

**Peacemaking Advocate
Presbytery of San José
Position Description**

The Peacemaking Advocate (PA) of the Presbytery of San José supports and encourages the involvement of congregations within the Presbytery in the ministry of peace and justice. The work of the PA is a ministry of the Presbytery Peace and Justice Working Group (PJWG), which is a working group of the Presbytery. The PA also relates and reports to the PJWG and is accountable to the Presbytery Executive.

General Areas of Responsibility

- a. Acquires and maintains knowledge about denominational resources and other material which are available.
- b. Provides educational and program support as requested to congregations in the Presbytery concerning issues of justice, peace, and reconciliation.
- c. Develops and promotes opportunities for peace education and action among congregations within the Presbytery and in cooperation with ecumenical / interfaith peacemaking efforts and organizations.
- d. Responds to requests for information about the ministry of peacemaking.
- e. Provides guidance concerning peace and justice issues of particular importance to Bay Area churches; e.g., racism, gun violence, immigration rights, environmental justice and economic injustice, as well as international peacemaking concerns.

Other Areas of Responsibility Include:

- a. Provides informational displays at Presbytery meetings as needed.
- b. Provides monthly reports to the PJWG about activities and educational programs.
- c. Informs the Presbytery and PJWG about General Assembly recommendations concerning justice and peace issues.

Qualifications:

- a. The person shall profess to be a Christian and be a Presbyterian.
- b. The person needs to be familiar with PCUSA polity and Peace and Justice Issues.
- c. The person needs to be able to articulate in speech and writing and be able to address groups of people.
- d. The person needs to be proficient with and have access to a computer with internet connection.
- e. The person needs to have an automobile and a driver's license in order to attend meetings in churches within our Presbytery.
- f. The person shall have liability insurance covering his/her auto.
- g. The person should have a reasonably flexible schedule that will allow attending meetings at a wide variety of times and places.
- h. The person needs to deal effectively with a wide range of opinions and perspectives of ministers and laypeople.

This is a volunteer position for 20 hours per month. There is a stipend of \$300.00 per month, plus \$100 a month for expenses. There are no benefits associated with this position. The PA serves as ex-officio member of the PJWG. The PA will abide by the Personnel policies of the Presbytery of San José.