

## PASTOR & ASSOCIATE PASTOR NOMINATING PROCESS

### I. Policy Statement

The Committee on Ministry (COM) is responsible for oversight of the pastor nominating process, including the issues, concerns, and steps necessary for a pastor search. Congregations, sessions and Pastor Nominating Committees (PNCs) and Associate Pastor Nominating Committees (APNCs) in the Presbytery of San José shall use the publication *“On Calling a Pastor: A Manual for Churches Seeking Pastors”* to guide this process.

### II. Rationale

The nominating process is lengthy and intensive, requiring the cooperation of all entities involved. This policy seeks to provide consistency for the process, and to set forth particular requirements of the Presbytery of San José.

### III. Responsibilities

The responsibilities of all entities involved in the pastor nominating process are clearly delineated in the publication *“On Calling a Pastor: A Manual for Churches Seeking Pastors.”*

The Presbytery of San José requires a background check of every candidate, which may include criminal history, credit, motor vehicle, and education credential.

### IV. Resources

#### ***On Calling a Pastor: A Manual for Churches Seeking Pastors***

To order, call 1.800.524.2612 or online at the Presbyterian marketplace, [www.pcusa.org/marketplace](http://www.pcusa.org/marketplace). A free copy is available for download.

Additional resources are included in the manual.

Presbytery Policies online at [www.sanjosepby.org/policies](http://www.sanjosepby.org/policies)