wife were the first couple married at Stone Church.

STATED CLERK

The Stated Clerk, the Reverend Erica Rader, thanked presbyters for patience and perseverance as we navigated through policies. Thanks also go to the Nominating Committee for the work they have done to find a great slate of people to serve in various ways in the presbytery.

ADJOURNMENT

The meeting was adjourned at 11:38 with prayer by the moderator, the Reverend Andy Wong. Andy also thanked the presbytery for the privilege of serving as Moderator and noted that Nan Swanson will be the Moderator next year.

Presbytery Coordinating Council approved that the next two Standing meetings of the Presbytery on February 5, 2022, and May 7, 2022, will be held virtually on Zoom.

Appendix A – General Assembly Commissioners

Application for General Assembly Commissioner

Collette Lynner, Ruling Elder

Personal Statement

Personal background in the Presbyterian Church

My paternal grandparents were active members of Grace Memorial Baptist Church in Pittsburgh, PA and I worshiped there as a youngster. I was baptized at age 8 in Ebenezer Baptist Church in Virginia Beach, VA. As an adult, I volunteered in my community on projects with roots in the Presbyterian Church in California.

I found a church home at the Presbyterian Church of Los Gatos, joining the membership in 2013. I joined the staff of the Presbytery of San Jose as their Office Manager in 2019. I serve on the Presbytery's Mission and Outreach Work Group and Peace and Justice Work Group. In 2020 I became a Stephen Minister and a Ruling Elder.

Personal hopes and desires for the Church

The health of the Church rests on the health of its congregations, so I believe the larger Church should be a resource for congregations and worshiping communities who seek to discern and minister to spiritual, emotional and material needs of their members and local community.

I also rely on the Church to coordinate larger regional, national and international efforts that answer the call to love mercy, do justice and walk humbly with God.

Brief descriptions of several significant issues facing the Church

- The Church faces issues of member attrition, member involvement, and outreach. The challenge for a local church is to be relevant; the challenge for a national organization is to provide an appropriate range of resources to inspire and then support initiatives.
- The Church faces climate change and will need to prepare responses for a greater frequency and intensity of environmental disasters.
- The Church faces the spiritual, mental, physical and economic costs of an ongoing pandemic, and should teach safety and emotional resiliency.
- The Church faces the cumulative effects of systemic racism and its own history in it.
- The Church faces bigotry and should develop programs to teach racial equality, all-gender inclusion, and radical hospitality.
- The Church needs support from congregations to advocate for justice and sound public policy.

Please elect me to represent the Presbytery of San Jose at the 225th General Assembly. If elected, I commit to being a General Assembly resource for the Presbytery in the year following service as commissioner.

Appendix A (Continued)

Statement from Paul Elliot

I have been involved with the Presbyterian Church since the age of 9, beginning with the First Presbyterian Church of Mountain View, taking part in Children's Choir and the Wednesday Family Night programs. I went through confirmation classed there in 1968-69, under Pastor Harry Wooding. In high school and my 20's I stopped attending church on a regular basis and spent a lot of time exploring other aspects of faith and religion before coming back in my 30's as I was concerned about giving my children a foundation for their own faith journeys. We began attending and then joined Morgan Hill Presbyterian Church in 1991 as I recall. My wife and I soon joined the Church Choir and I was ordained as a Deacon and then an Elder, serving primarily as the Elder of Missions. After a few years and as a consequence of differences with the Session, we left Morgan Hill and moved to Santa Teresa Hills Presbyterian in San Jose. There I continued in my growth as a Christian and a Prebyterian. It has been a great place of learning for me, embracing the "Love" nature of Christ.

I would love for the Church , as a whole, to continue to move towards Christ's goals in the world, being an example of what true Christian compassion is and caring for our brothers and sisters (who are all humanity), whatever their circumstances.

Issues facing the church are driving us apart in many ways, differences in doctrine and individual biases playing a large part in it. We are getting distracted by worldly issues that impact our daily lives, but need to keep our faith and our love in the forefront of what we do.

I commit that, if elected as a commissioner, I intend to be a General Assembly resource for the Presbytery for as long as the Presbytery has need for it. I would be glad to be of additional service to Presbytery in the future.

Yours in Christ.
Paul Elliot

Appendix B – COM New Policy

Pastor and Associate Pastor Nominating Committee Liaison

Policy Statement

The Committee on Ministry (COM) is responsible for exercising Presbytery's oversight of the pastor nominating process, including the issues, concerns, and steps necessary for a pastor search. See Policy PT-4. To facilitate this oversight, when a pastoral call is dissolved, COM will appoint a liaison to the session, to introduce the process for calling a new pastor. That liaison should continue to work with the Pastor Nominating Committee (PNC) or Associate Pastor Nominating Committee (APNC) that the congregation elects to carry out the search for a new pastor or associate pastor.

Rationale

Ministering to pastors and congregations is fundamental to COM's role and purpose in the San Jose Presbytery. Facilitating the pastor nominating process as much as possible, without interfering with the work of the PNC or APNC, is an indispensable part of that ministry. By appointing a liaison, COM can carry out its work of ministering to congregations.

Responsibilities

COM Responsibilities

Trains and appoints COM Liaison to PNC/APNC

- Ordinarily, the appointed COM Liaison will be a current member of COM

Appoints COM Liaison to meet with the session's Interim Pastor Selection Committee to assist the committee in listing areas of concern during interim period, and determine the skills needed to address areas of concern.

When notified that a pastoral call is going to be terminated, provides names of potential transitional and designated pastors to the COM Liaison.

Receives periodic reports from the COM Liaison.

Reviews and approves congregational Mission Study Report.

Advises congregation regarding appropriate time to form a PNC or APNC.

Reviews and approves PNC/APNC's Ministry Information Form (MIF).

Interviews potential candidates selected by the PNC/APNC:

- Conducts "Fit" interview
- Examines the chosen pastoral candidate

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- Approves Terms of Call
- Approves candidate's membership in the Presbytery.

Appoints moderator for congregational meeting to call pastor or associate pastor.

Prays for the session, congregation and PNC/APNC throughout the search process.

COM Liaison Responsibilities

Is familiar with the Office of the General Assembly's Church Leadership Connection, their contact information, and the expectations and procedures regarding forms and requests, and assists the PNC/APNC in meeting those expectations and procedures.

Is familiar with the roles and procedures of the Presbytery of San Jose and COM, and assists the PNC/APNC in meeting the Committee on Ministry's expectations.

Meets with session as soon as possible after notification from congregation to COM that the pastoral call will be terminated.

Reinforces to the congregation, the session, and the PNC/APNC the importance of the PNC/APNC's work in the life of the congregation.

Guides Interim Pastor Selection Committee, including providing list of potential Interim and Designated Pastors/Associate Pastors to session.

Provides an overview of the pastor nominating process, using "On Calling a Pastor," a manual issued by Church Leadership Connection (CLC) and the Office of the General Assembly, as a guide.

See

https://www.pcusa.org/site_media/media/uploads/clc/pdfs/the_revised_on_calling_a_pastor_manual_march_2015.pdf.

Consults with session to help to assess budgetary requirements for PNC/APNC (meetings with candidates, moving allowance for selected candidate).

Consults with session to help to assess minimum salary requirements for Pastor/Associate Pastor Terms of Call, and budgeting to meet those requirements.

Consults with session and PNC to discuss negotiation of Terms of Call with selected candidate.

Arranges first meeting of the PNC.

Functions as member of PNC or APNC *ex officio*.

Attends as many PNC or APNC meetings as possible, acting as a consultant or advisor, without participating directly in deliberations or votes on candidates.

As needed, works with PNC/APNC chair and co-chair outside of regular meetings.

Assures Presbytery Executive-to-Executive reference check.

Reports monthly to COM.

May join COM representatives in exit interview with previous pastor.

May meet with the Interim Pastor, better to understand the life of the congregation.

For an APNC, clarifies the relationship of the Pastor to the call process.

Prays for session, congregation, and the PNC/APNC throughout the search process.

Interim Pastor/Pastor Responsibilities

Prays for the PNC/APNC, the session, and the congregation throughout the search process.

Assists as appropriate with preparation of Mission Study Report.

Refrains from interfering with the work of the PNC/APNC.

PNC Responsibilities

Maintains strict confidentiality about its work.

Becomes familiar with contents of "On Calling a Pastor" document.

Consults with session and COM Liaison to help to assess budgetary requirements for PNC/APNC (meetings with candidates, moving allowance for selected candidate).

Consults with session and COM Liaison to help to assess minimum salary requirements for Pastor/Associate Pastor Terms of Call, and budgeting to meet those requirements.

Consults with session and COM Liaison to discuss negotiation of Terms of Call with selected candidate.

Completes congregation's MIF and submits to session and then to COM for approval.

Provides summary progress reports to session and congregation.

Maintains contact with General Assembly Office of Church Leadership Connection (CLC), and CLC's Call Process Services.

Receives and reviews Personal Information Forms (PIF): From CLC, Presbytery, or self-referrals. Evaluates candidates objectively and prayerfully.

Meets with candidates in ways appropriate to stage of the selection process, from get-acquainted telephone or video interviews, to more lengthy follow-up interviews, to in-person interviews.

Coordinates with COM Liaison to secure a neutral pulpit.

Organizes and coordinates weekend for the congregation to meet the selected candidate, and congregational meeting to elect candidate and approve Terms of Call.

Session Responsibilities

Enters into a contract with an Interim Pastor.

Consults with COM regarding appropriate time to form a PNC/APNC.

Presents a slate of PNC/APNC candidates who are representative of the congregation (G-2.0802), and then calls a congregational meeting to elect the PNC/APNC.

Notifies COM when the PNC/APNC is elected.

Consults with PNC/APNC and COM Liaison to help to assess budgetary requirements for PNC/APNC (meetings with candidates, moving allowance for selected candidate),

Consults with PNC/APNC and COM Liaison to help to assess minimum salary requirements for Pastor/Associate Pastor Terms of Call, and budgeting to meet those requirements,

Consults with PNC/APNC and COM Liaison to discuss negotiation of Terms of Call with selected candidate,

In consultation with the PNC/APNC, sets Terms of Call.

Prays for the PNC and the congregation throughout the search process.

Congregation Responsibilities

Elects the PNC/APNC.

Prays for the PNC/APNC throughout the search process.

Elects the candidate and approves Terms of Call.

Appendix C – COM Amended Policy PT-3

INTERIM PASTORS

I. Policy Statement

~~An intentional interim pastor is a minister invited by the session to serve the congregation during the interim period between installed pastors to carry out normal pastoral duties and to attend to specific tasks needed during this period of transition. The Presbytery of San Jose encourages selection of an Interim while a church is seeking a pastor.~~ The transition period between pastors is an important time in the life of a congregation. An Interim Pastor can guide the congregation in problem-solving, corporate renewal, reaffirmation of faith and planning for the future. This policy shall also apply to interim co-pastors and interim associate pastors.

II. Rationale

~~The interim period is important in the transition between pastors. This can be a time of problem-solving, corporate renewal, reaffirmation of faith and planning for the future.~~ An Interim Pastor is a minister invited by the session to serve the congregation during the interim period between installed pastors. He or she carries out normal pastoral duties and attends to specific tasks needed during the period of transition.

III. Responsibilities

~~A. Committee on Ministry (COM) Responsibilities~~

~~1. Appoints liaison to meet with Interim Pastor Search Committee to~~

~~*a) assist committee in listing areas of concern during interim period,*~~

~~*b) determine skills needed to address areas of concern.*~~

~~2. Makes sure that a list of appropriate interim candidates is provided.~~

~~3. Approves candidate and terms of call after Session approval and after Interim Agreement has been signed.~~

~~B. Interim Pastor Responsibilities~~

~~1. Has the experience, specific preparation or training required.~~

~~2. Presents evidence of ability to deal with congregational dynamics, process of transition and evolving demands of the interim period.~~

~~3. Performs pastoral duties outlined in the Interim Agreement (attached).~~

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4. — Maintains contact with the COM liaison to the church.
5. — Prepares the staff and congregation to take those steps which will make it possible to welcome the new called pastor.
6. — Participates in the Interim Pastor support group of Presbytery.
7. — Clarifies for the church that he/she is not eligible as a candidate.

~~C. Session Responsibilities~~

1. — Reviews the church status and establishes expectations for interim period
2. — Appoints the Interim Selection Committee and maintains contact as the selection process goes on
3. — Approves the candidate and terms of call in the Interim Pastor Agreement, making sure that the — compensation package remains the same as that of the previous pastor
4. — Notifies the congregation that an interim may not be considered for a call to the church being served
5. — Establishes the range of responsibilities which the Interim Pastor, staff and related committees — will be expected to perform
6. — Plans a welcome for the Interim Pastor
7. — Evaluates performance and progress at regular intervals
8. — Prepares appropriate service of departure when interim period ends.

A. Session Responsibilities

1. Reviews the church status and establishes expectations for interim period.
2. Appoints an Interim Pastor Selection Committee and maintains contact with the Committee as the selection process goes on.
3. Approves the selected Interim Pastor and the Interim Pastor Agreement, making sure that the compensation package in the Interim Pastor Agreement meets the Presbytery minimum (PS-1, PT-6) and, where appropriate, remains the same as that of the previous pastor.
4. Establishes the responsibilities to be performed by the Interim Pastor, staff and related committees.
5. Plans a welcome for the Interim Pastor.
6. Evaluates performance and progress at regular intervals.
7. Prepares a service of departure when interim pastor leaves.

B. Committee on Ministry (COM) Responsibilities

1. Makes sure that a list of appropriate interim candidates is provided to the Interim Selection Committee by the presbytery.

2. Approves the selected Interim Pastor and Interim Pastor Agreement after Session approval and after the Interim Pastor Agreement has been signed.

C. Interim Pastor Responsibilities

The title Interim Pastor may only be used for individuals who have completed, at a minimum, Interim Training Level 1.

1. The Interim Pastor should present evidence of experience and ability to deal with congregational dynamics, process of transition and evolving demands of the interim period
2. Guides the session and the congregation through the time of transition.
3. Performs pastoral duties outlined in the Interim Pastor Agreement (attached),
4. Maintains contact with the COM liaison to the church,
5. Prepares the staff and congregation to take those steps that will make it possible to welcome the new called pastor,

D. Additional Responsibilities/Information

The beginning and ending of ministry are two extremely vital and vulnerable events for a congregation and the pastors involved. Attention needs to be directed to helping these become appropriate times of celebration and affirmation. A service of welcome can help define the interim period as a time to reflect on the past, evaluate the present and look forward to the future. Likewise, a service of appreciation and departure provides a time to celebrate things that have been learned while looking forward to the future ministry with a newly called pastor.

In the Policies section of the Web site for the Presbytery of San Jose (<http://sanjosepby.org/policies/>) is a copy of the Interim Pastor Agreement used by the Presbytery of San Jose and a page with brief examples of “Words of Welcome” and a “Litany of Departure” that could be adapted, expanded or modified for use in beginning and ending the work of an Interim Pastor.

More extensive information, guidelines and resources are available from <http://imnedu.org/>. Mailing address:

INTERIM MINISTRY NETWORK, INC.

1001 Frederick Road

PO Box 21036

Catonsville, MD 21228

(410) 719-0777

Appendix D – COM Amended Policy PS-1(PT-6)

MINIMUM TERMS OF CALL

Policy Statement

The Presbytery of San José requires that terms of call for all pastors include the following categories: salary and housing, auto allowance, study leave, Board of Pensions dues, and vacation. It is the responsibility of each church to make it possible for all ordained staff to find and afford decent and appropriate housing reasonably close to the church. Additionally, the Presbytery requires that each church comply with federal, state and local government tax requirements.

Rationale

The Presbytery of San José provides this information in order to guide congregations in fulfilling their commitment to pay fairly the ministers who serve them.

Responsibilities

Committee on Ministry (COM) Responsibilities

At the request of any session, personnel committee or pastor, COM shall provide a representative to be present for salary negotiation.

COM shall insure that all arrangements with an incoming pastor are in writing, and are clearly understood by the pastor and the session.

COM shall consider a particular church's request for exemption from this policy.

COM shall report to Presbytery the annual cost of living (COLA) figures as reported by the Social Security Administration, with the annual salary component adjustments reflecting these figures (See Appendix A for Methodology) ~~for HUD income limits (Appendix A, Salary and Housing)~~

Minister Responsibilities

Ministers shall familiarize themselves with this policy.

Ministers shall report annually to Presbytery the approved terms of call.

Session Responsibilities

The session shall recommend annually to the congregation a salary that recognizes with fairness the unique gifts the pastor brings to the church.

The session may allocate as reimbursable such professional expenses as:

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- a.** travel and living expenses for activities associated with performance of duties (e.g., attendance at General Assembly);
- b.** hospitality expenses;
- c.** book allowance;
- d.** professional organizations and publications;
- e.** continuing education expense for ministry-related courses other than those taken during study leave.

The session shall explain the components of the terms of call to the congregation.

The session may request COM to grant an exemption from this policy, stating reasons for the request.

Stated Clerk and Executive Presbyter Responsibilities

The Executive Presbyter and/or the Stated Clerk shall maintain records of terms of call for each minister.

Additional Responsibilities/Information

Congregations and ministers may agree to allocate the Salary and Housing components of the minimum Terms of Call in a manner that meets both of their needs as they see fit, consistent with requirements of local, county, state, and federal taxing authorities
See other Presbytery policies (www.sanjosepby.org/policies)
See Board of Pensions (www.pensions.org)

Appendix A

Components for the Minimum Terms of Call

The minimum Terms of Call consist of the following components:

- **Minimum Salary and Housing:** For a given year, the amount in Appendix B from the preceding year, indexed by the Social Security Administration Cost of Living Adjustment (COLA). See <https://www.ssa.gov/cola/>. ~~100% of the median individual income for the county/region within which the particular church is located as calculated from "FY [current year] Income Limits" published by HUD at www.huduser.org. See Appendix B below.~~

The actual housing provided shall take into account the particular minister's reasonable needs but shall, at a minimum, provide a two bedroom residence within a reasonable driving distance of the church or an equivalent cash allowance.

- **Effective Salary:** Typically Salary and Housing. The Board of Pensions may call for inclusion of other compensation as Effective Salary. Refer to The Board of Pensions publication "Understanding Effective Salary." See <https://www.pensions.org/file/what-we-offer/benefits-guidance/forms-documents/Documents/pln-103.pdf/>.
- **Board of Pensions:** The yearly designated dues (medical, pension, and death and disability) for Member + Family. (If a covered partner has access to qualified healthcare coverage, a waiver may be granted for the eligible family members.) (www.pensions.org)
- **Auto Allowance**
- **Study Leave:** Minimum requirements are 14 days per calendar year and \$1000 (reimbursed expense); refer to PS-6, *Use of Study Leave*, for additional requirements.
- **Vacation** – One month (30 calendar days)

APPENDIX B

Santa Clara County:	\$102,500
Santa Cruz County:	\$85,900
Monterey County:	\$62,900

Appendix E – Minister Members of the Presbytery of San Jose

Minister Roll and Status Presbytery of San Jose November 1, 2021

<u>First Name</u>	<u>Last Name</u>	<u>Office of GA Occupation Code</u>	
Vincent	Arishvara	101	Pastor
Margaret Willis	Boles	101	Pastor
Samantha Lynn	Evans	101	Pastor
Bryan	Franzen	101	Pastor
Tae Jin	Hahn	101	Pastor
Daniel J	Hoffman	101	Pastor
Hardy H	Kim	101	Pastor
Frederick	Lee	101	Pastor
Anne H	McAnelly	101	Pastor
Katheryn Anne	McGinnis	101	Pastor
Mark S	Peake	101	Pastor
Andrew Harp	Rausch	101	Pastor
Bruce S	Reyes-Chow	101	Pastor
Joseph	Sohn	101	Pastor
Erik	Swanson	101	Pastor
Deborah Lee	Troester	101	Pastor
Trevor	Van Laar	101	Pastor
David G	Watermulder	101	Pastor
Andrew Yung-An	Wong	101	Pastor
Lindsay Woods	Wong	101	Pastor
Dennis G	Woodsmall	101	Pastor
Karin	Hejmanowski	103	Associate Pastor
Irene Pak	Lee	103	Associate Pastor
Evelyn Bolin	Macway	105	Interim Pastor
Jennifer	Bales	108	Supply Pastor
Ted	Esaki	108	Supply Pastor
Jason	Barraca	751/108	Army Chaplain/ Supply Pastor
Robert	Olson	301	Evangelist or Organizing Pastor
Joseph Shu Lin	Lee	302	Presbytery Executive
Erica Marie	Rader	303/108	Stated Clerk/Temp. Supply Pastor
Han Ho	Kim	501	Pastor serving other denomination
Stephen	Norman	501	Pastor serving other denomination
Joong-Won Peter	Kim	503	Assoc Pastor serving other denom
Diana Clara	Gibson	562	Admin officer/ecumenical institution
Duncan	Hanson	565	Staff/educational institution
Geoff	Browning	641	Pastor/Chaplain Educ. Institution
Molly	Logan	641	Pastor/Chaplain Educ. Institution
James Brinks	Bennett	644	University faculty

Karen	Peterson-Iyer	644	University faculty
I Sil	Yoon	644	University faculty
Douglass Mcleod	Crocker	648	College/University Student
Ruth En-Jen	Kuo	701	Chaplain serving institution
Chris	Williams	701	Chaplain serving institution
Christopher	Hansen	761	Navy Chaplain
Ryan	Althaus	791	Minister in Validated Ministry
Annanda	Barclay	791	Minister in Validated Ministry
Martha H	Thorson	791	Minister in Validated Ministry
Dong Sung	Ahn	797	Minister at large
Stephanie Lutz	Allen	797	Minister at large
John M	Burke	797	Minister at large
Dong Ho	Choi	797	Minister at large
Kathleen	Eschen-Pipes	797	Minister at large
Lemuel F	Ignacio	797	Minister at large
Taelor Tae	Kim	797	Minister at large
Sung Hoon	Kim	797	Minister at large
William R	Lane	797	Minister at large
Jae Guen	Lee	797	Minister at large
Sharon	LeClaire	797	Minister at large
Stella	Matusiewicz	797	Minister at large
George V	Minerva	797	Minister at large
James Oliver	Nelson	797	Minister at large
Marjorie L	Pearson	797	Minister at large
Brian Dn	Person	797	Minister at large
Lee	Purkey	797	Minister at large
Craig Scott	Roberts	797	Minister at large
Andrew Lengchen	Tsai	797	Minister at large
Andrew	Yoo	797	Minister at large
Debra	Baker	299	Honorably Retired
Jay Rodney	Bartow	299	Honorably Retired
James	Bender	299	Honorably Retired
Byron L	Bland	299	Honorably Retired
Elizabeth T	Boatwright	299	Honorably Retired
Robert Samuel	Bowles	299	Honorably Retired
Timothy R	Boyer	299	Honorably Retired
H Dale	Bracey	299	Honorably Retired
David Ernest	Bradley	299	Honorably Retired
Edward E	Breeden	299/108	Honorably Retired/ Supply Pastor
John S	Bristol	299	Honorably Retired
Samuel Ji Woong	Choi	299	Honorably Retired
Richard J	Dosker	299	Honorably Retired

George	Doyal	299	Honorably Retired
Kent David	Drescher	299	Honorably Retired
George V	Erickson	299	Honorably Retired
Thomas	Gardner	299	Honorably Retired
David C	Hansen	299	Honorably Retired
Nancy	Harrington	299	Honorably Retired
William R	Harvey	299	Honorably Retired
Mark	Hollingsworth	299	Honorably Retired
Stephen C	Hsieh	299	Honorably Retired
Judith	Joy	299	Honorably Retired
Kyung Jae	Kim	299	Honorably Retired
Insik	Kim	299	Honorably Retired
David Kwang	Kim	299	Honorably Retired
Young Han	Kim	299	Honorably Retired
Stephen D	Knowles	299	Honorably Retired
Peter G	Koopman	299	Honorably Retired
Young Ko	Kwon	299	Honorably Retired
Young Bai	Kwon	299	Honorably Retired
R Charles	Lewis	299	Honorably Retired
Jack Clayton	Longley	299	Honorably Retired
Brian	Lyke	299	Honorably Retired
David William	McCreath	299	Honorably Retired
Bruce	Menser	299	Honorably Retired
Edward G	Momrow	299	Honorably Retired
Benton M	Newcomer	299	Honorably Retired
Karla J	Norton	299	Honorably Retired
Marjorie D	Palmer	299	Honorably Retired
Bruce	Rowlison	299	Honorably Retired
Lyle D	Schmidt	299	Honorably Retired
Kenton W	Smith	299	Honorably Retired
Richard L	Spencer	299	Honorably Retired
Nan Crawford	Swanson	299	Honorably Retired
Heihachiro	Takarabe	299	Honorably Retired
Marvalee Anne	Tyler	299	Honorably Retired
Lawrence C	Vilardo	299	Honorably Retired
Darrell W	Yeane	299	Honorably Retired

Total Minister Count: 116

Appendix F- Polity and Government

2021-11-20 Report to Presbytery of San Jose from Polity and Government Subcommittee of Council

1) Parity with regard to attendance at presbytery meetings

P&G discussed parity between Ruling Elders and Teaching Elders with regard to attendance at Presbytery meetings and considered Book of Order References G-3.0301 and G-2.0301. P&G agreed that the best way to provide that "ruling elders participate and vote with the same authority as ministers of the Word and Sacrament" is to take into account the (historical) attendance of ministers of Word and Sacrament and the membership of congregations. The Stated Clerk will consider these various statistics, including the 2021 Statistical Report, to develop a plan to present to the Presbytery for adoption within the next year. The current assignment of Ruling Elder Commissioners, adopted in November 2017 and effective January 1, 2018, will stay in effect until that time.

2) Session Records Reviews for 2019-2020 calendar years

Out of 28 churches in our Presbytery, 20 have had their records reviewed, 2 are in process, and 6 churches have not yet submitted their records.

3) Planning ahead

2022-02-05: Presbytery meeting (Potential meeting with interested clerks following the meeting)

2022-mid February: Statistical Reports due

2022-late March: Review Session Records for 2021

2022-05-07: Presbytery meeting

Appendix G – Financial Affairs

H E A L Y A N D A S S O C I A T E S
C E R T I F I E D P U B L I C A C C O U N T A N T

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

July 16, 2021

Council
The Presbytery of San Jose
San Jose, California

I have reviewed the accompanying financial statements of the Presbytery of San Jose (a nonprofit religious corporation), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Healy and Associates
Healy and Associates
Concord, California

Appendix H

Doctrine of Discovery Statement of Confession Presbytery of San Jose November 2021

Background

At the 222nd General Assembly in 2016, the Presbyterian Church (USA) adopted recommendations for action on the Doctrine of Discovery. Among those recommendations is a call for the PCUSA to “confess its complicity and repudiate the Doctrine of Discovery.” In a subsequent report, approved by the 223rd General Assembly in 2018, sessions and mid- councils are also urged to confess their complicity and repudiate the Doctrine of Discovery. This [report](#) explains what the Doctrine of Discovery is and how churches have been complicit.

A Confession of Complicity

The Presbytery of San José whose physical location sits on the ancestral homelands of the Amah Mutsun, Awaswas, Puichon Tamien Muwekma Ohlone, Ramaytush, and Rumsen people, and whose community members come from many different lands, affirms and joins the Presbyterian Church(USA) in repudiating the Doctrine of Discovery in offering this apology and commitment:

The 222nd General Assembly (2016) offers an apology to Native Americans, Alaska natives, and native Hawaiians and commits to do the following:

We apologize to United States citizens of Native American ancestry, both those within and beyond our denomination. We offer this apology especially to those who were and are part of 'stolen generations' during the Indian-assimilation movement, namely former students of Indian boarding schools, their families, and their communities.

We apologize for the pain and suffering that our church’s involvement in the Indian boarding school system has caused. We are aware of some of the damage that this cruel and ill-conceived system of assimilation has perpetrated on United States citizens of Native American ancestry. For this we are truly and most humbly sorry.

To those individuals who were physically, sexually, and emotionally abused as students of the Indian boarding schools in which the PC(USA) was involved, we offer you our most sincere apology. You did nothing wrong; you were and are the victims of evil acts that cannot under any circumstances be justified or excused.

We know that many within our church will still not understand why each of us must bear the scar, the blame for this horrendous period in U.S. history. But the truth is, we are the bearers of many blessings from our ancestors, and therefore, we must also bear their burdens.

Our burdens include dishonoring the depths of the struggles of Native American people and the richness of your gifts. Therefore, we confess to you that when our Presbyterian ancestors journeyed to this land within the last few centuries, we did not respect your own indigenous knowledges and epistemologies as valid.

In our zeal to tell you of the good news of Jesus Christ, our hearts and minds were closed to the value of your own epistemologies and lifeways. We did not understand the full extent of the Gospel of Christ! We should have affirmed the commonality between your spirituality and our understanding that God's sovereignty extends with length from East to West, with breadth from North to South, with depth throughout the Earth, and with height throughout the Sky and Heavens.

Even worse, we arrogantly thought that Western European culture and cultural expressions were necessary parts of the Gospel of Christ. We imposed our civilization as a condition for your accepting the Gospel. We tried to make you be like us and, in so doing, we helped to diminish the Sacred Vision that made you who you are. Thus, we demonstrated that we did not fully understand the Gospel we were trying to preach.

We know that apology is only a first step in the larger hope of repentance and reconciliation. We seek the guidance of relationships with your people within and beyond our church as we seek to identify and act on restorative practices and policies at the relational, communal, and national level.

We are in the midst of a long and painful journey as we reflect on the cries that we did not or would not hear, and how we have behaved as a church. As we travel this difficult road of repentance, reconciliation, and healing, we commit ourselves to work toward ensuring that we will never again use our power as a church to hurt others with our attitudes of racial and spiritual superiority.

We seek God's forgiveness, healing grace, and guidance as we take steps toward building mutually respectful, compassionate, and loving relationships with indigenous peoples.

We also seek your forgiveness and hope you will walk together with us in the Spirit of Christ and partner with us as equals as we participate in God's redemption of the world so that our peoples may be blessed and God's creation healed.

Finally, we pray that you will hear the sincerity of these words and that you will witness the living out of our apology in our actions in the future.

Resources

Overture at the 222nd General Assembly (2016) - On Offering an Apology to Native Americans, Alaska Natives, and Native Hawaiians

This is the 2016 overture, which was passed with amendments. This link includes a rationale and comments from various groups in the PC(USA).

https://facing-racism.pcusa.org/site_media/media/uploads/facing_racism/doctrine-of-discovery-report-to-the-223rd-ga-2018-finalized-copy_as-approved.pdf

This is the report which was accepted at GA 2018, which has a wealth of information about the Doctrine of Discovery, its origins and implications.

<https://www.presbyterianmission.org/wp-content/uploads/CreationJusticeDoctrineofDiscoveryPCUSA.pdf>

This is a report by the Creation Justice Ministries on Environmental Justice with Indigenous Peoples. It includes history, worship and study guides, and modern case studies.

https://www.pcusa.org/site_media/media/uploads/nativeamerican/pdf/celebratingnativeamericanday.pdf

This has liturgy and other information for a Native American Day worship service.

<https://land.codeforanchorage.org>

Use this website to find on whose land you reside.

Possible Referral Actions for the Presbytery of San Jose to consider:

- Contribute to local indigenous land trusts
- Support indigenous efforts for preservation and recognition
- Educate our congregations about indigenous history and concerns
- Celebrate Native American Day in September with some sort of recognition

Coordinating Council of the Presbytery of San Jose

Informational items:

The Coordinating Council met on January 13, 2022 at 6:30pm by Zoom

Motion to elect Carol Holsinger as chair of Polity and Government Subcommittee was approved.

Committee on Ministry, Committee on Preparation for Ministry and Financial Affairs Committee do not have information or actions for the February Presbytery meeting.

Committee on Representation and Empowerment plans to offer another Sunday Lenten Series in 2022.

Joey Lee reported that Ryan Althaus launched a bi-weekly radio show on KSQD Community Radio in Santa Cruz called *Faith Matters*, made possible through a grant from Mission Outreach Work Group. As part of the underwriting, a 30-second promotion will be read on the radio station throughout the week, thanking the Presbytery naming our churches in Santa Cruz County.

The Stated Clerk and Treasurers' 5 year terms expire at the end of this year. Joey Lee will be a resource to the Nominating Committee, Personnel Committee and Polity and Government Sub Committee to move forward with the necessary actions. Erica Rader and Edd Breeden have both expressed that they wish to be elected for additional terms.

Geoff Browning was elected TE Commissioner to General Assembly by email vote Dec 15 2021. Based on the deadlines for submitting our Commissioner names to the General Assembly staff, the Coordinating Council took on this uncontested election on behalf of the Presbytery under the provision that permits them to resolve emergent business.

Task force on Child & Vulnerable Adult Protection Policy launched. They will propose a rewritten protection policy for churches to adopt that will require tenant compliance as well. The task force will communicate with moderators and clerks of session to let them know that this is happening. Thanks to Coordinating Council members Martha Thorson and David McCreath for their support on this task force. They are joined by Nan Notor, Horace Hines, Evie Macway, Chyrise King, and will be resourced by Erica Rader and Collette Lynner.

The Rev. Ben Newcomer (HR) passed away over Christmas holidays. He was active in social justice issues and civil rights in the 1950s and 1960s as a freedom rider. His memorial is tentatively scheduled for Feb. 2022.

For Clerks



??

February 5, 2022 – Conversation with Clerks - Join the Polity and Government Committee on Zoom after the Presbytery meeting. We have information for new clerks and clerks of long standing. We are able to assist with Statistical Reports and Reviewing Session Records. We love to talk about arcane Presbyterian polity problems. Please use the following link to drop by!

<https://us02web.zoom.us/j/81203181244?pwd=NnNxN3RnNHd0UE5yNHZTVdVsRVd3QT09>

February 10, 2022, is the deadline for submission of each church's **Statistical Report**. Contact the Polity and Government Committee (Carol Holsinger, chair, 650-326-3146 or pcusa@holsingerharps.com) or the Stated Clerk (Erica Rader, 408-279-0220 or erica@sanjosepby.org) for assistance.



March 19, 2022, from 10-11:30 on Zoom – Clerk Training – Incorporating feedback from February 5, we will have a more formal clerk training, considering clerk responsibilities and reviewing available resources. Good for new clerks and for clerks who might like to refresh their knowledge.



May 14, 2022, is the date for in-person **Session Records Review**. Join us in the Social Hall at the Presbyterian Church of Los Gatos between 9 and 11 am. Bring your Session Records (session and congregational meeting minutes, chronologically ordered in the Minute Book), your Church Register (records of current and past membership, ordinations, installations, elders, deacons, baptisms, etc.), and a completed Session Records Review form (found at sanjosepby.org on the Forms page).

There will also be two remote options for Session Records Review:

1. meet one-on-one with another clerk or a P&G committee member
2. drop off records at the Presbytery Office

Each of these two options will need to be coordinated with Carol Holsinger, chair, 650-326-3146 or pcusa@holsingerharps.com

Peace & Justice Working Group Report

2-5-22

Item(s) for Docket:

Need 10 minutes to share these [slides during the meeting](#).

General Information:

- The Peace and Justice Working Group is continuing its commitment to indigenous solidarity by sharing how congregations can connect with the Amah Mutsun Tribal Band and their Protect Juristac campaign [<http://www.protectjuristac.org>].
 - From the Protect Juristac “About” page:
 - *Juristac* (Huris-tak) lies at the heart of the ancestral lands of the Amah Mutsun Tribal Band near Gilroy, California. For thousands of years, our Mutsun ancestors lived and held sacred ceremonies at this location in the southern foothills of the Santa Cruz Mountains, above the confluence of the Pajaro and San Benito rivers.
 - The cultural landscape encompassing Juristac is known today as the Sargent Ranch. An investor group based in San Diego purchased the land at a bankruptcy auction and is currently seeking to develop a 317-acre open pit sand and gravel mining operation on the property.
 - **The Amah Mutsun Tribal Band vehemently opposes the proposed mining project.** We are asking the public to join us in standing for the protection of our sacred grounds.
 - Actions You and Your Congregation Can Take
 - Sign the petition saying NO to sand and gravel mining at Juristac. [<http://www.protectjuristac.org/petition/>]
 - Educate your congregation about the Protect Juristac campaign during Adult Ed. Contact Colleen Cabot at colleencabot@earthlink.net to schedule a presentation.
 - Ask your session to approve sending a letter supporting the Amah Mutsun Tribal Band to the Santa Clara County Board of Supervisors. Sample statements are available online. [<http://www.protectjuristac.org/statements-of-support/>]
 - Donate to the Protect Juristac campaign. [<https://donorbox.org/protectjuristac>]
- We encourage congregants to follow the Peace and Justice Working Group Facebook page [<https://www.facebook.com/sanjosepby/>] and Instagram page [https://www.instagram.com/sjpby_pjwg/] for the most up-to-date information about opportunities to engage in justice work.



This guide accompanies the *Juristac Sacred Grounds* presentation and was last updated in December 2021. For more information or to schedule a presentation, contact Colleen Cabot at colleencabot@earthlink.net

Websites

protectjuristac.org — The Amah Mutsun Tribal Band's official Protect Juristac campaign website where you can find a wealth of information and resources.

amahmutsun.org — Learn more about the Amah Mutsun Tribal Band and its history.

amahmutsunlandtrust.org — Learn about how the Amah Mutsun are restoring Indigenous stewardship practices to their ancestral lands and rekindling traditional ecological knowledge.

What we can do together

1. **Sign and share the Juristac petition** and check the subscribe box to receive updates: protectjuristac.org/petition
2. **Send a letter to the County of Santa Clara** on behalf of your organization, your faith community, or yourself, expressing opposition to the proposed mining project at Juristac. Contact information for the Board of Supervisors and Planning Commission can be found at protectjuristac.org/how-to-help and sample letters can be read at protectjuristac.org/statements-of-support
3. **Arrange for your Santa Clara County based organization to sign on to the *Statement of Opposition*** to the proposed quarry. Email Alice Kaufman for more information, via alice@greenfoothills.org
4. **Contact local elected officials**, asking them to support the preservation of Juristac. Consider passing a resolution through your town's city council calling for the protection of Juristac, as the cities of Morgan Hill and Santa Cruz have done.
5. **Follow & share posts** from @protectjuristac on [Instagram](https://www.instagram.com/protectjuristac) and [Facebook](https://www.facebook.com/protectjuristac). Create posts on your own accounts tagging @protectjuristac
6. **Use the *Teaching Juristac* curriculum**— If you are an educator, please check out the Juristac curriculum and help us to reach out to other educators in the area: protectjuristac.org/curriculum
7. **Pass a resolution at your school, church, organization or club in support of protecting Juristac**— email colleencabot@earthlink.net for help.

8. **Organize an outreach/educational event** in your community, or host a special presentation on Juristac. Email colleencabot@earthlink.net and protectjuristac@gmail.com for assistance.
9. **Submit a comment letter** against the proposed mine once the Draft Environmental Impact Report is released.
10. **Write letters to the editor** of your local papers and spread the word.
11. **Connect with community organizing** in your area in support of the protection of Juristac and other sacred places of Indigenous peoples.

Regional groups include:

- San Jose: [South Bay Indigenous Solidarity indigenoussolidarity@protonmail.com](mailto:indigenoussolidarity@protonmail.com)
- Santa Cruz: [Friends of Juristac friendsofjuristac@gmail.com](mailto:friendsofjuristac@gmail.com)
- Gilroy/Morgan Hill: [South County for Protecting Juristac](#)
- Stanford/Palo Alto: Stanford Protect Juristac Coalition. Email: stanford@protectjuristac.org
- Network of college and university groups in support of Juristac— Email protectjuristac@gmail.com for more information.

Understanding the Quarry Approval Process

1. Applicant (Debt Acquisition Company of America doing business as Sargent Ranch Management Company) submits proposed Sargent Quarry Project to the Santa Clara County Planning Department.
2. Santa Clara County Planning Commission staff prepare a lengthy Draft Environmental Impact Report (DEIR) to analyze the impacts of the proposed Sargent Quarry Project. (As of 2021, the DEIR is still in preparation, with a current projected release date of January 2022)
3. Once the DEIR is published, a 60-day public comment period is opened. This is our opportunity to submit letters critiquing the proposed project and the disputing the analysis and findings of the DEIR. A public hearing may take place during the comment period.
4. Planning Commission staff close the comment period, review and respond to all the comments and incorporate them into a Final Environmental Impact Report (FEIR).
5. The Planning Commission will vote on whether to accept and certify the FEIR and then will vote on whether to approve or deny a Conditional Use Permit for the Sargent Quarry Project.
6. Most likely, this decision will be appealed to the Santa Clara County Board of Supervisors. The Board of Supervisors will take up the issue and make a final decision on whether to grant or deny the Conditional Use Permit.

**SUPPORT AMAH
MUTSUN LEGAL
ACTION TO
PROTECT JURISTAC**

You can make a donation to support ongoing Amah Mutsun legal action to protect Juristac from the well-financed efforts of developers:

<https://donorbox.org/protectjuristac>

Related Indigenous Peoples Campaigns

- [Save the West Berkeley Shellmound](#)
- [Save Oak Flat / Apache Stronghold](#)
- [Save the Confluence](#)
- [Unist'ot'en Camp](#)
- [Protect Medicine Lake](#)
- [Save El Monte Valley](#)
- [Protect Puvungna](#)
- [Protect Mauna Kea](#)

Learn More:

- Check out the informative collection of Juristac and Amah Mutsun related films on the [Protect Juristac YouTube playlist](#)
- See the chronological list of press coverage on the [Resources page of the Protect Juristac website.](#)

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