

**Presbytery of San Jose: Notice of Stated Meeting
May 1, 2021 9:00am**

(docket revised April 26, 2021)

Zoom meeting (pre-registration required, link at <https://sanjosepby.org/>)

9:00 Opening Prayer and Zoom Instructions Moderator, Rev. Andy Wong

9:05 Presbytery Worship

Reflection

The Rev. Ryan Althaus

9:30 Transition to agenda

9:35 Stated Clerk

The Rev. Erica Rader

Change in the Docket; Quorum call; Corresponding Members;
First time attendees, Visitors

New Business (must be referred)

Consent Agenda

- 1) Motion to approve the Minutes of the February 6, 2021 Stated Meeting of the Presbytery of San Jose. **pp.3-17**

- 2) **Reports and Announcements Received in Docket**
 - Report from Presbytery Council **pp.18**
 - Report from Polity and Government Sub-Committee **pp.19-21**
 - Report from Treasurer **pp.22-26**
 - Report from Committee on Ministry **pp.27-28**
 - Report from Peace and Justice Work Group **p.29**
 - Report from Fire Recovery Task Force **p.30**
 - Report from Stated Clerk: 2020 Presbytery Statistics **p.31**
 - Report from Financial Affairs Committee **p. 32**

9:40 Committee on Representation and Empowerment

The Rev. Annanda Barclay

9:50 Message from Executive Presbyter

The Rev. Joey Lee

9:55 Polity and Government

Elder Carol Holsinger

10:05 Break

10:10 Update and thanks: Jane Odell

The Rev. Joey Lee

10:20 Peace and Justice Work Group	Ms. Meredith Hurley
10:30 Treasurer's Annual Report	The Rev. Edd Breeden
10:40 Financial Affairs Committee	The Rev. Lindsay Woods Wong

1)Motion: Financial Affairs recommends that Presbytery authorize Financial Affairs Committee and the Downtown San Jose Commission to approve Westminster's application to Synod for a loan up to the amount of \$600,000 for completion of the chapel and educational building remodel that will be part of the San Jose Urban Ministry Project.

2)Motion: Financial Affairs recommends that the Presbytery approve a \$250,000 Synod loan to First Presbyterian Church of Mountain View, to be secured by its manse property.

10:45 Presbytery Foundation Update	Elder Maggie Harmon
10:50 Church Health and Growth Work Group	The Rev. Robby Olson
10:55 Mission and Outreach Work Group	The Rev. Margaret Boles
11:00 Hunger Advocate Update	The Rev. Ryan Althaus
11:05 Real Estate Utilization Invitation to after meeting presentation	The Rev. Hardy Kim The Rev. Lindsay Woods Wong
11:10 Prayer breakout rooms	The Rev. Andy Wong
11:20 Announcements	
11:25 Stated Clerk	The Rev. Erica Rader
11:30 Prayer and Adjournment	The Rev. Andy Wong

NOTES:

After meeting presentation and discussion facilitated by Rev. Hardy Kim and Rev. Lindsay Woods Wong (at same Zoom link after short break)

Next Stated Presbytery meeting: September 25, 2021 (Zoom)

**Presbytery of San Jose
Minutes of Stated Meeting
February 6, 2021
Via Zoom**

The Stated meeting was called to order at 9:00 a.m. by the Moderator, the Rev. Andy Wong, who opened the meeting with prayer. Zoom Instructions had been given.

Presbytery Worship

The Presbytery gathered to worship in a service that included a reflection by the Rev. Katheryn McGinnis. Elder Frank Bernstein presided over the formal installation of the Rev. Andy Wong as Moderator. Moderator Wong then concluded the worship service.

Stated Clerk

1. The Rev. Erica Rader affirmed the presence of a quorum
2. There were no changes in the docket
3. There were no Corresponding Members
4. First time attendees were introduced, visitors noted.

Committee Chairs / Council Present

Bernstein, Frank, Past Moderator
Hamm, Claudia, Past Moderator
Holsinger, Carol, Polity & Government Subcommittee
Lee, James, Member at Large
Ludwig, Marcia, Past Moderator
Notor, Nan, Synod Commissioner
Panighetti, Carlo, Nominations
Rosen, Carolyn, Synod Commissioner
Viale, Lynn, Moderator of Council
Zisch, Rosaleen, Moderator of PW

Teaching Elders Present

Althaus, Ryan	Hejmanowski, Karin	Norman, Stephen
Arishvara, Vincent	Hoffman, Daniel J	Olson, Robby
Bales, Jennifer	Kim, Hardy	Peake, Mark
Barclay, Annanda	Kuo, Ruth	Rader, Erica
Barraca, Jason	Lane, Bill	Rausch, Andy
Boles, Margaret Willis	Lee, Joey	Sohn, Joseph
Choi, Don	Logan, Molly	Thorson, Martha
Evans, Samantha	Macway, Evie	Troester, Deborah
Franzen, Bryan	Matusiewicz, Stella	Watermulder, David
Gibson, Diana	McAnelly, Anne	Van Laar, Trevor
Hahn, Taejinn	McGinnis, Katheryn	Woodsmall, Dennis

Wong, Andy

Wong, Lindsey Woods

Teaching Elders, Honorably Retired, Present

Baker, Debra
Boatwright, Libby
Bowles, Bob

Bracey, Dale
Breedon, Edd
Knowles, Steve

Kress, Karla
Longley, Jack
McCreath, David

Teaching Elders Not Present

Allen, Stephanie Lutz
Bennett, James
Boyer, Tim
Browning, Geoff
Crocker, Douglas
Drescher, Kent
Esaki, Ted
Eschen-Pipes, Kathleen
Garner, Mike

Granado, Sim
Hansen, Chris
Hanson, Duncan
Kim, Han Ho
Kim, Taelor
Lai, Hsien-Chang
LeClaire, Sharon
Lee, Fred
Lee, Irene Pak

Lee, Jaeguen
Minerva, George
Pearson, Marjorie
Person, Brian
Peterson-Iyer, Karen
Reyes-Chow, Bruce
Swanson, Erik
Williams, Chris
Yoon, I Sil

Teaching Elders, Honorably Retired, Not Present

Ahn, Dong Sung
Bartow, Jay
Bender, Jim
Bland, Byron
Bristol, John
Burke, John
Choi, Samuel
Dosker, Richard
Doyal, George
Erickson, George
Gardner, Thomas
Hansen, David
Hare, Sharon
Harrington, Nancy
Harvey, Bill

Hollingsworth, Mark
Hseih, Stephen
Joy, Judith
Kim, David Kwang
Kim, Insik
Kim, Kyung Jae
Kim, Young Han
Koopman, Peter
Kwon, Young Bai
Kwon, Young K
Lewis, Charles
Lyke, Brian
Menser, Bruce
Momrow, Ed
Nelson, Jim

Newcomer, Ben
Norton, Karla
Palmer, Marge
Rowlinson, Bruce
Schmidt, Lyle
Smith, Kent
Solis, Dick
Spencer, Dick
Swanson, Nan
Takarabe, Hei
Tan, Tiat Han
Tyler, Lee
Vilarado, Larry
Yeane, Darrell

Elder Commissioners Present

Aptos, St. Andrew

Allshouse, David
Burk, Gene
Mihm, Eileen

Gilroy 6

Herz, Tricia
Martin, Denise

Gonzales, Community

Rutledge, Kay

Los Gatos

Baker, Mark
Barry, Beth
Bierly, Reid
Hickman, Choe
Lynner, Collette
Wills, Martha

Monterey, El Estero

Wong, Dick

Monterey, First

Barrett, Jeff
Dickson, Dorothy
Stone, Rebecca
Tucker, Ellen

Mountain View, First

(none)

San Martin

(none)

Palo Alto, Covenant

Dere, Beverley
Kerns, Kathryn
Tanojo, Hanafi
Templeton, Bruce

Palo Alto, First

Jones, Paul
Maris, Martha
Noble, Lela
Wong, Evelyn

Salinas, Lincoln Avenue

(none)

Salinas, Northminster

Loder, Lisa
Tunstall, Patricia

Salinas, St. Phillips

(none)

San Jose, Cornerstone

(none)

San Jose, Evergreen

(none)

San Jose, Foothill

Moore, Woody
Rowser, Sharon

**San Jose, Santa Teresa
Hills**

DeJarnett, Steve
Elliot, Paul

San Jose, Stone

Barret, Neale
Goertz, Mel
Hurley, Nicholas
Nelson, Steve
Thorn, Alice

San Jose, Taiwanese

American

Wu, Steve

San Jose, Trinity

Cox, Michael

San Jose, Westminster

Barrons, Ross
Marovich, Andrew
Salazar, Claudia

Santa Clara, First

Fitch, Robert

Santa Cruz, Bonny Doon

(none)

Santa Cruz, Trinity

(none)

Saratoga, Westhope 1

(none)

Sunnyvale

Beggs, Judy
Papoulias, Joanne
Reynolds, Barbara
Vickrey, Barry

Sunnyvale, Daesung

Chun, GJ
Kim, Nam Hun

Watsonville, Westview

Rogers, Barbara

Visitors

Gonzales, Community: Florence Knowles
San Jose, Stone: Meredith Hurley
Santa Cruz, Trinity: Teresa Nelson
Saratoga, Westhope: Susan Brooksbank
Sunnyvale, Daesung: Taehyung (Tony) Jung
Presbytery Staff: Diane Case

New Business

There was no new business.

Consent Agenda

The Moderator ruled that Sections 1 and 2 of the Consent Agenda were approved by common consent.

3) Motion to approve the Minutes of the November 21, 2020 Stated Meeting of the Presbytery of San Jose.

4) **Reports and Announcements Received in Docket and incorporated into these minutes.**

Report from Presbytery Council
Report from Polity and Government Sub-Committee
Report from Committee on Ministry
Report from Committee on Preparation for Ministry
Report from Financial Affairs
Report from Personnel Committee
Report from Synod Commissioners
Report from Peace and Justice Work Group
Report from Immanuel House
Report from Fire Recovery Task Force
Report from Downtown San Jose Admin Commission
Report from Watsonville Admin Commission
Announcement: Mission and Outreach Work Group event
Announcement: Presbyterian Women events
Announcement: Church Treasurer Training

Report from Executive Presbyter

The Rev. Joey Lee shared three things:

1. Next month will mark one year since the Stated Clerk and I wrote:
“After much conversation and actions already being taken by congregations in the presbytery, we believe it is time to suspend public worship...until...Easter, April 12.”

Oh how little did we know at that time. We thought we would be out a month.

But everything changed, our world changed, and we all had to pivot.

Now a year later we're all just tired. Covid fatigue. Zoom fatigue. Stay at home fatigue. Political fatigue. Injustice fatigue.

The Rev. Libby Boatwright, chaplain at Stanford Medical, "I can speak at length about how exhausted the medical staff is, from the doctors to the nurses to the custodial staff. I spoke with an ICU doctor who is VERY worried about his staff."

If you're the praying type, and I hope all of you are, please add them to your prayers if you haven't already.

At the recent National Prayer Breakfast, President Biden said:

"For so many this is a dark, dark time. So where do we turn? Faith.

Kierkegaard said that 'Faith sees best in the dark.' " (I don't remember the last time I heard a president quote Kierkegaard) He continued, "For me, in the darkest moments, faith provides hope and solace — and provides clarity and purpose as well."

Scripture often tells us that God appears at night or in dreams. Angels appeared to the shepherds at night. Faith sees best in the dark.

My prayer is that your faith will sustain you through all the dangers, toils and snares that still lie before us, remembering that the light shines in the darkness.

2. By now many of you have begun to talk about in-person worship again. And at the same time many have shared with me that their on-line attendance is now larger than previous in-person worship. Friends, family, former members join from another state, sometimes another country. Shut-ins and those who felt the building was not accessible easily attend.

So, if you haven't already, the conversation should be around not if, but how, you will maintain an online presence. Our own Bruce Reyes-Chow, pastor at First Palo Alto spoke to this at the Associate of Presbyterian Christian Educators conference. You can find an article and links on PCUSA news. Or just google Bruce Reyes-Chow APCE.

3. And now I have other prayer requests for you.

Many of you know that our friend and colleague, Jane Odell, fell on Jan 27. After many tests at the hospital, and no clear indication of cause, she is rehabilitating at a facility in Los Gatos. I spoke with her yesterday. She plans to be home next week. She also wanted me to thank everyone for their cards and prayers.

Please keep the Rev. Irene Pak Lee, associate pastor at Stone Church of Willow Glen in your prayers as she has tested positive for COVID 19. She and family are quarantined at home.

I also ask that you continue to pray for the Rev. Sim Granada, pastor of St. Philips in Salinas. Sim remains on a ventilator. Apparently he is no longer infectious, but still in ICU. Prayers for recovery and strength for his wife Luz and daughter Shema.

Polity and Government

Elder Carol Holsinger shared the following written report:

- 1) Sixteen people attended Clerk Training on January 16, 2021. New and experienced Clerks of Session shared their experiences, learned new things, and caught up with some of the latest.
- 2) Statistical Reports are in process. The deadline for the Presbytery is February 11, 2021. All Clerks of Session and their pastors are urged to meet this deadline. For assistance, do not hesitate to be in touch with Stated Clerk, Erica Rader, or the Chair of Polity and Government Sub-Committee, Carol Holsinger.
- 3) Session Records Review will cover the two years 2019 and 2020. We will begin the process later in the Spring and will consider COVID-19 developments. Additional information will be forthcoming.

In addition to the written report, Chair Carol Holsinger noted that in the training of Clerks of Session, questions were raised about how to track worship attendance, and Sunday School attendance, on Zoom. The main advice given was to be internally consistent, and to put a rationale in the minutes.

Committee on Ministry

Chair the Rev. Libby Boatwright referred to the following written report:

New Validated Ministries

Rev. Han Ho Kim, to a pastoral position in a Korean church
Rev. Annanda Barclay, Chaplain, at Stanford Health Care
Rev. Debra Baker, Chaplain, Hospice of the Central Coast
Rev. Robert E. Olson, in Validated minister/ Evangelist Agreement with Presbytery of San Jose

Ordained

Rev. Katheryn McGinnis in North Carolina September 20, 2020. Katheryn was called to position of Pastor at Trinity Presbyterian Church, Santa Cruz
Rev. Susan McDougall, November 14, 2020, Presbyterian Church of Los Gatos. Susan will serve as a hospice chaplain in Colorado

Supply/ Validated/ Transitional Pastors/ Designated pastor terms renewed

Rev. Jennifer Bales, Evergreen Presbyterian Church
Rev. Mike Garner, San Martin Presbyterian Church
Rev. Evelyn Macway, Santa Teresa Hills Presbyterian Church
Rev. Stephen Knowles, Gonzales Community Presbyterian Church
Rev. Erica Rader, Presbyterian Church of Los Gatos
Rev. Ted Esaki, El Estero Presbyterian Church, Monterey
Rev. Sharon LeClaire, Stone Church

Transferred Membership/Permission to Labor

Rev. Tom Coop (HR) from Northwest Georgia Presbytery to Presbytery of San Jose
Rev. Mark Hollingsworth (HR) from Stockton Presbytery to Presbytery of San Jose
Rev. Kevin Day from Presbytery of San Jose to Greater Atlanta Presbytery
Rev. Katie Day from Presbytery of San Jose to Greater Atlanta Presbytery
Rev. Deborah Troester from Southeastern Illinois Presbytery to Presbytery of San Jose to serve as Pastor for Santa Teresa Hills Presbyterian Church.

Parish Associate Agreements

Rev. Bill Lane, Northminster Presbyterian Church
Rev. Dr. I Sil Yoon, Covenant Presbyterian Church, Palo Alto
Rev. Taelor Kim, Presbyterian Church of Los Gatos
Rev. Geoff Browning, First Presbyterian Church, Palo Alto

Necrology

Rev. Sharon Hare (HR) Eugene, OR 1/21/2021
Rev. Nancy Schell (HR) San Jose 2/16/20
Elder Charlotte Powers, Past Moderator, San Jose 9/28/20

Policies

Approved parameters for Minimum Terms of Call for 2020 for Ministers of Word and Sacrament for Santa Clara, Santa Cruz and Monterey Counties, August 10, 2020, then engaged in dialogue with Stated Clerk on Standing Rules and agreed to retain Minimum Terms of Call at 2019 level. Additional research and dialogue continued in COM meetings from November 2020- to January 2021.

Pastor Nominating Committees

Sunnyvale Presbyterian Church temporarily suspended their ANPC until further notice. Trinity Presbyterian PNC was formed to conduct a search for a Pastor and has dissolved after successful completion of their task. Santa Teresa Hills PNC was formed to conduct a search for Pastor and has dissolved after successful completion of their task. El Estero is beginning a search for an interim pastor.

Information Items:

Validated Minister and Parish Associate at Covenant Presbyterian Church, Rev. I Sil Yoon, is moving to South Korea to accept a position as an Associate Professor in the Department of Theology at Yonsei University beginning February 2021.

Evie Macway will be leaving Santa Teresa Hills on February 1, and will be available for further interim work later in the year.

Rev. Ted Esaki has informed his session of his plans to leave his position as Pastor at El Estero Presbyterian Church on April 1, 2021. The Session of the church has formed a Transition and Pastor search committee for an interim pastor. Jay Bartow HR has been appointed by COM to act as Moderator of Session as needed.

Rev. Judy Joy, HR has announced that she and her husband will move to Massachusetts in the coming year to be closer to family.

A committee comprised of the Rev. Dr. Libby Boatwright, Rev. Dennis Woodsmall, and Rev. Andy Rausch are currently updating all the Validated and At Large Ministers in Presbytery with personal calls.

A Litany of Departure was offered to honor the Rev. Paula Kelso for her many years of dedicated work at our Presbytery meeting on September 19, 2020

The Rev. Boatwright introduced the Rev. Deborah Troester, newly called pastor of Santa Teresa Hills Presbyterian, San Jose. She comes from the Presbytery of Southeastern Illinois.

Committee on Representation and Empowerment

Chair, the Rev. Annanda Barclay, presented information about a five-part Lenten study to explore white supremacy, to begin to understand the process by which folks became People of Color, and to build capacity for antiracist institutional transformation and work.

A second offering from CORE is White Awake: Lenten Study 2021 based on the curriculum "Roots Deeper than Whiteness."

She noted that information on both these offerings is available on the Presbytery web site.

Peace and Justice Work Group

Chair Meredith Hurley noted the following report emphasizing information on quarterly offerings on institutional racism, and on climate justice as racial justice, noting that a workshop was held on the latter topic. The second quarter offerings will focus on mass incarceration and racial justice. The PJWG is coordinating with CORE in its work.

General Information:

- The Peace and Justice Working Group has continued to distribute monthly flyers with information about upcoming antiracism education/action items available throughout the Presbytery. Our goal is to help congregations connect with each other and learn from each other as we collectively discern how to engage in our churches and communities with an antiracist focus.
- In 2021, we will continue to focus our monthly education/action flyers on a different theme each quarter. Because systemic racism is prevalent in most areas of injustice, we will provide opportunities for people throughout the Presbytery to engage in antiracism through theme-based guidance.
- January - March (Q1) Environmental Justice as Racial Justice: exploring local indigenous groups organizing for environmental justice and how pollution is segregated in our neighborhoods locally and across the country.
- On January 24th (online learning and action workshop), "A Faithful Response: Indigenous Land Stewardship and Wildfire Management" provided an opportunity for participants to learn and take action to support the Amah Mutsun Tribal Band's use of cultural burning techniques in partnership with CalFire. Co-hosted by Stone Church of Willow Glen and the PJWG.

- On February 28th (online learning and action workshop), "A Faithful Response: Indigenous Land Rights and the Environmental Injustice of the Doctrine of Discovery" will provide an opportunity for participants to learn and take action to support the land rights campaigns of local indigenous groups and to examine how the church can confess and repudiate its role in the Doctrine of Discovery. Co-hosted by First Presbyterian Church Palo Alto and the PJWG. Register at <https://tinyurl.com/feb-environmental-injustice>.
- On March 14th (online learning and action workshop), "A Faithful Response: Pollution is Racially Segregated Too" will provide an opportunity for participants to learn how black and brown communities are disproportionately impacted by pollution and to take action to support a local campaign addressing pollution from the Reid-Hillview Regional airport in San Jose. Hosted by the PJWG. Registration details forthcoming.
- April - June (Q2) Mass Incarceration and Racial Justice: exploring the racial roots and the current moment of fighting for racial justice within the mass incarceration system.

Downtown San Jose Commission Update

The Rev. Jenni Bales, Co-chair of the Commission, referred to the written report: noting that it should be two to four weeks from now when the Commission will know about estimates and final plans.

The Administrative Commission for the Downtown San Jose property was formed to discern and execute an investment plan relating to the proceeds of the sale of the property f.k.a. First Presbyterian Church of San Jose ("First Church") in the form of urban ministry as a way to honor the legacy of the church. We have five members: Rev. Jennifer Bales (Co-Chair), Elder Carolyn Rosen (Co-Chair), Rev. Don Choi, Elder Sharon Rowser, and Elder Steve Nelson. The decision was made to use the proceeds to remodel parts of Westminster Presbyterian Church's campus (a First Church plant) located off The Alameda for use as an urban ministry center. The Bill Wilson Center will be leasing the newly remodeled building.

By way of an update, the contractor we hired (Bogaard Construction) has recently provided us with a detailed cost estimate of the architectural plans which were provided. The estimate was over-budget. We are in the process of narrowing the project, taking into consideration those things which are required and necessary, with an emphasis on pragmatic changes. For example, we will likely not be remodeling the small chapel that would've been used as a multi-purpose space, instead focusing solely on the education building; the intended elevator will likely be replaced with an enclosed lift; and the high-end HVAC unit which needed reinforcements on the roof will likely be replaced with individual room units that are more moderately priced. We are also waiting on an estimate of soft costs, which include the remaining architectural fees and permit fees. When plans are in place which fit within the proceeds, we will be able to move forward with applying for permits and construction. Our goal and hope is that the remodel is completed by the end of 2021

Watsonville Commission Update

Elder Denise Martin referred to the written report, adding that she will be posting a list of items available to other churches, and that as the short term future of the facility is getting arranged the Commission will be able to focus on long-term.

The Administrative Commission for the former United Presbyterian Church of Watsonville property was formed to discern and implement next steps for the use of the property within the context of what will benefit Watsonville and the surrounding area. The team is comprised of six members: Elder Denise Martin (Chair), Elder Charlie Mays, Elder Lizanne Reynolds, Elder Cory Piña, Rev. Trevor Van Laar, Rev. Sammie Evans, and Rev. Dan Hoffman.

Due to the impacts of Covid-19 on many organizations for their long term strategic planning, the team decided on a two – pronged approach that accounts for the impact of the pandemic, but also extends the time commitment for this Commission considerably:

1. **Short term** - Lease the property to 3 tenants for 2021 to help support current needs of the community and to support the existing ministry (Discovery Church) that was formerly a mission under UPC.
2. **Long term** – While the property is being used short term, continue to discern the long term use for 2022 and beyond.

The three tenants for 2021 are:

- **Discovery Church and School** – a Hispanic ministry and “flex” type school under the leadership of Pastor Jerry Saldana. Discovery church uses the sanctuary for worship and Discovery School uses some of the classroom areas. Even with online delivery, the space is being used to provide recorded worship and online school until Covid impacts recede.
1. **Martha’s Kitchen** – Focused on food and meal distribution and also addresses at risk families “on the edge.” They are in the process of moving into the space and will be using their area for food prep and storage so that more food can be pushed into the southern part of the county from San Jose area. To learn more about Martha’s Kitchen: <https://www.marthas-kitchen.org/>.
- **Salud Para La Gente** (next door to the UPC property) – Provides medical services in Watsonville and surrounding areas. They will be using the UPC property for medical offices for their staff so they can use their existing space for more Covid testing and increased clinic capacity. They are currently working through their technology set ups and will occupy their designated areas in Feb/March timeframe. To learn more about Salud Para La Gente: <https://splg.org/about/team/>

Church Health and Growth Work Group

Chair the Rev. David Watermulder referred to the newly redone Presbytery web site, urging Presbyters to go on to the site and look around. Still on the site is a video from the December 1, 2020 Consultation with Stan Ng of Midpen Media Center, as is a video of the talk by Tod Bolsinger on adaptive change.

Finally, the Rev. Watermulder said that Ministry funding is available to congregations for technology upgrades or other needs; a form is available on the Presbytery web site.

Mission and Outreach

Reporting was the Rev. Vincent Arishvara, who noted the monthly conversation in February with mission co-workers in Peru, Jed and Jenny Koball. In April, the conversation will be with Guatemala mission workers.

Fire Recovery Task Force

Chair, the Rev. David McCreath, referred to the written report, then added details of Bonny Doon Presbyterian repairs, including replacing a shed and redoing landscaping. He also asked Presbyters to let him know if others have needs falling within the purview of this Task Force.

The Fire Recovery Task Force was established in the fall of 2020 in order to assist congregations in the Presbytery following the serious wildfires of the preceding months. A task force of ten persons was appointed, including Presbytery staff, clergy, and lay leaders. The Presbyterian Disaster Assistance office of the General Assembly was invited to participate, and assigned one of their volunteer regional representatives to be a part of the task force.

Though initial conversations were broad, the task force quickly focused on the situation in Bonny Doon, and the Presbyterian congregation there. The church had some damage on its roof, the interior needed to be cleaned of smoke and ash, a storage shed and other equipment were damaged. In addition, several families of the congregation had to evacuate their homes; some homes were damaged, and the families suffered additional costs for new supplies, repairs to facilities, and the many extra needs that arose.

The Presbyterian Disaster Assistance office forwarded a grant to begin support of the recovery. Congregations of the Presbytery contributed to the effort by sending contributions to the Presbytery, or in some instances, to the PDA office. The Rev. Edd Breden, pastor of the Bonny Doon congregation, worked with the Session to prepare a list of persons or families who needed assistance, and a separate list of needed repairs to the church building and grounds.

To date, a total of \$17,000 has been paid out to the congregation and to members in need. There is approximately \$3300 remaining in the account, available as the needs arise.

One of the emerging results of the recovery efforts in Bonny Doon is the possibility that the congregation will strengthen its ministry to and with the community. The task force will remain in place to support the congregation as it explores and forms its future. We are available to work with any congregation of the Presbytery whose ministry has been affected by the fires, and are open to exploring how we may be of further assistance.

Members of the Task Force

The Rev. David McCreath (Chair)	The Rev. Erica Rader	The Rev. Joey Lee
Ms. Collette Lynner	Ms. Judy Pogue	Mr. Lee Duffus
Ms. Martha Wills	The Rev. Robby Olson	The Rev. Trevor Van Laar

The Rev. Suzanne Malloy, representing the Presbyterian Disaster Assistance.

Prayer breakout rooms

Presbyters were assigned to breakout rooms for a period of prayer.

Announcements

There was a time for announcements and prayer requests, along with a strong suggestion that Presbyters check the Presbytery web site. Among the announcements: Presbyterian Women in the Presbytery gatherings on February 28 (celebrating Black History Month) and on March 14 (celebrating Women's History month); 2021 Training of Church Treasurers via Zoom on February 27.

Stated Clerk

The Rev. Erica Rader, thanked Elder Frank Bernstein for his service to the Presbytery as Moderator, and the Rev. Katherine McGinnis for her inspiring meditation. The Stated Clerk welcomed new pastor the Rev. Deborah Troester. She asked for prayers for the Rev. Irene Pak and her family, as well as for the family of the Rev. Sim Granado, as they deal with Covid. Also prayers for the family of the Rev. Sharon Hare who has died in Eugene, OR. She thanked Collette Lynner and the Rev. Jenni Bales. And finally, she noted that the Presbytery will continue to observe State guidelines on reopening churches.

Prayer and Adjournment

The Rev. Andy Wong adjourned the meeting with prayer, and a communal saying of the Lord's prayer.

Appendices to these minutes: other reports received in docket.

APPENDIX A: Report from Committee on Preparation for Ministry

The CPM met in person in Feb. 2020 and continued to meet on Zoom through the rest of the year. Many of the people under our care actually found the format much more convenient because it eliminated the need to commute in Bay Area traffic, so something to consider for the future. We continue to have under our care, two candidates ready and pending calls, two other candidates, and three inquirers.

During 2020, one candidate transferred care to Seattle Presbytery and one received a call in Colorado, thanks be to God. We continue to be grateful for the chance to walk with the future leaders of the church and ask for your prayers and recommendations as we help those in the process and those considering pastoral ministry discern their calls to leadership.

Rev. Andy Wong, Chair

APPENDIX B: Report from Financial Affairs Committee

2020 Committee members: Myles Billheim, David Burgess, Sammie Evans, Charlie May, Ruth McCreath and Sharon Rowser.

Most actions were previously reported to the Presbytery throughout the year, but a few were outside the typical activities of the Committee, and some changed the way that Financial Affairs operated. The first and most consequential was responding to the COVID 19 pandemic that closed church campuses in March and created a period of financial uncertainty for many of our churches. The Committee added special meetings to our schedule from April through June to ensure that we could provide timely assistance to churches in need and provided direction to Joey for collecting information that would help our decisions. Most churches who needed it were able to secure assistance outside of the Presbytery; in the end, only two churches requested and received our assistance.

Second, the Committee purchased two new pieces of property as furtherance of ministries in the Presbytery (approval for the expenditure for one was made in 2019, but the actual purchase occurred in 2020). This was a departure from our usual practice, and we have been in discussions with Council about how best to make future decisions in a way that is faithful to our charge and our authority. The Committee also approved adoption of the "Financial Controls and Risk Management for Expenditures related to Real Estate Accounting and Construction Projects" guidelines to support staff in managing these properties.

Third, we approved two separate Power Purchase Agreements at the end of the year (see below). These are not standard, and they are not leases. Instead, they are complicated long-term agreements that stabilize churches' future energy costs through the production of solar energy. We expect to see more nonconforming agreements like these in the future, and so the Committee is hereby requesting that a representative of the church's session meet with us to discuss and explain the use and terms of agreements that do not use the Presbytery's standard lease form.

Recent Actions:

- Approved 1-year lease between St. Andrews PC and Iglesia de Dios Cruz. The lease includes use of the sanctuary, which was previously approved by the Presbyterian.
- Approved a \$10,000 drawdown on the \$700,000 loan to Watsonville Public House previously approved.
- Power Purchase agreement between Westhope PC and California Clean Energy.
- Power Purchase agreement between Northminster PC and Lanz Company.

APPENDIX C: Report from Personnel Committee

My term as chair of the Committee on Personnel began in January, 2020. The Committee has a membership of seven, with Joey Lee providing staff assistance. The staff is composed of three "elected" or executive staff, and two "appointed" or support staff. In addition, there are several volunteer staff who are responsible for particular subject arenas, such as Hunger, Peacemaking, etc. Their work does not come under the responsibilities of this Committee. The staff of the Presbytery relates to and is in part supported by the Mission Personnel work of the Synod of the Pacific.

The first matter for the Committee was to review plans of the staff members for the coming year. The Presbytery can be assured that the staff are competent, dedicated, and, particularly in this year, flexible in meeting the needs and demands of the Presbytery. We are fortunate to have a staff that is adaptable, creative, and committed to the work of the church. Those attributes were on full display beginning in the Spring of the year, when the pandemic proved viral enough that restrictions were placed on the population regarding meetings, work groups, and the like. The staff made arrangements for taking turns in the office to assure that persons could make contact with the staff when desired; by alternating dates for being present, the staff met the measures of "shelter in place," with minimal group contact.

When Fall arrived, plans were laid for performance surveys of the elected staff, to be sent to members and volunteers in the Presbytery. As in past years, the surveys were sent to all minister members of Presbytery, and to as many lay members of committees and task groups as could be identified. After the surveys were tallied, conversations were held between the Committee and the staff person, reviewing the particular

summary. This process again affirmed that the staff of the Presbytery is held in high regard by those persons who work alongside of them; they are well accepted for leadership, attention to the mission of the Presbytery, and they attend to their work with dedication and imagination.

In coming months, the Committee will be in conversation with each of the staff regarding their plans and goals for the coming year.

The members of the Committee on Personnel are

The Rev. David McCreath, chair
The Rev. Don Choi
Ms. Denise Martin
Ms. Evelyn Wong

The Rev. James Bennett
The Rev. Steve Knowles
Ms. Sandy Petznick
The Rev. Joey Lee (staff ex-officio)

Submitted by David McCreath

APPENDIX D: Report from Synod Commissioners

The Presbytery of San Jose has four commissioners whom we nominated to serve on our with the Synod of the Pacific, which is the intermediate church council that oversees our region. The commissioners participate in the deliberation at the twice-yearly meetings and serve on Synod Committees. Synod of the Pacific stated meetings are held in May and October and summaries sheets are provided in Presbytery dockets.

Our Commissioners, and their assignments are as follows:

Elder Carolyn Rosen (Los Gatos)
Rev. Dr. Bob Bowles (HR)
Rev. Dr. Jenni Bales (Evergreen)
Elder Nan Notor (Westminster)

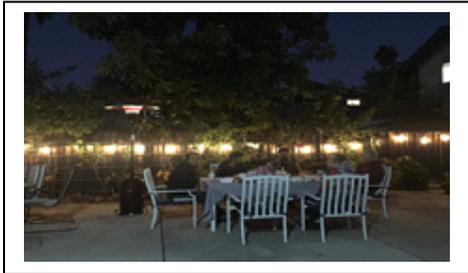
Mission Personnel and Nominating Committees
Mission Finance and Nominating Committees
Mission Partnership and Coordinating Committees
Mission Partnership Committee

APPENDIX E: Report from Emmanuel House

Immanuel House celebrated a milestone last November: five years of residential refugees. Despite the largely hostile attitude toward refugees and immigrants by the federal government during this same period, we have welcomed 63 individuals and eased their transition into a new life. We continue to work with the International Rescue Committee and Jewish Family Services to house their suitable clients. We currently have five refugees and the house manager (Flor Silva) in residence.

The house's financial situation is strong. At the beginning of the pandemic, we were able to grant free rent for several months as residents were put out of work. Nevertheless, we ended the year on a net gain, income exceeding expenses by a few thousand dollars. We continue to

be grateful for the financial contributions and donations of congregations and individuals, which bolster our income and allow us to maintain the house to a high standard.



Due to strict cleaning and safety protocols, no one in the house [has yet] contracted Covid-19. Like most people the residents spend a lot of time in their backyard, so recently we installed patio lights and a donated propane heater to enhance this experience. Other improvements made to the property include a new washer and dryer as well as seismic upgrades to the foundation.

Former residents update us occasionally on how they're doing. Zia (at left), moved out in February 2018 and now lives with his wife and baby near Sacramento, where he has a job in his chosen field. Naser (center) left in June 2019 after he bought a house in Oakland. He works as a supervisor at Tesla. You'll recognize David and Ruth McCreath, who were attending an open house in 2017. Once Covid-related restrictions are lifted, visits to the house will again be encouraged.



In October we welcomed a new board member, Tom Jenzen, a member of the Presbyterian Church of Los Gatos. Other board members include Gordy Apel, Jo Apel, Edd Breeden, Dan Ela, Alice Gosak, Celina McCaffrey, Carolyn Rosen, David Thornton, and Martha Wills.

Submitted by Martha Wills, Elder at Los Gatos and Chair, Immanuel House Board of Directors
www.immanuelhousesj.org

Council of the Presbytery

Council met on April 6, 2021 and April 15, 2021

Information items:

1. Catamaran Purchase

Council reviewed and approved a boat ownership agreement with Rev. Ryan Althaus. It is analogous to an equity sharing agreement between a pastor and congregation, but in this case, the parties are the minister in a validated ministry and Presbytery on behalf of its NWC Sweaty sheep.

Presbytery has completed the purchase of a catamaran in Maryland in excellent condition, manufactured in 2019. The transaction was brokered by a national firm and the seller was enthusiastic about Ryan's anticipated use for ministry with differently abled folks and he granted a \$75,000 portion as a donation.

Total acquisition cost of the boat was \$193,200 (including cross county shipping). Rev. Althaus made a personal cash contribution of \$75,640 towards purchase and his ownership share is proportional with his contribution.

Council did not need to approve the budget allocation and expenditure. The funds for the Presbytery's purchase are designated funds for Sweaty Sheep and these are specifically designed for this boat purchase, including a \$50,000 Walton award that must be used for a boat purchase or returned. Sweaty Sheep had a total of \$135,000 in its designated accounts and more potential grants coming in for this boat. The boat has been assessed for insurance purchased at a value greater than our acquisition cost.

Council reviewed and approved this agreement not due to concern about the agreement or the budget, but due to our new understanding that ministry proposals that come to the Financial Affairs Committee should also be approved by another committee, Session or Council. Financial Affairs reviewed it at their March meeting, anticipating a transaction, but there was not a particular boat or offer at that time. Council called a special meeting on April 6, 2021 for emergent business to respond to an excellent purchase opportunity.

2. Clergy Terms of Call Report

Council approved that the Clergy Terms of Call report, a Standing item for the May meeting would be reported in the September Presbytery meeting to provide time for reporting to be compiled.

3. September Presbytery meeting by Zoom

Council approved that the September 25, 2021 meeting would be convened on Zoom.

2020-05-01 Report to the Presbytery of San Jose from the Polity and Government Committee

This material provides background and proposed changes to the Standing Rules of the Presbytery of San Jose and is presented for a FIRST READ at the May 2021 meeting of the Presbytery.

(1) At the January 21, 2021, meeting of the Presbytery Council, the Polity and Government Committee was tasked with providing an authoritative interpretation of Standing Rule 4.21 to explain the new added responsibility of reviewing and approving proposals for new ministries that are not congregations, and defining their supervision and support.

In our exploration of providing authoritative interpretations and given the structure of the Standing Rules of the Presbytery of San Jose, Polity and Government suggests an addition to the Standing Rules to answer the question. This addition is provided below with new text in red italics:

4.28 The Presbytery Council shall:

4.28.7 receive, evaluate, and approve all new ministry possibilities not originating with a council, considering how to best further God's work in the world. Presbytery Council may use the means at its disposal such as Task Forces or Standing Committees, and must report any actions taken to the Presbytery. Among the factors which may be considered are the lodging of ongoing oversight within the structure of the Presbytery, the impact on available Presbytery resources, and the impact on existing ministries in the Presbytery, including but not limited to existing congregations, fellowships, new church developments, and worshipping communities.

This will also necessitate the renumbering of current Standing Rule 4.28.7 to become **4.28.8**.

(2) The Polity and Government Committee also suggests that the name of the Presbytery Council be changed to the *Presbytery Coordinating Council* throughout the current Standing Rules. This change should occur in the following locations:

Presbytery Coordinating Council/Coordinating Council/the Coordinating Council

2.14, 2.15, 2.17, 2.18, 3.14.1, 3.14.3, 3.14.3e,

4.10, 4.11, 4.14, 4.15, 4.20, 4.21, 4.22, 4.23, 4.24, 4.25, 4.26, 4.27

4.28, 4.28.1, 4.28.2b, 4.28.2b4, 4.28.2d, 4.28.2e, 4.28.2e2, 4.28.2e3, 4.28.2e4, 4.28.6, 4.28.7 and

the following heading regarding subcommittees,

4.29.1, 4.29.2, 4.43b, 4.53a, 4.53g, 8.12

Pertinent Standing Rules

4.20 THE PRESBYTERY COUNCIL

4.21 The purpose of the Presbytery Council is to coordinate the life and ministry of Presbytery in accordance with policies, priorities, and goals enacted by the Presbytery.

4.22 (Composition)

4.23 (Chair)

4.24 (Ex-Officio, Secretary)

4.25 (Corresponding Members)

4.26 (Ruling Elder At-Large Members)

4.27 The Presbytery Council's stated meetings shall be held at least three weeks before each stated meeting of the Presbytery. Special meetings of the Presbytery Council, either physical or electronic, may be called by the chair of Presbytery Council when needed to conduct emergent business.

4.28 The Presbytery Council shall:

4.28.1 at its discretion, act on behalf of Presbytery on matters both administrative and ecclesiastical that need to be considered prior to the next meeting of Presbytery. No judicial business shall be referred to the Presbytery Council.

4.28.2 (Work Groups, Task Forces)

4.28.3 correspond with councils of synods and the General Assembly;

4.28.4 annually direct the Financial Affairs Committee with budget allocations as they prepare the mission budget for Presbytery approval;

4.28.5 review yearly the activities and needs of all the standing committees of the Presbytery. It shall nominate all members and the chair of the Presbytery Committee on Nominations.

4.28.6 assist the Presbytery in setting goals for its development. It shall propose concrete strategy suggestions to be adopted by the Presbytery and implemented by appropriate committees and congregations. It shall set specific time limits for such strategies. When the Council devises and approves a strategy and presents it to the Presbytery, the Presbytery will either approve the strategy or refer it back to the Council with suggested modifications. When finally adopted, the strategy becomes the basis for established procedures.

4.28.7 The Presbytery Council shall, at each stated meeting of the Presbytery, report each item of business transacted by it. Its decisions shall be immediately operative wherever responsibility has been conferred, but they may be reviewed and reversed by the Presbytery.

4.29 (Sub-Committees P&G, GPS)



2021 Review of Session Records

As with so many things in life, our Review of Session Records will be different in 2021.

The first adjustment we will make is the timing. We will begin making arrangements after Easter, April 4, with the goal of all churches having their records reviewed by the end of June.

Given the ongoing uncertainty of the coronavirus pandemic and the variety of comfort levels, we will offer several socially distant opportunities as outlined below. Clerks, please consider which option will work best for you. The Polity and Government Committee will be in touch in April to coordinate arrangements.

Clerk of Session preparations:

- put all session and congregational meeting minutes for 2019 and 2020 into chronological order in the Session Minutes book
- update the Church Register for 2019 and 2020
- fill out the Session Records Review Checklist - one form for each year – find the form at <https://sanjosepby.org/forms>, scroll down to choose a pdf or word document

Socially Distant Options:

- **Drop Off:** Drop off Session Minutes, Church Register, and Session Records Review Checklist for each year at the Presbytery Office to be read by P&G committee members who can respond to clerks by paper (snail mail or email) or phone or Zoom. Please phone the Presbytery Office (408-279-0220) to make an appointment for drop off.
- **Electronic:** Make a pdf (or other mutually agreeable format such as jpeg) of Session Minutes, Church Register, and Session Records Review Checklist for each year. Email (or snail mail a thumb/flash drive) to a P&G committee member or other Clerk of Session who can respond by paper (snail mail or email) or phone or Zoom.
- **2-Person:** Choose a day with good weather to meet outside with either a P&G committee member or other Clerk of Session. Each person will review the other church's Session Minutes, Church Register, and Session Records Review Checklist for each year. Response is immediate. Wear masks, sit at least 6 feet apart, use hand sanitizer.

**Presbytery of San Jose
2020 Year End Treasurer Report**

	Mission Program (2)	Ecclesia Program (3)	Total Program (1)
REVENUES (4)			
(5) Per Capita	-	170,360.00	170,360.00
(6) Congregational Mission	224,909.00		224,909.00
(7) Pooled Investment	191,234.00	1,199,770.00	1,391,004.00
(8) Synod and GA Funding	26,879.00		26,879.00
(9) Immanuel House	7,425.00		7,425.00
(10) Cornerstone Rent	41,300.00		41,300.00
(11) Dismissal Funding	60,000.00	30,000.00	90,000.00
TOTAL REVENUE	551,747.00	1,400,130.00	1,951,877.00
DISBURSEMENTS (12)			
(13) Connections			
(14) Per Capita GA & Synod		59,557.00	59,557.00
(15) Justice & Mission	36,860.00	1,500.00	38,360.00
Total Connections	36,860.00	61,057.00	97,917.00
Resources			
(17) Scholarships	2,887.00		2,887.00
(18) Vision Grants/Chrch Grwth	74,333.00		74,333.00
(19) Transitional Maintenance		26,896.00	26,896.00
(19) Other Projects	38,760.00	875.00	39,635.00
Total Resources	115,980.00	27,771.00	143,751.00
(20) Ministries			
(21) Staff and Benefits	210,404.00	171,843.00	382,247.00
(22) Office and Facilities	114,728.00	46,199.00	160,927.00
Total Ministries	325,132.00	218,042.00	543,174.00
TOTAL DISBURSEMENTS	477,972.00	306,870.00	784,842.00
NET REVENUE	73,775.00	1,093,260.00	1,167,035.00

NOTES and EXPLANATIONS

- 1 STATEMENT OF FINANCIAL ACTIVITIES**, the Profit and Loss, lists the revenue (income) and the disbursements (expenses) of the organization for the last fiscal year, excluding the purchase of property.
- 2 MISSION/PROGRAM Budget**, the revenues come from the Basic Mission Giving of our congregations with some assistance from Presbytery investment income and supports the general mission staff and programs of the Presbytery.
- 3 ECCLESIASTICAL Budget**, the revenues come from the Per Capita of our congregations with some assistance from Presbytery investment income and growth and these support the operations of the Presbytery.
- 4 REVENUE**, the income of the Presbytery is divided into broad categories for ease of understanding.
- 5 PER CAPITA**, this is the Presbytery's portion of the amount paid by the individual congregations based upon the number of members on their roles at the time of the previous year's report.

- 6 CONGREGATIONAL MISSION**, this is the Presbytery's portion of the Basic Mission Giving from the churches of the Presbytery.
- 7 POOLED INVESTMENT**, this includes the interest, dividends, and unrealized growth or loss from Presbytery's investment pool which are used to help fund the budget of the Mission and Ecclesiastical Program.
- 8 SYNOD AND GA FUNDING**, Synod of the Pacific has extra income from their Savings and Loan program, and they share some of their excess with each of the Presbyteries in the Synod. There are a few endowments set up at the Synod (Anne Penke) and the GA (Walker, Miesse) that send income to the Presbytery. Additionally, some of our revenue comes from GA funding for programs of Hunger and Peacemaking.
- 9 IMMANUEL HOUSE**, this is pass through income sent by churches through the extra commitment giving program of the Synod and is passed on to the IH Board.
- 10 CORNERSTONE RENT**, Cornerstone church pays the equivalent of their share of the cost of insurance, taxes, maintenance, and utilities for the Meridian Way property.
- 11 DISMISSAL FUNDING**, these funds are the interest on the dismissal money used for various Community Mission Projects, Congregational Renewal Projects, and Per Capita Assistance.
- 12 DISBURSEMENTS**, the expenses of the Presbytery are divided into three areas based upon our vision statement. We are seeking to build **connections** between churches and the community, we are seeking to provide needed **resources** to congregations, and we are seeking to help individual **ministries** as well.
- 13 CONNECTIONS**, the various ways the Presbytery supports congregations and their work of ministry to the communities where we live.
- 14 PER CAPITA, GA AND SYNOD**, this is our annual assessment paid to the GA and Synod.
- 15 JUSTICE AND MISSION**, this line includes the budgeted expenditures of the Mission and the Peace & Justice task forces.
- 16 RESOURCES**, ways we are resourcing congregations for greater effectiveness.
- 17 SCHOLARSHIPS**, these scholarships are available for adults and youth from the churches of the Presbytery for camps, conferences, and further religious education.
- 18 VISION GRANTS/CHURCH GROWTH**, we have a variety of grants are available for projects at your church to improve the quality of the church's program and ministry.
- 19 TRANSITIONAL MAINTENANCE**, these are a few expenses incurred this year to work with the closing of facilities at First San Jose, Watsonville, and setting up plans for the future.
- 20 OTHER PROJECTS**, including the resources of Hunger and Safe Church Advocates, director of Communications, Representation and Empowerment, Stewardship Training, the Media Center support, COM and CPM committees, Emergency Assistance, and the like.
- 21 MINISTRIES**, mobilize (Assist) relationships between Teaching and Ruling Elders within the bounds of the Presbyter so we can work together for the greater good of the Kingdom of God.
- 22 STAFF AND BENEFITS**, providing the Exec Presbyter, Stated Clerk, Office Manager, Accountant, and Treasurer to help the ongoing work of the Presbytery.
- 23 OFFICE AND FACILITIES**, carrying on the work of the Presbytery including rent, maintenance, supplies, equipment, payroll services, auditing, insurance, utilities, etc.

**Presbytery of San Jose
2020 Year End Treasurer Report**

	Mission Program (2)	Ecclesia. Program (3)	Total Program (1)	
ASSETS (4)				
(5) Cash Accounts				
(6)	Bank & Savings Accts	57,557.00	189,614.00	247,171.00
(7)	Synod Cash Accts	122,799.00	30,402.00	153,201.00
	Total Cash Accounts	180,356.00	220,016.00	400,372.00
(8) Investment Accounts				
(9)	Synod (MDC) Accts	150,213.00	1,466,209.00	1,616,422.00
(10)	Presbyterian Foundation	1,379,657.00	2,036,075.00	3,415,732.00
(11)	Brokerage Acct		10,043,350.00	10,043,350.00
(12)	Credit Lines Out		34,047.00	34,047.00
	Total Investment Accts	1,529,870.00	13,579,681.00	15,109,551.00
(13) Fixed Assets				
(14) Real Estate (book value)				
	(Imm House & Meridian & Mental & Main St)		3,631,492.00	3,631,492.00
TOTAL ASSETS	1,710,226.00	17,431,189.00	19,141,415.00	
LIABILITIES (15)				
(16) Restricted Funds				
(17)	Special Funds	262,559.00	341,890.00	604,449.00
(18)	Scholarship Funds	720,000.00	-	720,000.00
(19)	Evergreen Funds	613,960.00	-	613,960.00
(20)	Reserve Fund		3,800,000.00	3,800,000.00
(21)	Cypress Ave. Funds		1,490,000.00	1,490,000.00
(22)	Dismissal Receipts to date	-	2,330,506.00	2,330,506.00
(23)	UP Watsonville		895,721.00	895,721.00
(24)	Urban Ministry SJ		3,456,184.00	3,456,184.00
(23)	Office Operations	30,184.00	-	30,184.00
	Total Restricted Funds	1,626,703.00	12,314,301.00	13,941,004.00
(24) Unrestricted Funds				
(25)	Real Estate	-	3,631,492.00	3,631,492.00
(26)	Cash Equivalents	83,523.00	1,959,697.00	2,043,220.00
	Total Unrestricted Funds	83,523.00	5,591,189.00	5,674,712.00
TOTAL LIABILITIES	1,710,226.00	17,905,490.00	19,615,716.00	

NOTES and EXPLANATIONS

- 1 **STATEMENT OF FINANCIAL POSITION**, the Balance Sheet, does not indicate anything related to income and expenses but summarizes the assets (holdings) and liabilities (obligations) of the organization.
- 2 **MISSION/PROGRAM**, this column includes the locations of the assets owned by the Presbytery directly related to the Mission/Program.
- 3 **ECCLESIASTICAL PROGRAMS**, this column includes the locations of the assets owned by the Presbytery directly related to the Ecclesiastical/Program.
- 4 **ASSETS**, the assets are defined as any real asset, like a bank account, the value of investments, the book value of real property, and the like.
- 5 **Cash Accounts**, these monies are in bank and savings accounts and in "demand" accounts at the Synod. They are to help meet the short-term obligations of the Presbytery, i.e. day-to-day cash flow.
- 6 **Bank & Savings Accts**, show the total balances of various bank and savings accounts, located at Bank of the West at year end.
- 7 **Synod Cash Accts**, are the balances of various deposits with the Synod of the Pacific in Custodial Funds that receive interest. These include accounts where the money is deposited "on demand" just like a savings account.
- 8 **Investment Accounts**, these accounts include longer term investment (MDCs) available through the Synod, mutual funds, ETFs, Bonds, and some additional investments.
- 9 **Synod (MDC) Accts**, are similar to CDs which pay a higher rate of return depending on the length of time the money is invested. This is a product of the Synod of the Pacific; and is available to Presbyteries and local churches in the Synod but not to individuals.
- 10 **Presbyterian Foundation (NCF) Accts**, are mutual funds invested by the New Covenant Funds. The Growth fund invests in stocks of the S&P 500 companies according to the Socially Responsible guidelines of the General Assembly. The Income Fund includes government bonds and similar fixed income opportunities. You can see information about these investments on their website; NewCovenantFunds.com
- 11 **Brokerage Acct**, The Stock portion of the Brokerage account is invested in S&P 500 vehicles SPY (general S&P 500 stocks), SPYX (general S&P without Carbon 200 companies), and SUSA (general S&P stocks with high commitment to ESG protocols). The Bond portion of the Brokerage account is invested in a variety of corporate bonds available on the open market; laddered out over an 8-10-year time horizon.
- 12 **Credit Lines Outstanding**, in certain extraordinary circumstances the Presbytery has loaned monies at interest for specific projects that seemed beneficial. Presbytery encourages churches who are looking for loans to take advantage of the Synod Loan Program and their various different interest rates and loans.
- 13 **Fixed Assets**, this includes property assets that are real property, owned in the name of the Presbytery alone, not in conjunction with individual churches.
- 14 **Real Estate**, The Presbytery owns the property known as the Immanuel House, operated by the Immanuel House Board for short term refugee housing; the property at Meridian Way where the offices are located, and Cornerstone Church currently resides; the property on Beach Street in Watsonville, the property on Main Street in Watsonville; and the manse at the Trinity Presbyterian Church, Santa Cruz. These properties are listed at book value less the accumulated depreciation.
- 15 **LIABILITIES**, the liabilities show how much of the assets are allocated to specific projects. For example, your home bank account might have \$5,000 in it. But some of that money is specifically earmarked for the upcoming insurance payment and future property taxes so you cannot spend all of the money in the checking account. The Presbytery has obligations as well.

16 **Restricted Funds** have been set aside for specific projects, with the expectation that they will be used in the future for those purposes or reallocated in the future.

17 **Special Funds** set aside to pay for programs in the future, like the Youth Triennium, Camperships, Christian Education projects, Cong. Development, Representation, Justice & Mission, COM projects, and other ministries.

18 **Scholarship Funds**, the proceeds of these funds, primarily coming from the sale of the Corralitos Camp property and set aside at the time by a vote of Presbytery, are used for scholarships for people within the Presbytery to attend camps and conferences. Note: any monies set aside by a vote of Presbytery can be reallocated with a vote of Presbytery.

19 **Evergreen Funds**, this is money from the sale of their church property and is managed by the Presbyter and the income is used to help the Evergreen church with some of its ongoing expenses.

20 **Reserve Fund**, with an ongoing combined Mission Program and Ecclesiastical Program Budget of 750,000, the reserve monies are designed to produce enough Return on Investment (ROI) to cover approximately 1/4 of the annual budget if so needed.

21 **Cypress Ave. Funds** came from the sale of the Cypress Ave Property and were set aside at the time by the Presbytery for Korean American ministries.

22 **Dismissal Receipts to date**, these funds have come from the settlement agreements of the dismissal of churches in our Presbytery. The proceeds of these investments will fund per capita, community mission, and congregational renewal through grants to churches in our Presbytery. See the criteria and the application forms under the Financial Affairs Committee on the Presbytery website; sanjosepby.org.

23 **Office Operations**, these monies are available for expenses related to the office of the Presbytery.

24 **UnRestricted Funds**, these include the value of properties of the Presbytery, and cash equivalents that have not been earmarked for a particular purpose or project.

25 **Real Estate**, see item 14 above for a list of the properties.

26 **Cash Equivalents**, this money could be allocated in the future for various projects, however, in the meantime they help generate the income of the portfolio for the benefit of the ongoing budget and the future vision of the Presbytery of San Jose.

**Committee on Ministry
Report to Presbytery
April 20, 2021**

Next meeting of COM, May 10, 2021, via zoom

Information Items:

Frank Bernstein and Lizanne Reynolds presented their research on Minimum Effective Clergy Salary at the January-April COM meetings. After extensive discussion, considering HUD guidelines and regional rental rates, the results were as follows:

The COM will recommend to the Presbytery of San Jose will maintain the current 2019 salary levels of
\$102,500- Santa Clara
\$85,900- Santa Cruz
\$62,900- Monterey

And will be indexed yearly according to the Federal COLA guidelines. The Presbytery will vote on this new policy at a later date through revisions to the Policy Statement on Minimum Terms of Call. COM will coordinate this proposal with Polity and Government.

A Designated Pastor Agreement between the Rev. Stephen Knowles and Gonzales Community Presbyterian Church for the period of three years, February 1, 2020, to January 31, 2023, was approved on February 8, 2021.

A Stated Supply Pastor Contract and Covenant between The Presbyterian Church of Los Gatos and the Rev. Erica Rader for the period of January 1, 2021, and December 31, 2021, was approved on February 8, 2021.

Rev. Debra Baker was approved for a change of status to Honorably Retired on February 8, 2021.

A Stated Supply Pastor Contract and Covenant between Evergreen Presbyterian Church and the Rev Dr. Jennifer Bales for January 1, 2021, and December 31, 2021. was approved on March 8, 2021

Designated Stated Supply Pastor Relationship between the Rev. Theodore Esaki and El Estero Presbyterian Church, Monterey for the period May 1, 2021, to December 31, 2021, was approved on April 12, 2021

Transitional Pastor Agreement for Rev. Evelyn Macway to serve at First Presbyterian Church, Mountain View, May 1, 2021, to April 30, 2022 was approved on April 12, 2021.

Rev. Tim Boyer was approved for a change of status to Honorably Retired on April 12, 2021. He and his wife are moving to Henderson, Nevada.

Rev. Kent Drescher was approved for a change of status to Honorably Retired to begin on December 31, 2020.

Rev. Deborah Troester was approved for transfer from SE Illinois Presbytery to begin February 1, 2021, as Pastor of Santa Teresa Hills Presbyterian Church. Her installation service was held via zoom on March 7th,

2021 at 2 PM. Installation commission members included Rev. Andrew Wong, Rev. Dr. Jennifer Bales, Rev. Dr. Elizabeth Boatwright, Rev. Nan Swanson, Elders Frank Bernstein, Chris Hasagawa, and Alice Thorn.

An installation service for Rev. Kathryn McGinnis as Pastor for Trinity Presbyterian Church, Santa Cruz was held on Sunday, March 21st, 2021 via zoom at 10:30 and 2 PM. Installation commission members included Rev. Andy Wong, Rev. Ananda Barclay, Rev. Robbie Olson, Rev. Ryan Althaus, Elders Nicholas Hurley, Martha Wills, and Kathy Willott

Rev. Dr. Elizabeth Boatwright attended the Caring Conversations: National COM dialogue meeting on February 4th and 18, 2021 via zoom.

Rev. Sharon Hare, Pastor of First Presbyterian Church of San Jose who moved to Oregon after retirement, passed away on January 21, 2021. We continue to pray for her daughter, Michelle Hare.

Rev. Sim Granado, pastor of St. Philips Presbyterian Church, Salinas passed away on February 7, 2021. Sim was the pastor of St. Philips for 17 years. We continue to pray for his wife, Liz, daughter Shema and family, and son Shechem.

There are no action items at this time

**Respectfully submitted,
Rev. Dr. Elizabeth Boatwright, Chair, COM**

Peace & Justice Working Group Report

- The Peace and Justice Working Group has continued to distribute monthly flyers with information about upcoming antiracism education/action items available throughout the Presbytery. Our goal is to help congregations connect with each other and learn from each other as we collectively discern how to engage in our churches and communities with an antiracist focus.
 - The May flyer is available at <https://tinyurl.com/pjwg-may-flyer>.
 - We encourage congregants to follow the Peace and Justice Working Group Facebook page [<https://www.facebook.com/sanjosepby/>] and Instagram page [https://www.instagram.com/sjby_pjwg/] for the most up-to-date information about these monthly education/action opportunities.
- In 2021, we will continue to focus our monthly education/action flyers on a different theme each quarter. Because systemic racism is prevalent in most areas of injustice, we will provide opportunities for people throughout the Presbytery to engage in antiracism through theme-based guidance.
 - Our first quarter theme, Environmental Justice as Racial Justice, generated a lot of interest around the topic of how local indigenous groups are organizing for environmental justice. Over forty people registered for one or both education/action workshops we hosted on the topic.
 - Our second quarter theme, Mass Incarceration and Racial Justice, explores the racial roots and the current moment of fighting for racial justice within the mass incarceration system. Education/action events include: two watch parties and discussions about the documentary “13th” from Ava DuVernay and a workshop led by Showing Up for Racial Justice at Sacred Heart about how local organizers are promoting non-carceral alternatives to building a new jail in Santa Clara County. Email Meredith Hurley at pjwg@sanjosepby.org or check our Facebook and Instagram pages for details on how to attend the workshops in May and June.
- Report on behalf of CORE’s Lenten Offering: Discovering a White Anti-Racist Identity
 - Over seventy members of our Presbytery, who identify as white, registered and participated in the offering designed to provide a brave space for emotional/spiritual support to be, to grieve, question, and digest how white supremacy dehumanizes white people. A concurrent offering was also made available to our siblings of color during Lent.
 - Participants learned and discussed how to develop a more rooted white anti-racist identity. Together, we moved past initial feelings of shame and guilt and into a deeper feeling of self-love to equip us to be accountable co-conspirators in a multiracial movement for racial justice.
 - Participant feedback has shown a deep appreciation for CORE and the Presbytery for providing the Lenten offering. Many participants shared that the offering was thought-provoking and that the small group discussions were valuable as they processed challenging material together. The participants and facilitators are looking forward to future opportunities to continue to grow with each other and our siblings of color throughout the Presbytery.

Fire Recovery Task Force

Presbytery of San Jose
FIRE RECOVERY TASK FORCE
May, 2021

The Presbytery Coordinating Council established the Fire Recovery Task Force in the Fall of 2020 as a result of the wildfires through the Fall, and particularly the CZU fire in the Santa Cruz mountains. Nine persons were recruited to serve, including Erica Rader, Judi Poage, Trevor Van Laar, Robbie Olson, Martha Wills, Lee Dufus, Collette Lynner, and David McCreath; Joey Lee gave staff support. Susan Malloy, a volunteer with the Presbyterian Disaster Assistance Office, was also a member, representing that Office.

The Task Force was concerned about the several fires that afflicted the counties served by the Presbytery. One situation in particular focused our attention: the fire in the Santa Cruz mountains that occurred around the community of Bonnie Doon. The sanctuary building suffered some damage to the roof and steeple, soot and smoke residuals remained in the interior of the building, and a storage shed and a water tank were destroyed. In addition, several families of the congregation had to evacuate their homes, and some homes were destroyed.

Members of the Task Force met with members of the Bonnie Doon Session, and regularly consulted with the Rev. Edd Breeden to assure that our responses to the situation were in accord with the plans of the congregation. Among those responses were \$17,000 in relief checks for members of the congregation who had lost homes or other possessions in the fire. Contributions were also given to support replacement of the shed destroyed in the fire. Task Force member Martha Wills and her colleagues at Los Gatos Presbyterian Church researched and funded appropriate herbicide for the invasive plants around the church site.

The Task Force commends the Bonnie Doon congregation, its Session, and the Rev. Edd Breeden for their commitment to the life and mission of the congregation, even in the face of personal loss and disruption of the community. Their response is a witness to the strength of their faith. The Task Force also appreciates the contributions of several congregations to the Presbytery's relief efforts. We also are grateful for the contributions of congregations to the General Assembly's Disaster Assistance Office.

As we approach another wildfire season, the Task Force will be ready to respond to further recovery efforts as they might arise throughout the Presbytery.

2020 Statistical Report from Stated Clerk

2020 Presbytery Statistical Report

Presbytery San Jose
Address 890 Meridian Way, San Jose, CA 95126
Phone 408-279-0220 **Fax** 408-279-5261
Email info@sanjosepby.org
Web Site www.sanjosepby.org



Membership			
Prior Active Members	4039	Adjusted membership	4043
Gains		Losses	
Certificate	20	Certificate	11
Youth Professions	15	Deaths	93
Professions & Reaffirmations	54	Deleted for any Other Reason	147
Total Gains	89	Total Losses	251
Total Ending Active Members	3881		
Baptisms			
Presented by Others	9	Average Weekly Worship Attendance	2132
At Confirmation	1	Female Members	2346
All Other	8	Friends of the Congregation	716
		Ruling Elders on Session	213
		Do you have Deacons? Yes / No	20 / 5
Age Distribution of Active Members		People with Disabilities	
25 & Under	328	Hearing impairment	140
26 - 40	430	Sight impairment	54
41 - 55	568	Mobility impairment	152
56 - 70	939	Other impairment	147
Over 70	1357		
Total Age Distribution	3622		
Christian Education			
Birth - 3	65	Grade 7	39
Age 4	28	Grade 8	38
Kindergarten	20	Grade 9	51
Grade 1	33	Grade 10	24
Grade 2	43	Grade 11	39
Grade 3	40	Grade 12	27
Grade 4	49	Young Adults	146
Grade 5	55	Over 25	781
Grade 6	43	Teachers/Officers	187
		Total Christian Education	1708
Racial Ethnic			
Asian/Pacific Islander/South Asian	584	Native American/Alaska Native/Indigenous	9
Black/African American/African	98	White	2830
Middle Eastern/North African	16	Multiracial	93
Hispanic/Latino-a	114		
		Total Racial Ethnic	3744
Financial Data			
Annual Income	11,508,575	Mission Expenses	846,022
Annual Expenses	10,878,137	Personnel Expenses	7,086,144
		Facilities Expenses	1,758,950

Report from Financial Affairs Committee for May 1, 2021 Presbytery meeting

Information items:

The Financial Affairs Committee has been meeting monthly this year, monitoring our investments, leases, etc.

A specific highlight to our work is drafting a policy to clarify how we manage real property as investments. This is in response to the Coordinating Council's request following the Presbytery meeting last summer and the Presbytery's actions during that meeting. We are still working on the draft, which we anticipate presenting to the Presbytery for a first reading in September. The goal is to define Financial Affairs responsibilities regarding real property purchases, sales, loans, etc, and how those responsibilities coordinate with the larger Presbytery, offering transparency and clarity.

Another action we have taken is to update the lease template for congregations leasing space to other organizations in light of COVID and local church experiences. The new version now includes language that holds tenants to any new rules and regulations a landlord may issue in writing from time to time.

We also took action so San Jose Presbytery can sponsor the Kaleidoscope Conference that will be taking place in the fall.

We reviewed and recommend the approval of a \$250,000 loan to First Presbyterian Church of Mountain View from Synod. This loan will allow the church to satisfy their equity sharing agreement obligation to their pastor.

Finally, we anticipate a loan request to the Synod on behalf of Westminster Presbyterian Church. We took action on this by sending a motion to the Presbytery to be included in the meeting docket.

Respectfully submitted,
Rev. Lindsay Woods Wong, Chair of FAC